

Need a Mailbox?

If you would like a club/organization mailbox in the Student Activities Office, fill out the following form and return it to the Student Activities Office.

NOTE: Once you have a mailbox you need to check it on a regular basis and keep it uncluttered. If your mailbox is not kept tidy, it will be reassigned to a different club.

Questions?! Come by Student Activities or e-mail Derek Morgan at Derek.Morgan@is.mines.edu.



Student Activities Office Mailbox Request Form

Date of Request:

Name of Organization:

Person Making Request:

Club President:

Club Secretary:

Reason(s) for needing a mailbox:

Will people need access to your mailbox outside of regular office hours?

Email Address:

Email Address:

Email Address: