

**COLORADO SCHOOL OF MINES  
FACULTY SENATE MINUTES**

**March 25, 2014 2:00 – 4:00 p.m.**

**300 HILL HALL**

**ATTENDEES:** Lincoln Carr (President, PH), Joel Bach (ME), Bernard Bialecki (AMS), Gerald Bourne (MT), Benjamin Goertz (GSG), Uwe Greife (PH), Dan Knauss (CH), Steve Pankavich (AMS), Kamini Singha (HS), Sydney Sullinger (USG), Kim Williams (CH)

**APOLOGIES:** Thomas Monecke (GE), Ken Osgood (LAIS), John Spear (CEE), Ray Zhang (CEE)

**GUESTS:** Dr. Terry Parker (Provost), Dr. Dan Fox (Vice President of Student Life)

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**1. Introductions:** senators, guest faculty, undergrad/grad reps, administration members

**2. Visitor updates and minutes**

**2.1. Provost Update – Terry Parker**

Epics II: Mentioned his acceptance of the proposal to allow departments to drop the EPICS II requirement. It will be reflected next fall.

Surveys: We have moved to an Electronic Evaluation System. It works as a plug-in in Blackboard. It has also been requested for interim surveys. This semester it was logistically possible to implement, but the current intent is to make it available for next fall. The mid-semester results are unavailable to administration, it is a feed-back type of survey.

LAIS Re-Imagine effort continues: A visiting committee-type group came to review our LAIS department and to give suggestions. By talking to them the visiting committee's commitment to their institutions became noticeable. Their service role was noted as well. Neither of the individuals' institutions offer a liberal arts degree. There will be continuing discussions.

IT Policies: Hot Spot Areas: Incidental use (easy language that makes sense) Laptops are in this group. Academic activity or scholarly work is important to have encrypted.

Encryptions: there are requirements of encryption for each area. Enterprise solution will be used for encryption. At the faculty level there will be a choice of encryption solutions. Labs will use different encryption. We want faculty members to take more responsibility choosing their encryptions. There will be encryption audits to make sure that everybody is using encryption in some way.

Budget Development Time: Expect a modest tuition increase, around 3%. We will catch up with faculty hires and then go slower. Other budget items, there may be a TA increase; a little more money was requested in terms of student labor. The budget to support teaching and learning increased. The intent is to have a web content person per college, somebody who will make content updates etc. There are other budget requests.

Biology: There needs to be significant thought on how to structure the degrees, how the degrees will fit into the school and what support will be needed. We have seen in other institutions how biology is part of, or embedded into, other departments such as Physics or Chemistry. It is time to discuss whether Biology should become a department.

Bourne asked about the email written about no longer having departmental control over classes. He said MME is concerned that MME students will be blocked by other students taking the classes. Parker answered that we want the department to serve their students but also to serve the school. Departments need to look at the seats they need to provide for all students. Bourne said we saw this problem during the summer. Parker replied that we need to take the philosophy that all students can enroll in classes. Bourne asked if there is a chance to delay the change; Parker suggested Bourne bring forward a good reason.

Carr asked about the encryption. Who will cover it? Parker replied that if you do it with Enterprise then you get help from CCIT. If you do it with CCIT it will be done for free. There is the option of opting out in labs but it depends on the machine etc. It depends on what kind of information is on the laptop (Example, CWIDS). All administrative employees must be encrypted because they handle institutional data. The cost is coming from the budget.

## **2.2. Vice President of Student Life Update - Dr. Dan Fox,**

Dr. Fox talked about what he does and what Student Life does. Student Life is almost everything that happens outside of academics. Housing, campus security, crisis intervention, sports etc. Parking does not report to Student Life. They provide a supplemental role to the academic mission so that students can be well-rounded. If faculty members see students who need help, please tell us. We all need to watch out for the students and work together as a campus community.

Construction: Elm Hall will accommodate 208 residents; tight timeline for completion. Clear Creek athletic complex is coming. Our 91-year-old stadium will change and will better serve today's needs. They will break ground in the next two weeks and the complex will be ready next fall. We will hold sports events off-campus this year. The Slate will be changing and the bookstore will be bigger. The Slate will be a retail food outlet. We are covering the cost from revenue.

Student Athletics: CSM wants to ensure the integrity of athletics and academics. Proctoring exams on the road was a problem last year; athletics has been working on streamlining this process. Fox expects the integrity to be upheld while allowing the students to stay on track.

### Questions:

Greife asked if there is demand for student housing. Fox answered that we would like to have freshman and sophomores live on campus. We did not require living on campus previously, but now we require freshmen to do so. 96% of freshmen students asked to be on campus; we will now be able to have all freshmen on campus. Mines Park is not the best place for freshmen, the new residence hall will help retention. Our demand is three times our allocations.

### **2.3. Approval of past minutes**

There will not be meetings during the summer since faculty time is not funded by Academic Affairs and research cannot cover service.

Reminder from Carr: Wednesday March 26, Distinguished Faculty Lecture, presentation by Dr. Richard Wendlandt will begin at 4:00. Following the lecture there will be a meeting with the Board. Carr will prepare a presentation for the Board. The intention is to share what we have done and update them on the Senate's initiatives. He will present for 20 minutes using about 20 slides.

Greife commented, we should focus on the teaching successes. Carr wants to make a case outlining why Mines is different and what we can do to stand out.

## **3. Major topics of discussion**

### **3.1. Prepare bio dept memo, MLK day memo**

Carr said the next step is to draft a memo giving campus a solution for biology. One possibility would be calling the department Bio Sciences. Would a Biology program be possible like the Hydrology program? Knauss thinks a Biology Department could be a department. Research is already happening. You could initiate a program with not much investment. Where would the department be located? The biology lab is owned by CBE. Williams thinks it is important to inform the Board of the Senate's position on Friday. Goertz asks: Why not a program? Carr answers that other programs offer minors or grad degrees and in this case they want to offer a BS degree. There was a discussion of the Bio Minors a few meetings ago. Biology has a big undergraduate program; biology students need a home. Carr notes that the Senate needs to offer a way to make it happen. Sullinger is a Bio-chemistry major; she feels a Biology Department would be an asset to the school.

Williams posed the question, why would bio students come here instead of CU, would Mines offer something different? Several Senators feel that having a bio program would help with recruiting. Carr commented, it would have to be a very interdisciplinary approach and related to other departments. Senate will write a memo by the second to last meeting.

**MLK Holiday:** Singha thinks it is important to set a tone of inclusion on campus, and set aside MLK day as a day of service. Singha will draft a memo, circulate it to Senators and have a proposal ready for the next meeting."

### **3.2. Faculty survey results**

No info.

### **3.3. Revamp committee structure across whole campus – Joel Bach**

Bach commented that we do not have a Senator from every department. We cannot add representatives from each department unless the bylaws change. There was discussion of which Senators serve as liaisons to non-represented departments. CBE and EECS do not have a representing member. We should change bylaws. Carr does not agree because there are some

that are not active; they should run if they want their opinion heard. Bach talked to Kay Schneider who will help with a survey. Bialecki and Pankavich may resign, Spear is rotating off. Williams and Bourne are rotating off as well. At least three seats will be open, possibly five. Bach talked about the need to update the website which is on the way. Bach is going to indicate what committees to keep and what not to keep. He will get feedback from administration. We will have to share what committees are important. Bach would like to make an effort to get the website updated before the summer. Bach mentioned the need to get information from Osgood from the survey; it has not closed yet. Carr will follow up with Osgood. Bach thinks service load information will be very helpful. There will be the need to do a few more things by e-mail. Carr commented: We are running out of time!

#### **3.4. Faculty senate bylaws – Dan Knauss**

Knauss said not much is going on that can be done without the faculty voting for the changes. There are some things that can be done in the fall. It would be nice to get titles fixed and incorporate the changes in Graduate Council and UGC. These kind of changes can be done with Senate approval. Knauss suggested Senate should consider whether to eliminate the requirement of Senior Senators. He does not think it should change. Senators agreed that the Senate should maintain the rule requiring a certain number of Senators to have Senior status.

#### **4. Campus committees and regular responsibilities**

##### **4.1. Undergrad council – Kamini Singha**

No info

##### **4.2. Grad council – Dan Knauss**

No info

##### **4.3. Research council – Uwe Greife**

No info

##### **4.4. Leadership nomination committee (former committee on committees) – Joel Bach (reported under key issues above)**

No info

##### **4.5. Faculty Handbook Committee –Ray Zhang**

No info

##### **4.6. President's Cabinet highlights and Provost meetings – Lincoln Carr**

No info

##### **4.7. Brief report on any other committees senators are serving on**

No info

#### **5. Key issue subcommittee updates**

##### **5.1. Teaching and library faculty promotion, rights and duties – Ken Osgood**

No info

##### **5.2. Faculty mentorship and P&T transparency – Kim Williams**

Williams says: We meet on a weekly basis and we are working on the Procedures Manual.

There was discussion of how to ensure this work transfers to the new Senator when Williams resigns.

Greife: The expectations for tenure have gone up for the T/TT faculty. There should be

a holistic view at every level as well as transparency. Expectations need to be given to junior faculty. Williams: There are so many new Department Heads and they need guidance on how to present the T/TT evaluation and letters etc.

- 5.3. Revamp faculty senate bylaws – Dan Knauss (reported under key issues above)**
- 5.4. Bio minor finalization across campus -- Singha, Spear -- DONE**
- 5.5. Possibly removing Epics II campus requirement -- Singha via UGC**  
This was not mentioned.
- 5.6. Data gathering for good model for research faculty.** Can CSM be a leader nationwide in this regard? – Monecke  
No info
- 5.7. Data gathering for appeals process repair – Bourne**  
No info
- 5.8. Campus-wide faculty survey – Senate (reported under key issues above)**
- 5.9. Assorted other matters**
  - 5.9.1. Midterm course evaluations -- DONE**
  - 5.9.2. Interspersing all academic faculty in marching order at graduation -- DONE** No info
  - 5.9.3. Midterm evaluation process – Lincoln Carr – DONE** No info
- 6. Other standing issues and one-time issues**
  - 6.1. Brief report on final exam scheduling – Monecke follow up?**  
No info
  - 6.2. Fringe rate discussion – Kamini Singha** No info
  - 6.3. Faculty awards nomination process – e-mail from Tom Boyd** No info
  - 6.4. FACTIR** No info
  - 6.5. Last minute additions, if any**
- 7. Meeting Finished**

➔ **Next meeting April 8, 2014, 2 pm, Hill Hall 300**

*Minutes cordially submitted on March 27<sup>th</sup>, 2014 by Vanessa Gonzalez*