

MARRIOTT DENVER WEST CONTRACT DETAILS:

List of Services:

- Individual and Group Room reservations (paid by Mines)
- Room Block Reservations (paid by guest)
- Banquet Event Rental (Facilities)

Individual and group room reservation Details:

What type of rooms do you offer (occupancy, style, etc.)?

- Rooms with one (1) king bed and Rooms with two (2) double beds.
- Guest rooms can accommodate up to four (4) people per room.

How far in advance should Mines request a room reservation?

- Rooms can be requested at any time, however, are offered based upon availability at time of request

Block reservation Details

A group is considered anything with 10, or more, rooms.

How many rooms can Mines reserve at one time?

- We can accommodate blocks up to 200 room nights on peak for Colorado School of Mines

How many rooms can one requestor reserve at one-time?

- A requestor is able to request up to 200 rooms on peak, with a signed agreement. For Special Corporate rates, a single requestor can reserve up to 9 rooms per night.

Do you have a minimum number of rooms required to reserve a room block?

- Minimum number of rooms to request a room block is 10 on peak.

How far in advance should Mines request a room block?

- Room Blocks can be requested at any time and are based on availability.

What type of rooms do you offer (occupancy, style, etc.)?

- We offer guest rooms with one king size bed or two doubles. We also have 2 suites.

Banquet facility Details:

How many banquet rooms do you have (include size, occupancy and style)?

- We have 12,300 square feet of meeting space with up to 16 breakout options on two floors.
- Our largest venue is the Golden Ballroom which offers 6,200 square feet of

meeting space and can be split into 8 different sections, so offers much flexibility!

How far in advance should Mines request a banquet room?

- Banquet Rooms can be requested at any time, and are based upon availability at time of request

Do you offer catering?

- The hotel does offer full Banquet Catering Menus for breakfast, breaks, lunch, reception and dinner.

Can external catering be arranged?

- No.

CANCELLATION DETAILS:

Contracts with Room Nights and F&B

In the event of a group cancellation occurring 0 to 7 business days prior to arrival, liquidated damages in the amount of one hundred percent (100%) of the Room Night Commitment, seventy percent (70%) of the Minimum Banquet Food and Beverage Revenue, and Total Meeting Room Rental will be due, plus applicable taxes.

In the event of a group cancellation occurring 8 business days to 30 days prior to arrival, liquidated damages in the amount of ninety percent (75%) of the Room Night Commitment and forty percent (40%) of the Minimum Banquet Food and Beverage Revenue will be due, plus applicable taxes.

In the event of a group cancellation occurring 31 to 90 days prior to arrival, liquidated damages in the amount of eighty percent (50%) of the Room Night Commitment and forty percent (40%) of the Minimum Banquet Food and Beverage Revenue will be due, plus applicable taxes.

In the event of a group cancellation occurring over 91 days prior to arrival, liquidated damages in the amount of seventy percent (25%) of the Room Night Commitment and forty percent (40%) of the Minimum Banquet Food and Beverage Revenue will be due, plus applicable taxes.

PRICE DETAILS:

A. Individual and Group Room Reservations

***Individual room reservation without a group block can be booked using the Colorado School of Mines Special Corporate rate agreement. This is for any reservations made up to 9 rooms per night, and not a Group Block.**

-Rate is 5% discount with a ceiling of \$156.00 per night. Taxes not included

***Group Room Reservations (10 or more on peak night)**

-Rate is 5% discount off prevailing rates. This % discount ensures that Colorado School of Mines is always provided a lower rate. There may be deeper discounts at a given time, based on seasonality, size of group, demand, ect. When available, the hotel will offer the best discount available, 5% being the minimum. Taxes not included

B. Room Block Reservation (paid by guest) – 10 or more on peak night)

-Rate is 5% discount off prevailing rates. This % discount ensures that Colorado School of Mines is always provided a lower rate. There may be deeper discounts at a given time, based on seasonality, size of group, demand, ect. When available, the hotel will offer the best discount available, 5% being the minimum. Taxes not included

C. Banquet Event Rental (Facilities)

-Catering and Meeting Room Rental pricing is negotiated at time of booking. Tax and 25% service charge will be included.