

Minutes of the
Association of Classified Employees (ACE) Council
July 14, 2005

Present: Dick Porter, Erin Miller, Nan Braddock, Craig Berndt, Debbie Cockburn

Opening: Dick Porter called the meeting to order at 8:11 a.m.

Approval of Minutes: Written minutes from the June 9, 2005, meeting were not provided. Debbie Cockburn reviewed notes from that meeting with the Council.

1. Dick will find out where B.J. is. The Council will send him a card and offer assistance from the Ace-in-the-Hole fund.
2. Garage Sale:
 - a. Nan – there may be about 20 bikes available for the sale. She will revise the flyer and send it to Craig.
 - b. Canopies – Dick has new one that is about 12’x12’. He will check it to see if it would function well for the sale. He will check with athletics to see if they have any available. Nan will check with Student Life to see if they have any.
3. Mutual Aid Project: Questionnaires returned by classifieds were reviewed. Enough people volunteered to move forward with development of the program. Erin will help Mike Sullivan with design and implementation.
4. Council Election: Dick wrote an announcement about the election and the first Council’s accomplishments that will be distributed. Debbie will edit the announcement to put in sub-titles. Dick will ask Gary about putting the blurb on the back of the nomination form. What can/should ACE be doing to help? Erin will put the nomination form on the ACE website.
5. *Newsletter*:
 - a. Expand Your Horizons - Another lecture on ID theft will be held in September.
 - b. A Day in the Life – The article will be written about Don Bruegger by Craig.
 - c. Debbie will scan the picture of the Dome wearing Mickey Mouse Ears. Due to popular demand, the picture will be in the next edition.
6. Donation from the President for the garage sale – Craig will work with Dr Trefny. It was suggested that a silent auction be held to promote the fact that it is from the President of CSM.
7. Account budgets – Debbie will email the account budgets to Council members.
8. Aprons for Council – The Council discussed having aprons bearing an ACE logo that would be worn during ACE functions. The Council will purchase aprons and have them embroidered. Debbie will price aprons. Both Dick and Nan will get embroidery pricing.
9. Erin will put the organizational documents and the *Newsletters* on the website.

A motion was made to adjourn the meeting at 9:08 a.m. The motion was seconded and approved.