

**Colorado School of Mines
Faculty Senate Agenda
August 22, 2017 2:00-4:00 p.m.
Hill Hall 300**

ATTENDEES: Reed Maxwell (President), Paul Martin (AMS), Mark Seger (CH), Tzahi Cath (CEE), Jon Leydens (HASS), Marcelo Simoes (EE), Linda Battalora (PE), Jeff King (MME), Sumit Agarwal (CBE), Paula Farca (HASS), Heather Lammers (GSG)

APOLOGIES: Vaughan Griffiths (CEE), Neal Sullivan (ME), Chuck Stone (PH), Terri Hogue (BOT), Madison Northrup (USG)

GUESTS: Tom Boyd (Interim Provost), Kirsten Volpi (EVP Finance), Lara Medley (Registrar), Carol Smith (Library), Lisa Nickum (Library)

1. Approvals and Announcements

1.1. Maxwell welcomed the new Senators and introductions were made.

1.2. Approval of the May 9 minutes. **Motion to approve: Seger, second; Martin. Approved. Unanimous.**

1.3. Committee updates: A member of Faculty Senate will chair or be a member of the following committees:

- Academic Standards Committee: chaired by Jeff King.
- Budget Committee: Neal Sullivan is a member.
- Calendar Committee: Sumit Agarwal is a member.
- Executive Committee of the Faculty Senate: Reed Maxwell, Linda Battalora, Tzahi Cath and Paul Martin.
- Faculty Handbook Committee: Paul Martin is a member.
- Faculty Oversight Committee on Sports and Athletics: Chuck Stone is a member.
- Graduate Council: chaired by Marcelo Simoes.
- Leadership Nomination Committee: chaired by Paul Martin.
- Library Committee: chaired by Paula Farca.
- Readmissions Committee: Neal Sullivan is a member.
- Research Council: chaired by Tzahi Cath.
- Undergraduate Council: chaired by Mark Seger.
- Assessment Committee: A Senate representative has not been identified for this committee yet. At present, this committee is dormant. If (and when) it is revived, we will have to choose a Senate representative.

Motion to approve the committee chairs: Battalora, second; Seger. Approved. Unanimous

1.3.1. Campus Survey Committee:

Seger will continue chairing the Survey Committee. There were two surveys last year: Campus Climate and Perception of Leadership. The committee will present one survey a year, alternating between the Campus Climate survey and the Perception of Leadership survey. Seger is leaving after this year, and would like to train a Senate volunteer on the survey software to keep the committee up to date. The surveys have been productive in the past, and can create 'action items' for the Senate. Seger said that there is a lot of faculty support on campus for the surveys. The committee will propose a survey timeline to the Senate.

1.3.2. Committee vacancies will be discussed at the next meeting.

1.4. The Petroleum Engineering Department is petitioning the Faculty Senate to award Mr. Francis Manu a posthumous Bachelor of Science in Petroleum Engineering. **Motion to approve the posthumous degree: Seger, second; Martin. Approved. Unanimous.**

2. Campus update: Boyd and Volpi

A brief synopsis of the campus updates presentation that was not presented at the all campus conference because of time constraints. Jennie Kenney is currently scheduling nine workshops, each to be presented twice, for faculty to attend. The ninth workshop will be the current presentation on campus updates.

New Hires and New Roles:

- Tressa Ries — Controller
- Lisa Landry — Deputy Controller
- Deb Lasich — Executive Director for Strategic Development
- Johanna Eagan — Interim Director of Research Administration
- Ralph Brown — Director of Research Compliance and Industry Support
- Sheri Reading — Post Award and Financial Manager; Office of Research Administration

Business Process Re-Engineering: Seven distinct projects developed from the Sibson Consulting assessment of Mines operational and administrative environment.

- Designing a **Shared Services** model for core business services.
- Bolstering campus and student services and processes provided by the **Registrar's Office**.
- Enhancing support for **Sponsored Research**.
- Launching a **Human Resources** initiative.
- Building a **Culture of Excellence** throughout Mines.
- Establishing a strategic plan for **IT**.
- Revising, simplifying and modernizing **Core Policies**.

Technology — Increased access to academic software, services and research support. The new 'M' mobile app.

Chrome River — A new travel and expense system will begin in late Fall. Access to the system anytime, anywhere and on any device.

Employee Focused Initiatives — Urgent and planned back-up care for all employees' families by Bright Horizons will be implemented in late Fall 2017. A phase two feasibility study for an on-campus daycare center will be done. A final report for Mines total compensation (salary and benefits) levels is targeted for the end of October. There is a faculty steering committee on this.

Capital and Construction — Coorstek Center for Applied Science and Engineering construction will be completed in November 2017 and the building will open in January 2018. The construction will be finished on 18th Street plaza in September 2017. Large generators will be installed at 19th Street and 6th Avenue to have a campus wide back up system. The Green Center construction will begin in Spring 2018. The Innovation Hub is in the early planning stages, and will be the focus of one of the workshops.

Engineering a Culture of Respect campaign led by the Title IX office will be the focus of one of the workshops.

2.1. Questions and discussion between Senate Faculty and AA

Communication on campus — A more systematic follow up with communication on campus. King asked what steps are in place to improve the communication with faculty on campus. Volpi said the AA office works with the Deans, and they pass the information down to the Department Heads and they work it through the faculty, but the trickle-down effect does not seem to be working. Maxwell said someone should be following up to make sure the information has reached the faculty and the rest of the campus. Volpi said President Johnson will now send out a campus wide communications email every two weeks to the entire campus.

Interdisciplinary programs/Budget — The interdisciplinary programs are quickly accelerating on campus, and the incentive structure has not been communicated to the individual programs. The Interdisciplinary programs should capture the grad incentives and distribute how they deem appropriate. Is this working? King said the new budget model which is based on the number of students, every PHD student in an interdisciplinary program counts towards the student's home department. Is this understood in all departments? Boyd agreed those credit hours count towards a home department credit hours. Boyd said the budget model that looks at credit hours and PHD/Masters students runs through the departments. How do we baseline these programs? Martin said the interdisciplinary non-thesis master's programs do not live in just one department, so how are departments getting credited properly? Maxwell said there is a budget return that goes back to interdisciplinary programs. If you can budget for some administrative support, TA, RA, technicians to support the interdisciplinary programs

departments will be incentivized to accelerate the program. Boyd said they are still in the process of baselining departments for Interdisciplinary budgets. Boyd said those incentive structures are to advance the program, and are green dollars. If you have the budget for it, you can use that money to add administrative help. King suggested that a 'Rules of the Budget' to refer to, would be another way to help with communication. Boyd said they are rolling out the programs and soft landings with departments and will continue to work on communication.

Institutes — Boyd said the MMI (Mines Materials Institute) met last week with external constituencies (NREL, Coorstek and NIST) to understand how external constituencies could work with MMI. A Quantitative GeoSciences Institute is in development and determining what its scope should be and how to interface with other Institutes. A potential Water Institute is being explored.

Parking Structure — Volpi said she is hoping to take to the September 15th BOT meeting for approval.

New Housing — There are 135 more Freshman this year, and 400 students are tripled until a new dorm is built. On deck is a new dorm to be built between Starzer and Weaver in the parking lot. Volpi is also hoping to bring this to the BOT on September 15th.

3. Discussion of previous Senate accomplishments and priorities for next year:

3.1. Maxwell said the mechanisms used by the Senate previously to create action were the surveys, senate discussions, and writing memos and/or statements to present to Boyd. Boyd would quickly respond, and the previous memos and statements are currently listed on Senate website. Another option was to form an ad hoc committee with a task, or a fact-finding mission. The ad hoc committee can then evolve into another committee, or transmit the information to an existing committee. Items can get pushed through existing committees as priorities.

3.2. Discuss Senate priorities from last year and think about 2017-2018 goals and priorities for the next Senate meeting:

- Survey — Discussion on equity compared to other campuses? Leydens asked if can go through the aggregate data on the surveys to see how many people said they are thinking of leaving and what the actual attrition rate is? This would be very beneficial information.
- Compensation committee — Equity and pay raise: not among campus, but how well compensation on campus relates to peer campuses
- Teaching Faculty Contract committee — Teaching Faculty/Library Faculty advancement
- EPA — Simoes stated that the EPA has made drastic changes in the past six months. Does the Senate want to discuss making a EPA statement?

- Ad hoc sustainability committee update — Maxwell said the committee mostly engaged in fact finding last year. There are some action items that will come up in future Senate meetings. Understand the campus sustainability plan. Cath asked if the planning committee works with the sustainability committee? Does the planning committee have faculty on it? It does not have any faculty involved. Other campuses have their own sustainability PHD coordinator. This campus wants to have this position one day. Mines is hiring a sustainability consultant to do a study, and they look at three pieces: the academic piece, the research piece and the campus planning piece. The campus survey inquired about students getting an Eco pass, and a lot of faculty also expressed interest in this.
- AAUP — (Simoes/Nickum) AAUP now has an official chapter on Mines campus. If anyone has any concerns, please get in touch with someone at AAUP. The website is now live: aaup.mines.edu

4. Future business —

- Classroom space on campus when the Green Center goes offline.
- Campus Master planning committee where faculty can be included and engaged in the process.
- Term limit for department heads, the Senate never received any response from Boyd.
- Develop a ‘follow-up’ procedure for committees and items presented to the Academic Office.

For next meeting, Maxwell will type up what he sees as Senate priorities. Maxwell asked the Senators to also go through and peruse last year’s memos. The Senate can look to elevate them this year by displaying them differently on the webpage. Does the Senate want to take items to the faculty to vote on as a university or create a committee to discuss this further? Other campuses have processes in place to make statements quite often.

Discuss as a Senate going forward whether we want to continue these subjects, or are their new subjects the Senate would like to tackle this year?

Adjourned at 3:40

Next meeting September 26, 2-4 Guggenheim Boardroom