

14.2 GUIDELINES FOR UTILIZATION OF GENERAL RESEARCH LABORATORY

Vision:

The CSM General Research Laboratory (GRL) is a valuable institutional resource for attracting new faculty, graduate students and research funding. It is the only multipurpose facility designed for interdisciplinary research on the CSM campus.

Selection priorities:

In selecting between proposed uses of the building, preference will be given to proposals which:

1. Are interdisciplinary both in scope and in terms of campus involvement; for example, research centers.
2. Allow a unique and strategic opportunity to be realized.
3. Are directed toward scholarship.
4. Involve CSM graduate and/or undergraduate students.
5. Occupy more than one standard module (approximately 300 sf) and profit from the scale afforded by the facility.
6. Resolve an issue of "need" in programs or departments with inadequate space.
7. Involve research (which leads toward publication and/or graduate thesis work) as opposed to, for example, contractual testing.
8. Have growth potential, in particular those requiring new space commitments by CSM
9. Are compatible with or isolatable from existing building uses; e.g., hazardous, dirty or disruptive activities should not be allowed unless they can be fully isolated from research requiring the continual presence of faculty and students, clean environments or quiescent conditions.

Process:

Using the above criteria as a guide, space assignments in the GRL are the responsibility of the Vice President for Research and Technology Transfer. The following process is suggested:

1. A single individual occupying the GRL should be responsible for general oversight of the building in much the same way that one or two department heads oversee use of each of the other buildings on campus. The GRL "space coordinator" will be responsible for creation of a "homeowners association" composed of users of research space in the building.
2. Proposals for space in the building are submitted to the VPRTT. Proposals should address the priorities given above and must include a viable business plan.
3. The VPRTT will distribute proposals to the GRL coordinator who will work with the homeowner's association and Facilities Management to evaluate building space requests for compatibility with the existing uses. A report on compatibility will be provided to the VPRTT.
4. Copies of the proposal(s) and compatibility report will be given to the department heads and division directors who will make a recommendation on space utilization. The department head and division directors' discussion will include not only space in the GRL, but space which might become available as a result of facilities which move to the GRL from other buildings on campus.
5. The VPRTT may also consult other individuals, create ad hoc committees, etc. and will then make the final decision.

6. There will be a three-year sunset review of every space assignment in the building. The review will be based upon compliance with the GRL selection priorities. It will be initiated by the VPRTT, and conducted by the department heads and division directors, who will make a recommendation to the VPRTT. A program may have up to two years to either correct any deficiencies noted in the review or vacate space in the building.