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| **Mines Research Incentive Program (MRIP) Application** |
| Name: | Mines CWID: | Rank (aP, AP, P, POP): |
| Department: | Portfolio (ESP or EMP): |
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| Eligibility Confirmation |
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| Research Expenditures |
| Average Annual Research Expenditures: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Please use a 3 year annual average of allocated research expenditures)*  |
| Research Group Support |
| **Instructions:**For each Research Group Member, report his/ her status for the upcoming academic year. If a Research Group Member will hold more than one position in a given academic year, address each position in a separate row (see example).**Example:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Title** | **# Strs TA** | **# Strs RA** | **# Strs. External Fellowship** | **Indicate funding sources and any other relevant information. If multiple sources, provide percentages** |
| Jane Doe | Postdoc |  | 3 |  | 40xxxx-3 semesters |
| John Smith | Graduate Student | 1 | 2 |  | TA – Fall 2xxxxx, RA SP/SU - 40xxxx (SP), 40xxxx (SU) |
| Jack Smith | Graduate Student |  | 3 |  | RA – Fall/SPR/SU 4xxxxx (FA/SP), 4xxxxx (SU) |

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|  |
| **Research Group Members***Include Research Staff, Postdocs and Graduate Students* |
| **Name** | **Title** | **# Semesters TA** | **# Semesters RA** | **# Semesters External Fellowship** | **Indicate funding sources and any other relevant information. If multiple sources, provide percentages** |
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| *If you need more space, attach additional documents* |

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| Funding Breakdown |
| **Instructions:*** + Provide information regarding funding to be used for funding MRIP participation.
* Note that General Funds, Research Development, Professional Development, or other internal funds may NOT be used to cover any portion of the MRIP.
* Funds with no PI/Fund Manager Certification are also not eligible for consideration.
* Start and End Dates: Enter the period that the funding will be used to cover the MRIP. If the funding will be used for the full program period list 9/1 -5/30. If specific research projects have an earlier end date, make sure your end date does not exceed the period of performance.
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| **Fund #** | **Amount to be Used for MRIP**  | **Start Date**  | **End Date** | **PI/Fund Manager Name** | **PI/Fund Manager Certification\*** |
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| **Total MSC** | **$** |  |  |  |  |
| **Total SU/W** | **$** |  |  |  |  |
|  | All Salary charges will be posted to account 5210, Earn Code: MRP |  |  |
| **\*PI/Fund Manager Certification**I certify to the following:* The fund listed has sufficient funds to cover the salary and associated fringe benefits
* The funds will be available for use from Sept 1 – Aug 31. These funds will be encumbered upon approval of this application.
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| MRIP Request |
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| **Regular AY Salary**Enter academic year salary only – do not include summer pay, administrative pay/stipend or current MRIP | $ |
| **Total MRIP Salary Component (MSC)**Enter the Total MSC from the table above | $ |
| **MRIP Salary Percentage (30% max)**Enter the percentage of the total MSC divided by the Regular AY Salary | % |
|  |  |
| **Total Compensation** Total of AY Salary, MSC and Summer and Winter Salary | $ |

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| Three Year Summer & Winter Time Verification  |
| **This section will be completed by ORA** |
| **Year 1 Verification - AY21-22** |  | Confirmed days |
| **Year 2 Verification - AY20-21**  |  | Confirmed days |
| **Year 3 Verification - AY19-20** |  | Confirmed days |

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| Certifications |
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| Requestor |
| By submitting this MRIP application I certify to the following: * My annual evaluations have a rating of “meets expectations” or higher in the overall performance category in the last three review cycles
* I am fulfilling a normal teaching load for my department; i.e. I do not have any teaching charge-outs to fulfill external research obligations
* My research team is fully supported and I will not divert financial resources from my team to fund my MRIP participation
* I have fulfilled all Mines required service activities commensurate with my rank
* My research programs are all in good standing with no outstanding deliverables due or a project in an unauthorized deficit

 x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ signature date |
| Department Head |
| I certify to the following: * The Requestor’s annual evaluations have a rating of “meets expectations” or higher in the overall performance category in the last three review cycles
* The Requestor’s is fulfilling a normal teaching load for the department; i.e. does not have any teaching charge-outs to fulfill external research obligations
* The Requestor’s research team is fully supported and no financial resources will be diverted from the team to fund Requestor’s MRIP participation
* Requestor has fulfilled all Mines required service activities commensurate with their rank

 x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ signature date |
| Office of Research Administration |
| ORA confirms the following: * The research funds identified within this application meet the funding requirements of the MRIP
* There are funds available for academic salary
* The Requestor’s research programs are all in good standing with no outstanding deliverables due or a project in an unauthorized deficit
* The Requestor has fully funded themselves for Summer and Winter salary for the past 3 years

 x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ signature date |
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| Determination |
| **Dean Review and Recommendation**:[ ]  I have reviewed this application and found it compliant with the requirements of MRIP. I recommend this for approval.x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ signature date | [ ]  I have reviewed this application and do NOT recommend this for approval for the following reasons: |
| **Provost Determination:** [ ]  Approved x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ signature date | [ ]  Not Approved |