Mines Research Incentive Program (MRIP) Application

Name:	Mines CWID:	Rank (aP, AP, P, POP):
Department:		Portfolio (ESP or EMP):

Eligibility Confirmation

Research Expenditures

Average Annual Research Expenditures: $_____

(Please use a 3 year annual average of allocated research expenditures)

Research Group Support

Instructions:

For each Research Group Member, report his/ her status for the upcoming academic year.

If a Research Group Member will hold more than one position in a given academic year, address each position in a separate row (see example).

Example:

Name	Title	# Strs TA	# Strs RA	# Strs. External Fellowship	Indicate funding sources and any other relevant information. If multiple sources, provide percentages
Jane Doe	Postdoc		3		40xxxx-3 semesters
John Smith	Graduate Student	1	2		TA – Fall 2xxxxx, RA SP/SU - 40xxxx (SP), 40xxxx (SU)
Jack Smith	Graduate Student		3		RA – Fall/SPR/SU 4xxxxx (FA/SP), 4xxxxx (SU)

Research Group Members					
Include Research Staff, Postdocs and Graduate Students					
Name	Title	# Semesters TA	# Semesters RA	# Semesters External Fellowship	Indicate funding sources and any other relevant information. If multiple sources, provide percentages
If you need more space, attach additional documents					

Funding Breakdown

Instructions:
- Provide information regarding funding to be used for funding MRIP participation.
- Note that General Funds, Research Development, Professional Development, or other internal funds may NOT be used to cover any portion of the MRIP.
- Funds with no PI/Fund Manager Certification are also not eligible for consideration.
- Start and End Dates: Enter the period that the funding will be used to cover the MRIP. If the funding will be used for the full program period list 9/1 -5/30. If specific research projects have an earlier end date, make sure your end date does not exceed the period of performance.

Fund #	Amount to be Used for MRIP	Start Date	End Date	PI/Fund Manager Name	PI/Fund Manager Certification*
Total MSC	$				
Total SU/W	$				

All Salary charges will be posted to account 5210, Earn Code: MRP

*PI/Fund Manager Certification

I certify to the following:

- The fund listed has sufficient funds to cover the salary <u>and associated fringe benefits</u>
- The funds will be available for use from Sept 1 – Aug 31. These funds will be encumbered upon approval of this application.

MRIP Request

Regular AY Salary Enter academic year salary only – do not include summer pay, administrative pay/stipend or current MRIP	$
Total MRIP Salary Component (MSC) Enter the Total MSC from the table above	$
MRIP Salary Percentage (30% max) Enter the percentage of the total MSC divided by the Regular AY Salary	%
Total Compensation Total of AY Salary, MSC and Summer and Winter Salary	$

Three Year Summer & Winter Time Verification

This section will be completed by ORA

Year 1 Verification - AY21-22		Confirmed days
Year 2 Verification - AY20-21		Confirmed days
Year 3 Verification - AY19-20		Confirmed days

V05.2022

Certifications

Requestor

By submitting this MRIP application I certify to the following:
- My annual evaluations have a rating of "meets expectations" or higher in the overall performance category in the last three review cycles
- I am fulfilling a normal teaching load for my department; i.e. I do not have any teaching charge-outs to fulfill external research obligations
- My research team is fully supported and I will not divert financial resources from my team to fund my MRIP participation
- I have fulfilled all Mines required service activities commensurate with my rank
- My research programs are all in good standing with no outstanding deliverables due or a project in an unauthorized deficit

x_____ _____
　　　　　　　signature　　　　　　　　　　　　　　　　　date

Department Head

I certify to the following:
- The Requestor's annual evaluations have a rating of "meets expectations" or higher in the overall performance category in the last three review cycles
- The Requestor's is fulfilling a normal teaching load for the department; i.e. does not have any teaching charge-outs to fulfill external research obligations
- The Requestor's research team is fully supported and no financial resources will be diverted from the team to fund Requestor's MRIP participation
- Requestor has fulfilled all Mines required service activities commensurate with their rank

x_____ _____
　　　　　　　signature　　　　　　　　　　　　　　　　　date

Office of Research Administration

ORA confirms the following:
- The research funds identified within this application meet the funding requirements of the MRIP
- There are funds available for academic salary
- The Requestor's research programs are all in good standing with no outstanding deliverables due or a project in an unauthorized deficit
- The Requestor has fully funded themselves for Summer and Winter salary for the past 3 years

x_____ _____
　　　　　　　signature　　　　　　　　　　　　　　　　　date

Determination

Dean Review and Recommendation:

☐ I have reviewed this application and found it compliant with the requirements of MRIP. I recommend this for approval.

x_____ _____
　　　signature　　　　　　　　date

☐ I have reviewed this application and do NOT recommend this for approval for the following reasons:

Provost Determination:

☐ Approved

☐ Not Approved

x_____ _____
　　　signature　　　　　　　　date

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