

Monthly Fiscal Officer Meeting

October 18, 2017

<i>Name - Department</i>	<i>Present</i>	<i>Name - Department</i>	<i>Present</i>
<i>Bigley, Nichole - CECS</i>		<i>Monroe, Christine - Library</i>	<i>x</i>
<i>Brown, Ralph - ORA</i>		<i>Moran, Steph - A&O</i>	<i>x</i>
<i>Dardano, Cherie - CCIT</i>	<i>x</i>	<i>Morello, Andrea - CASE</i>	<i>x</i>
<i>Eagen, Johanna - ORA</i>	<i>x</i>	<i>Nichol, Vicki - A&O</i>	
<i>Francisco, Melody - Special Programs & Cont. Ed.</i>	<i>x</i>	<i>Nichols, Patti - CERSE</i>	<i>x</i>
<i>Goberis, Lisa - VP & Dean of Students</i>	<i>X</i>	<i>Pilkington, Annette - WISEM</i>	
<i>Vanessa Gonzalez - CECS Administrator for Bigley</i>	<i>x</i>	<i>Ries, Tressa - Controller</i>	<i>x</i>
<i>Graves, Veronica - HR</i>		<i>Sjaastad, Beth - CGS</i>	<i>x</i>
<i>Kenney, Jennie - Provost's Office</i>		<i>Welscott, Anna - Facilities</i>	<i>x</i>
<i>Natalie Martinez - Purchasing</i>	<i>x</i>	<i>Yeager, Jean - Research & Tech. Transfer</i>	

Guests Present:

Meeting Host: Patti Nichols, Welcome Center Conference Room

Next Meeting Host: Lisa Goberis, November 15, 2017, Welcome Center Conference Room

Information Items

Controller's Office – Tressa Ries

- Changes in Controllers Office
 - Bill Bowen is no longer with us; Mane Poghosyan has been overseeing AP but will be covering Bursar duties while Bursar is out. Tressa will cover AP during this time.
- Improvements:
 - Phasing out Event Card, One Card will replace it with exemptions and increased limits.
 - Chrome River, which is in the testing phase now, will replace TEM in January; working with CCIT on integration with Banner; watch Daily Blasts for schedules of demos.
 - Phasing out PCards, please ask your departments to turn them in.
 - Please use the general email for the Controller's Office (CO-Accounting), rather than to individual email accounts.
 - The Controller's Office is finishing up the FY17 audit, and preparing for a new bond issuance.
 - Too many payroll reallocations are being processed. Process re-design is coming.

Budget – No report

Purchasing - Natalie Martinez

- A new purchasing agent has been hired. She started in late October.
- Contracts Database will be out in 2/2018; early in testing and approvals, continue to add to the database.

- The switch to Banner 9 in the summer of 2018, will have changes for both Purchasing and Finance. User testing will begin in Banner Rock in December and joint trainings will be held early in 2018.

Office of Research & Administration – Johanna

- Lost billing specialist; working on a new hire, interviews soon.
- FY18 is the Year of Financial Cleanup; looking at cost share and consortia.
 - Financial analyst is looking at cost share and is 40% through; have started looking at consortia.
- AFBR- went out to campus in August: you can now see expense values, salary, and tuition; please see the AFBR FAQ page.
- Next up General Funds hopefully next FY; summary and detail.
- Cayuse to be replaced by CRS (Contracts & Research System) in 12/2018; it will look and feel the same; there will be a research module and a contracts module.
 - Put on your radar: what kind of info do you want? For example, cost share tracking, consortia tracking. The goal is to eliminate shadow systems. It is very customizable and provides robust reporting.
- Research has a temp for 6 months working on catching up closeouts.
- There are updated proposal submission procedures on the ORA website. In summary, ORA requires 5 days for a standard proposal and 10 days for a non-standard proposal.
- Several campus Research support employees attended the NCURA Conference in October in Florida and found it very helpful. ORA will inform campus of upcoming conferences and webinars available from NCURA.

Administration and Operations – No report

Human Resources – No Report

Other Updates:

- Vanessa - CEE is conducting an internal search. No decision yet.
- Andrea - The move into Coors-Tech will be from Dec. 1st-Dec. 18th. Very excited for the extensive lab space.
- Melody - SPACE is now “Continuing Professional and Education Services’ or CPES. Deans are responsible for bringing in the programs. CPES will be the repository for all outreach programs.
- Cheri – The CCIT Green Center group is moving to 1600 Jackson St. in December, in preparation for the GC roof repair.
- Anna – The parking garage is coming, scheduled to be done in Sept 2019. The Green Center roof is the next FM project