

## **THE ROSE CONTRACT DETAILS:**

### List of Services:

- Banquet Event Rental (facilities)
- Restaurant reservations for small to large groups

### Contact Details:

Patricia Zutman (Director of Special Events) 303.547.4439, [pzutman@buffalorose.net](mailto:pzutman@buffalorose.net)

### General Info:

- All-inclusive venue with professional event coordinators that provide personal service through every step of the event planning process.
- Equipped with tables, chairs, linens, china, flatware, glassware, decorative lighting, and some table decor.
- Provides full in-house catering, beverage service, and staffing and will connect you with the very best local vendors to ensure that every element of your event is flawless.
- Concert-quality sound system, up to four large-screen televisions, a theater-quality video projection system, and an elevated stage enabling comprehensive entertainment options.
- Located 1-block from 2 different public parking garages (complimentary 2-hours of parking and free parking after 5:00 PM and on the weekends) and conveniently situated 1-block between 2 different hotels.

### Banquet Details:

How many banquet rooms do you have (Include size, occupancy and style).

- The Rose Main Venue- Formal and casual up to 600 person capacity
- The Rose Venue Lobby- Formal and casual up to 100 person capacity
- The Stateroom- Formal and casual up to 50 person capacity
- The Buffalo Dining Room- Formal and casual up to 100 person capacity
- The Barbershop- Casual up to 40 person capacity
- The Back Deck and Patio- Casual up to 80 person capacity

How far in advance should Mines request a banquet room?

- 30 Days- Final contract and BEO needs to be completed 10 days prior to event.

Do you offer catering?

- Yes, we provide all food and beverage for events on site.

Can external catering be arranged?

- No.

**CANCELLATION DETAILS:**

More than 120-days prior to Event Date	100% of Deposit + 25% of any other payments received by The Rose.
Less than 120-days prior and more than 90-days prior to Event Date	100% of Deposit + 50% of any other payments received by The Rose.
Less than 90 and more than 10-days prior to Event Date	100% of Deposit + 75% of any other payments received by The Rose.
Less than 10-days prior to Event Date	100% of Deposit + 100% of any other payments received by The Rose.

**PRICE DETAILS:**

See attached event guide.