

Aspen Hall Emergency Evacuation Plan

Plan Ahead

Learn the location of Aspen Hall's exits, not just the door you usually come in.

Know the location of the nearest fire alarm pull station.

Evacuation Procedure during a Building Alarm or Notification

Take essential belongings (keys, wallet, phone) if immediately at hand.

Encourage others to leave, close doors behind you.

Follow exit signs and leave the building by the nearest exit.

Do not use elevators.

Move away from the building.

Evacuation location for Aspen Hall is on the East side of the Wellness Center.★

Do not re-enter the building until told it is okay.

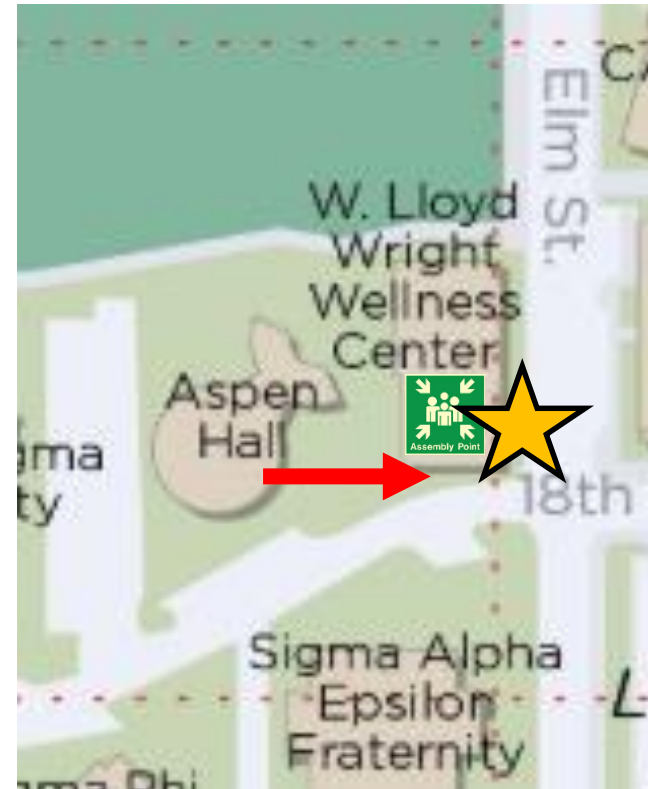
Do not interfere with the Fire Department.

Look for someone wearing a red Building Evacuation Team vest if you have questions.

Aspen Hall is Equipped with Alarms:

Audible Alert: repeating pulsed tone.

Visible Alert: white strobes located throughout the building.



If you discover a fire:

Alert people in the area of the need to evacuate.

Activate the nearest fire alarm pull station (typically by exits).

Call 911 from a safe location and give the operator all details.

Once outside find a Public Safety Officer or a Fire Department member, the Fire Department will want to talk to you.