

Virtual Career Day

FREQUENTLY ASKED QUESTIONS - FALL 2022

The Colorado School of Mines is committed to continuing to offer both in-person and virtual recruiting options. We feel that offering both methods will best serve our students and employer partners, as we saw with our Fall 2021 and Spring 2022 events.

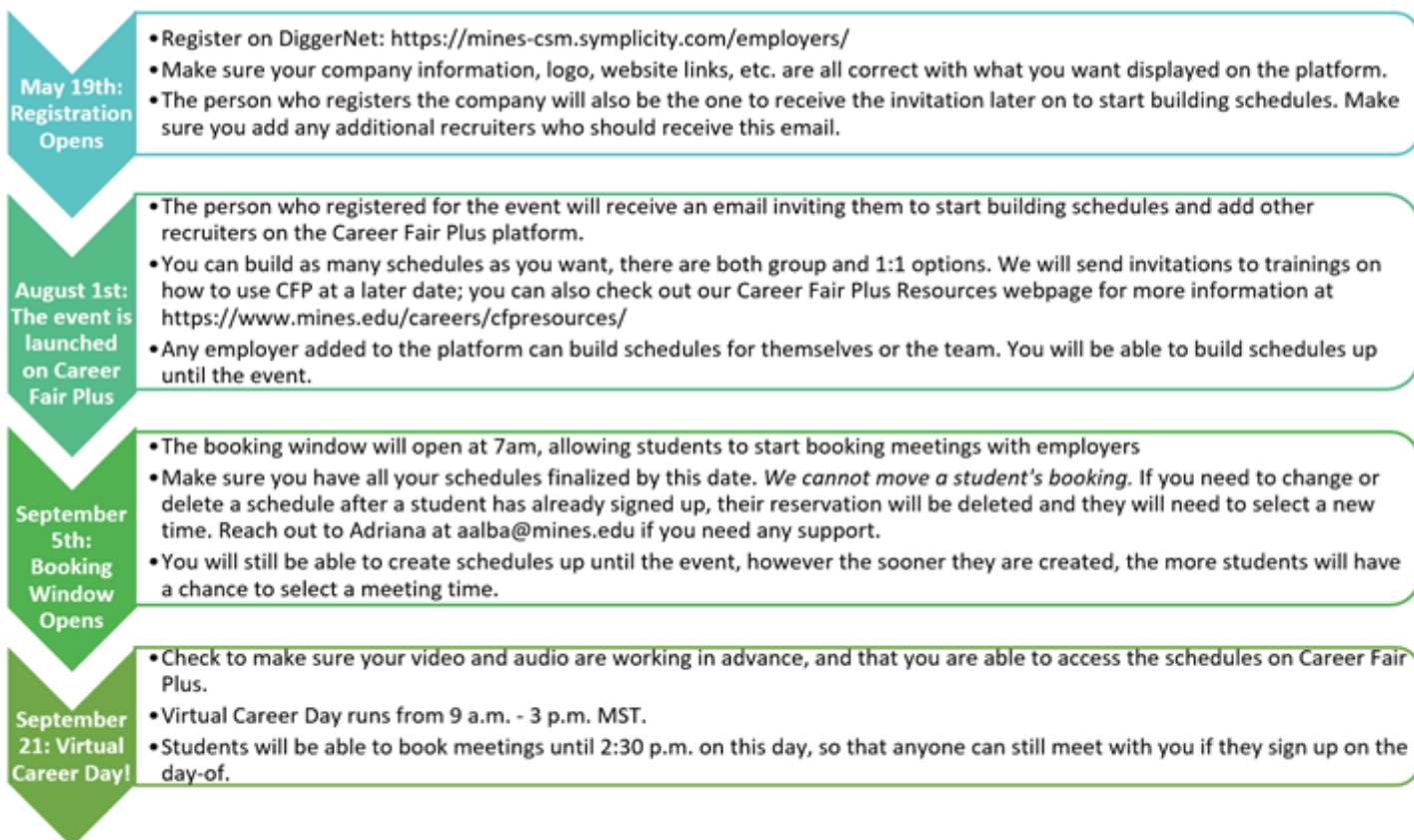
Similar to last year, we will be hosting the Virtual Career Day on the Career Fair Plus platform. You will have the opportunity to create group or 1:1 schedules for students to sign up and meet with your recruiters. We will send additional information and invitations to training sessions as we get closer to the event date. Thank you for your understanding and thank you for partnering with the Colorado School of Mines.

OVERVIEW

DATE | Wednesday, September 21, 2022

TIME | 9:00 a.m. - 3:00 p.m. MST

LOCATION | Virtual - Career Fair Plus



Register on DiggerNet at <https://mines-csm.symplicity.com/employers/>

If you have any questions or concerns regarding registration, please contact James Saulsbury at jsaulsbury@mines.edu / (303) 273-3205 or Adriana Alba at aalba@mines.edu / (303) 384-2541.

FEES & PACKAGE DETAILS

Basic Career Day Package Includes:

- A virtual booth on the Career Fair Plus platform, where your company information and logo will be displayed along with any additional information provided in your registration.
- Chat with students over text, audio, or video.
- Easy access to students' documents, including their resume, and the ability to set follow-up actions with each candidate or forward candidates to your colleagues.
- Company name included in the "Majors Matrix" which is strongly advertised to students.
- Company listing in DiggerNet.
- The opportunity to participate in other Career Day events (for example WIRED! – Prep with Reps, SWE, Next Day Interviews, etc.)

Featured Career Day Sponsor Package includes **(limited number available)**:

Basic Career Day package plus the following:

- Your booth will be prominently featured within the Career Fair Plus platform for all virtual event attendees.
- Highlighted in various Career Days marketing before and during the event.

After your reservation has been confirmed, you will receive information about how to best use the Career Fair Plus platform along with best practices for recruiting in a virtual environment. You will also be invited to attend Q&A sessions hosted by the Career Center team.

Service	Price
Featured Sponsor	\$775.00
Corporate	\$395.00
Government	\$295.00
Non-Profit	\$110.00
Participating in BOTH Virtual and In-Person Career Days*	\$200.00

*Companies already registered for the in-person Career Day may register for the Virtual Career Day at a reduced rate of \$200. You MUST still register separately for the In-Person Career Day. If you paid for a Featured Sponsored spot at the In-Person Career Day, you will be a featured sponsor for virtual as well.

MAKING A PAYMENT

- Payment is due within 30 days after registration or two weeks prior to the event (whichever comes first), unless written arrangements have been made with the Career Center. You may pay by check or credit card, though credit card is the preferred method.
- If paying by check, print invoice attached to the confirmation email and forward with a check to:
"Career Day", Mines Career Center, 1200 16th Street #E180, Golden, CO 80401
- You will receive an email when Mines receives your payment.
- Registrations without payment 2 weeks before Career Day will be considered incomplete and may be cancelled. An administrative fee may be assessed. For questions on invoices, contact L. Jane Cain at (303) 273-3233 or lcain@mines.edu. See cancellation policy below.

CANCELLATION POLICY

- Cancellations must be in writing. Companies are considered registered upon form completion (whether paid or not).
- Full refunds will be given if canceled by/before August 24, 2022.
- 50% refunds will be given if canceled after August 24, 2022.
- If the cancellation is less than 10 days prior to the event, the full registration fee is non-refundable.
- If the company is confirmed, but has not paid, they would be billed for the aforementioned charges incurred.

WIRED! - PREP WITH REPS EVENT

WIRED! - Prep with Reps is an opportunity for company representatives to meet students and assist with their professional development by offering individual resume reviews, interview tips, and professional development advice before Career Day. **Please note that the format of WIRED! Prep with Reps will be updated this year** to give employers enhanced opportunities to meet with and support students. Employers will have the opportunity to represent various topics areas such as Resumes, Booth Approach, and Interviewing to assist students in skill building. There will be a \$100 flat fee for employers to attend this event. **This is a separate registration process from Career Day.** Please log into your DiggerNet account at <https://mines-csm.symlicity.com/employers/> and get signed up.

This will be an in-person event for Fall 2022, we will not be holding a virtual WIRED event. The event will take place on Monday, September 12th from Noon - 3 pm MST.

Please contact Kristen Tandy for more details or with questions: ktandy@mines.edu / 303-273-3703

SCHEDULING INTERVIEWS OR INFO SESSIONS

Next Day Interviews -

Interview reservations are free per booth with Career Day registration. This is a separate registration process from Career Day (if you have indicated your interest in your Career Day registration - you will be contacted to complete the registration process).

Information Sessions -

Career Day participants have the option to schedule information sessions during Career Day week, or later in the semester. This is a separate registration process from Career Day (although you may have indicated your interest in your Career Day registration). Cost: \$100

You may request registration for both Next Day Interviews and Information Sessions through DiggerNet or by contacting Debbie Behnfield at (303) 273-3253 / dbehnfie@mines.edu.

CAREER FAIR PLUS - VIRTUAL BOOTH

Information provided in the registration process (majors recruited, levels, position types, contact information) is published and made visible on the Career Fair Plus platform. While updates are possible after your initial registration, once data is pulled for publication creation, this is what students will see in the app and online. Once the event is Live in the Career Fair Plus app, within 24 hours of your registration being approved you will be able to see your booth and any information you provided. You can do so by downloading and accessing the app through your phone. Should you wish to make any changes to the information shown, such as your company overview, website links, majors recruited, logo, etc., or if you have any questions about viewing this information, please email Adriana Alba at aalba@mines.edu.

When the event goes live, you will also receive an email inviting you to start building your schedules. Students will be able to start booking times the week before the Virtual Career Day. You will be sent more information on how to set up these schedules, what to expect, and more.

ACCESSIBILITY

Those individuals participating in Career Center activities who have accessibility needs, concerns or requests are encouraged to contact Jane Cain at 303-273-3233 or lcain@mines.edu.

*Thank you for your interest in recruiting at the
Colorado School of Mines!*

If you still have questions, please contact James Saulsbury at jsaulsbury@mines.edu / (303) 273-3205 or Adriana Alba at aalba@mines.edu / (303) 384-2541



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For accounting-related questions, please contact L. Jane Cain at lcain@mines.edu / (303) 273-3233

For interview/info session questions, please contact Debbie Behnfield at dbehnfie@mines.edu / (303) 273-3253