

Minutes of the Meeting of the
Association of Classified Employees (ACE) Council
January 12, 2006

Present: Dick Porter, Erin Miller, Nan Braddock, Jeb Martin, Peg Mason, Alyda Morosco, Debbie Cockburn

Opening: The meeting opened at 8:15 a.m.

1. Approval of Minutes: One correction is needed in the minutes of December 8, 2005, meeting. The reference to "Mr." Nyikos should be "Dr.". It is so noted, and the correction will be made. Upon motion and second, the minutes were approved as submitted noting the correction.
2. Former Council members Nan Braddock, Erin Miller, and Craig Berndt will attend two more meetings to assist with transition. Some will still assist the Council with upcoming functions.
3. *Newsletter*: It did not get published in December due to the chaos of end of year and semester. It will be published in January.
 - a. Articles have been submitted by Craig, Alyda, and Erin.
 - b. Articles due:
 - i. Nan and Gary – ACE history
 - ii. Debbie – New Council
 - iii. BOT liaison meeting – recap of meeting: everyone who attended give their synopsis. Article will be assembled from those comments.
 - iv. Ace-in-the-Hole Fund – advise that funding is available and candidate names may be submitted for consideration.
4. Website: All new members need to submit photos and a brief bio that will be posted on the webpage. Send information to Debbie; she will forward it to the Webmaster.
5. *Newsletter* responsibility - Debbie will assume publication duties. Erin will forward all necessary information to Debbie.
6. Election of officers. The positions were described. A motion was made that the vote for officers be held at this meeting. It was seconded and approved by unanimous vote. Alyda volunteered for Secretary/Treasurer. However, a formal election was held whereby candidates were nominated for positions and written votes were tallied. The new officers are: Debbie Cockburn, Chair and Alyda Morosco, Secretary/Treasurer.
7. The Ace-in-the-Hole Fund has \$1,116.02. Someone should be in charge of disseminating information and collecting candidate applications. Peg Mason will be the point person.
8. Spring Social: The date of the social will depend on space availability. Dick will check with Ed Mantz on availability of Friedhoff. Nan received 12 responses to the mailing requesting event ideas and volunteers. Dick will also check with Theresa to see if it is possible for custodians to have time to assist with planning and conducting the social. He will also attend the monthly custodial meeting to ask for volunteers. A budget of \$500 will be allotted. The theme of a talent show was discussed. Upon motion, second, and vote, it was decided that the theme of the social will be a talent show. Jeb volunteered to head the committee with assistance from Nan.

9. Debbie read the Mission Statement. It was decided that reading it at the beginning of the next several meetings would be a good way to reinforce the purpose why ACE was formed and the goals of the Council. Debbie will distribute the Mission Statement to Council members.
10. Dates and times of future meetings were discussed. It was decided that meetings will be held the last Thursday of each month at 2:00 p.m. It was also decided that holding the meetings in one location could encourage participation by classified employees. Dick will see if these meetings can be held in the Library conference room (“the fish bowl”). The next meeting of the Council will be January 26 at 2:00 p.m. in the Library conference room, if possible.
11. A motion was made to adjourn the meeting. The motion was seconded and approved by unanimous vote, and the meeting was adjourned at 9:30 a.m. The Council then gathered to have their photos taken. The photos will be placed on the website and distributed to Public Affairs.