Dear Name:

Upon the recommendation of the faculty in "Department", I am pleased to grant you admission into their Master of Science program beginning "Term". You will need to meet with your advisor and the department review committee prior to the start of classes to determine any deficiencies you may have. Please submit your Enrollment Form no later than "Enrollment Date" to accept or decline our offer.

Your academic advisor is "Advisor Name" at (303) 273-"ext" or email: "email address"@mines.edu. Please contact your advisor if you have questions related to your program or program admission. Your Campus Wide Identification number (CWID) is "Applicant CWID". Please retain your CWID number as you will need it to obtain access to campus facilities and student accounts.

At this time no departmental financial aid is available. If aid becomes available at a later date, we will notify you as soon as possible.

In order to complete your admissions process you will need to submit your Financial Statement of Support packet to the Graduate Office. Carefully follow the instructions on the form to ensure we receive a complete and accurate statement. It is very important we receive this packet early as your visa paperwork cannot be processed until it has been received.

Please remember to submit your Enrollment Form.

If you plan to attend, please review and complete the following checklist:

- **International Students must have a valid Financial Statement of Support packet on file in the Graduate Office before visa paperwork will be processed. It takes 3 to 4 weeks for an I-20 to be processed once the International Office receives your information.**
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• Print and review your Admissions Packet as it contains important information on housing, orientation, registration, residency, tuition, fees, and Student Health Center information and requirements.

• Log in to your online application to see which credentials, if any, are still unofficial. You will need to have official transcripts and verification of degrees awarded sent to the Graduate Office before June. You will need to have your official GRE and if required, official TOEFL scores, sent **before** you will be permitted to register. You may need to read your application instruction page again to determine why your credentials are marked ‘Unofficial’.

• Account Claim information, used to set up your Trailhead.mines.edu account, will be added to this letter after your Intent to Enroll is processed. This will occur 24-48 business hours after your Intent to Enroll is submitted. **Please note, your Account Claim information will only be released upon receipt of your Financial Statement of Support.**

• Set up a meeting with your advisor to determine your course program.

• Register for your classes through Trailhead.

Congratulations on your acceptance to Colorado School of Mines. We look forward to you being an important part of this campus.

Sincerely,

[Signature]

Dr. Bettina Voelker  
Interim Dean of Graduate Studies