INTRODUCE YOURSELF

THE 30-SECOND INTRODUCTION

Clearly know what to say in any situation where you meet someone who may lead you to an interview. This includes Career Day, information sessions, organization meetings, and any social event.

INTRODUCTION TIPS

- Begin with a simple hello, quality handshake, your name, degree, major, grad date (or level).
- Briefly describe your background to show enthusiasm and your skills that match their industry.
- Highlight your three top qualities and how this relates to you being a good employee.
- Tell them what you know about the company and describe the type of job you are interested in.

INTRODUCTION SAMPLE

"Hello. I'm David Lau and I'm a junior Engineering Physics major (at Colorado School of Mines). I chose this discipline because it is one of the majors that gives me a deep understanding of the way things work and then great skills to apply to a variety of needs for industries from aerospace to energy and manufacturing. This summer, I had a fantastic time in our field session, using oscilloscopes and vacuum equipment and followed that with an internship where I could, in addition to my technical abilities, use my experience working with diverse teams, problem solving, and ability to be organized and detail oriented. I'd like to talk with you about the company's latest project in Wyoming that I saw on your website, and the company's new emphasis on setting the industry standard in both safety and high production.

YOUR INTRODUCTION