

The Mines Career Center has moved all operations online and staff are working remotely Monday - Friday 8 a.m. – 5 p.m. Please see below for a full list of our virtual services in summer 2020.

Live Chat: Available each weekday from 11 a.m. - 3 p.m. A staff member will be available to help you with questions about job and internship searching, resumes, cover letters, interviewing, and salary offers.

Remote Career Advising: Have a question about career exploration, internship and job search, or job offers? Need your resume reviewed or cover letter crafted? Would you like to do a practice interview? The Career Center is offering remote appointments. Please request an appointment in <u>DiggerNet</u>.

Conversations with the Career Center/ Mines Alumni Panel: A panel of Mines alumni, who graduated during a challenging economy, share how they made the most of the circumstances and created their own paths. Recording available here.

Graduate School Week: Considering applying for graduate school? Recordings available for <u>Why Grad School and Application Tips</u>, <u>Writing a Statement of Purpose</u>, <u>Funding Options</u>, and <u>Graduate Students Panel</u>.

Major Specific Proactive Job Search Workshops: The Career Center offers tailored workshops to address major specific needs in identifying target companies, collecting information about them, building a network and final applications. Please check Events-Workshops in <u>DiggerNet</u> for dates and more information.

DiggerNet - Apply to Internships and Full Time Jobs: <u>DiggerNet</u> is the place to look for full-time positions and internships. Virtual employer events are posted in DiggerNet. Research industries and companies, apply to jobs and internships, register for online recruiting events, and manage interview schedules.

Employer Engagement: The Career Center will be hosting a number of Employer Engagement events over the summer. Our employer partners will be sharing information about their companies, industries, and giving advice on how to navigate a virtual job search. Please see <u>DiggerNet</u> for details.

Career Manual: "Tools for Engineering Your Job Search" is a resource guide for all aspects of the career and job search process. Sections include business etiquette, building an electronic presence, transitioning to the workforce, and includes many resume, cover letter, and follow up communication samples.

Interstride: <u>Interstride</u> is designed to enhance the career exploration and job-search experience for international students, and additionally offers valuable tools for all students.

Graduate Outcomes and Salaries: Compare salary offers with Mines graduates' through the outcomes report.

Please reach out to the Career Center with questions or concerns:

careercenter@mines.edu, 303.273.3233, mines.edu/careers

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