

Student Travel Matrix

Trip Accommodation and/or Academic Space Usage Agreement	Student Trip Accommodation	Student Trip Accommodation	Clery Act Reportable Trip?
Mines has a written agreement* with the end provider for trip accommodations and/or academic space for use of the accommodations or space	The same accommodations are used in two consecutive years or more frequently	1 night or more	Yes
Mines has a written agreement* with the end provider for trip accommodations and/or academic space for use of the accommodations or space	You don't anticipate using the same accommodation every year	2 or more nights	Yes
Students arrange trip accommodations and/or reserve academic space and Mines has agreed to reimburse students for the accommodations and/or academic space	You don't anticipate using the same accommodation every year	2 or more nights	Yes
Mines sponsored trip	None	Day Trip	Νο
Student organized, host sponsored (host institution arranges accommodations) or private trips – no college agreements		1 night or more	No

*The term agreement refers to when the institution has control of the space, that is for specific dates and time referred to in a lease, rental, or other type of written contract. (Clery Handbook 2-20)

Clery Travel Reporting Form: https://www.mines.edu/compliance/school-sponsored-overnight-travel-form/