

Graduate Student Part-Time Fee Waiver

Mandatory Student Fees are assessed to students each semester based on the number of credit hours enrolled. These fees consist of Health Services, Student Services, Associated Students, Athletics, Technology, Recreation Center, Intermodal Transportation, and Academic Construction.

The Student Health Insurance Plan (SHIP) is not considered a Mandatory Student Fee. However, Mines requires all students to have adequate health insurance as a condition of enrollment. If you are being charged for health insurance but have your own coverage, please submit a SHIP waiver by Census Day. Waivers can be submitted online through Trailhead or by going to csm.myahpcare.com and selecting the waiver tab.

You are **NOT eligible for the Graduate Student Part-Time Fee Waiver if:**

- You are a Graduate Student on Reduced Registration
- You are a Colorado School of Mines' Employee approved for an Employee Tuition Waiver

Student Name: _____ **CWID:** _____ **Term:** _____

I am currently enrolled in the following courses:

Course Number	Credit Hours

"I request that all Mandatory Student Fees, except the Technology Fee and Academic Construction Fee, be waived on the basis that ALL of the following are applicable to me:

- I am working off-campus full-time.
- I will be on campus less than four days a week.
- I am registered for six or less credit hours this semester.
- The sole purpose of my visits to campus is to attend classes or to meet with my advisor.
- I will not use any campus facilities for research or other activities except as required by classes in which I am registered."

Student Signature: _____ **Date:** _____

I certify that to the best of my knowledge, the above information is correct:

Advisor: _____ **Date:** _____

Program Director: _____ **Date:** _____

This request must be submitted by Census Day to the Bursar's Office (Student Center, Suite E172). Requests submitted after Census Day to the Bursar's Office will not be considered.