

Safety Checklist for Re-start of Laboratory Activities – You do not need to turn in this form

- Verify the emergency contact information on your door signs is current. You can handwrite in changes and request a new sign by sending an email to csdf@mines.edu
- Check hazardous materials containers for:
 - Leaks, bulges, or any other signs of degradation or reaction
 - Expiration date
- Complete an inspection of your Satellite Accumulation Area
- [Submit waste](#) greater than 6 months old for pick up
- Leak check compressed gas connections and distribution lines
- Check that your gas lines are secure and properly labeled
- Check cooling systems to ensure there are no leaks at connection point and lines
- Look at the hood monitor or use a tissue to verify local exhaust systems, e.g. hoods and snorkels, are operational. If local exhaust system are not working properly submit a work order, instructions for submittal can be found at <https://www.mines.edu/operations/submit-a-work-order/>
- For equipment startups, follow the manufacturer's start up protocols. If the equipment does not start up as intended, then:
 - Follow manufacturer's diagnostic guidance
 - Do not remove equipment panels/housing while the equipment is energized.
 - If energized diagnostics are required [contact EHS](#)
 - Be sure to **unplug or lock out** the equipment if you need to work on it
- If you have a sink mounted eye wash in your lab flush it for 2 minutes
- Provide each lab worker with their own pair of safety glasses. Do not share safety glasses. Your department program administrator can order additional safety glasses for your lab
- Develop and implement a lab disinfection plan including high touch surfaces and shared equipment. Your department program administrator can order disinfecting spray for your lab. Keep the spray bottle - which can be refilled by sending an email to the csdf@mines.edu
- If there is a sewer gas smell within your lab - run water down the sinks and if you have a floor drain pour water down the drain. If the odor persists submit a work order, instructions for submittal can be found at <https://www.mines.edu/operations/submit-a-work-order/>.
- Ensure all lab users have read and have a plan regarding how you will be complying with the Colorado School of Mines' Required Procedures for Working on Campus, including regular checking for illness symptoms, [linked here](#).