

Banner Finance Account Code Request Form

Please submit completed form to CO-Accounting@mines.edu

Requestor Name:

Department:

Date Requested:

Account Code Classification:

Requested Title: (must be 35 characters or less)

Please describe the purpose of your request:

Controller's Office Use ONLY:

New

Change

Account Code:

Account Title:

Effective Date:

Predecessor Acct:

Data Entry:

Yes

No

Acct Type:

Budget Pool:

Template:

Duplicate Check:

Reason for Change:

Grant Billing Reviewed

Basis Table/IDC Ramifications

CORE Roll-up Issues Financial

Statement Issues

General Accounting Approval:

Date:

Processed By:

Date:

Notify ORA?