

COLORADO SCHOOL OF MINES

FACULTY SENATE MINUTES

September 9, 2014 2:00-4:00 p.m.

Hill Hall 300

ATTENDEES: Dan Knauss (President), Joel Bach (ME), Jurgen Brune (MN), Lincoln Carr (PH), Graham Davis (EB), Jason Ganley (CBE), Ben Goertz (GSA), Patrick Marshall (USG), Dinesh Mehta (EECS), Thomas Monecke (GE), Ken Osgood (MB), Kamini Singha (HS), Natalie Van Tyne (EPICS)

APOLOGIES: Corby Anderson (MME), Uwe Greife (PH)

GUESTS: Tom Boyd (AP), Bruce Honeyman (RTT), Jane Rosenthal (Compliance), Lara Medley (Registrar)

-
1. Introductions: senators, guest faculty, undergrad/grad reps, administration members
 2. Visitor updates and minutes
 - 2.1. Provost update – Terry Parker
 - 1) Tom Boyd, as the representative of OGS, and Bruce Honeyman, as a representative of the VPRTT, will attend Senate meetings. Boyd will be able to answer questions that Senators may have and Honeyman, a former CSM Senate President, will be able to inform the Senate with regard to research issues. 2) Parker gave Knauss a range of measures that describe faculty numbers and activity in operating colleges and departments relating to the overall CSM mission. AA is currently putting the fall '14 census data into the measures to bring the information up to date. 3) The CoorsTek Fellows program is underway, over 20 proposals were submitted from this internal only RFP. 4) Regarding faculty hiring, since the last Senate meeting, two additional faculty members have signed on, an Assistant Professor in CH and a full Professor in CEE; additionally, an oral agreement has been made for a third faculty member in GP. 5) Parker is looking forward to receiving feedback from the Senate on proposed changes to the Procedures Manual. If concerns are significant, he would like to discuss them with faculty. 6) Parker stated that it is disappointing to have faculty members distribute an anonymous letter and that he would be happy to meet with the Senate Executive Committee over any concerns they may have. Davis asked whether changes to the Procedures Manual went through the Handbook Committee; Boyd explained that there is not a committee to review the manual because it is a document that comes from AA, but that AA shared the proposed changes with faculty and welcomes their feedback. Procedures Manual is not a policy manual, but a document that contains and explains the school's procedures. Knauss noted that the Handbook frequently refers to the Procedures Manual, therefore they are intimately tied. Boyd explained that the attempt is being made to make sure the Procedures Manual aligns with the Handbook. Knauss referred to the anonymous letter sent to faculty members and mentioned that some faculty members are worried about raising workplace concerns to the administration publicly.
 - 2.2. Associate Provost Update – Tom Boyd
 - 1) Handbook Committee is up and running, Boyd has received feedback regarding Senate

priorities from Davis. From an administration perspective, conflict of interest will be a high priority for the Handbook Committee. Conflict of interest includes both financial conflicts and commitment conflicts. 2) Boyd has implemented a series of workshops for new faculty, with the help of the VPRTT office, focused on getting new faculty research up and running. A variety of topics will be covered in the workshops. The thirty-five new T/TT faculty members who started at CSM over the last two years have been invited to attend. Boyd listed some of the topics that will be addressed.

2.3. Research and Technology Transfer Report – Bruce Honeyman

Last spring, RTT oversaw a re-write of section 10.3 of the Faculty Handbook pertaining to research compliance to keep the school compliant with NIH research guidelines.

2.4. Registrar Report - Lara Medley

1) Medley thanked Senators for attending CIM course management software training and reported that the program will be finished in time for the October Council meetings. 2) CSM has new software for students called College Scheduler, which will provide students with an Amazon shopping cart-type experience and allow them to create their schedules. College Scheduler is attached to Banner.

2.5. Knauss introduced Jane Rosenthal, Director of Compliance and Policy. Rosenthal plans to work with CSM subject matter experts to make sure the school is complying with laws. She will consult with the groups on campus to make compliance work, rather than serve as a compliance police officer. Rosenthal also works on the policy side and plans to get the policy library streamlined and turn it into a searchable group of documents. Rosenthal invited Senators to meet with her if they would like to discuss issues. Carr asked about compliance with affirmative action issues and expressed his concern regarding the lack of discussion regarding the human aspect of compliance, sexual harassment, MLK Day issues, etc. Carr does not want CSM to be a follower of compliance mandates, he wants compliance to be directed by the human side of issues, not just the federal laws and a desire to protect the school.

2.6. Approval of past minutes

Motion to approve minutes from August 26: Brune, second Singha.

Minutes approved by acclamation.

3. Major topics of discussion

3.1. Leadership nomination committee – Joel Bach

3.1.1. Update on committee nominations and remaining appointments

Bach asked if the Senate would like to see names of the faculty volunteers that he plans to submit for the University Committees; the Senate agreed that Bach should circulate the names to Senators. Regarding ad hoc committees, Bach wants to craft a Senate memo of recommendations to the Handbook Committee regarding eliminating ad hoc committees and determining how committees get formed and are staffed. Van Tyne asked about the Library Committee which was disbanded by the Provost; Davis, as library representative, will contact Lerud-Heck and get her input then report back to Senate. USG representative Marshall asked if there is a date when the committees will become official, Bach said he

will have the list to the Provost by the end of the week.

3.1.2. University Promotion and Tenure Committees

Bach reported that the Senate is allowed to go into executive session to discuss legal and personnel issues. Some Senators expressed a desire to keep the open Senate meeting public, but also expressed the need for discussing issues in private to develop a plan of action for going forward. Motion by Bach, seconded by Carr, to complete regular Senate business then go into executive session. **Vote to approve motion: Unanimous.**

3.1.3. Request for Dean search committee

Provost has requested two Senators' names be submitted for the search committee for the CASE Dean position, he will select one Senator to serve on the search committee. Senators residing in the CASE college are, Ganley, Anderson, Greife, Knauss and Carr. The Senate strongly favors having faculty representation from each of the four departments within CASE serve on the search committee. Rather than submit two Senator names, Knauss will report to the Provost that the Senate feels each department within CASE (CBE, CH, MME and PH) should be represented on the search committee.

4. BOT meeting from 8/29 – Dan Knauss – Not discussed.
5. Tenured faculty letter, subsequent Trustees meeting, discussion and plans
To be discussed in executive session.
6. Faculty survey discussion/memo/faculty forum – Ken Osgood, Kamini Singha, Dinesh Mehta
Singha passed out draft document with compiled results, including comments, of faculty survey and asked for feedback by Friday. Faculty comments were edited to insure anonymity and to eliminate criticism of specified individuals. Holding an open faculty forum on the fourth Wednesday of the month was discussed. Knauss reported that he has informed the BOT that there is a faculty survey and results will be forthcoming. Singha proposed to circulate the results to the faculty, hold a faculty forum at the end of the month to discuss the results, and then meet with President Scoggins. Brune suggested an executive summary to get people's interest in reading the whole document and to set a tone for the document; Senators suggested the first page serves as an appropriate summary. Davis stated that identifying Department Heads' comments would violate confidentiality; Singha reported that DH identification could be taken out. Knauss thanked Osgood, Singha and Mehta for their work on this document.

Faculty Distinguished Lecture date is set for December 3rd; Dr. Dave Marr will be the speaker, the date was set to accommodate his schedule.

Senate went into executive session at 3:00 p.m. The following items were not discussed:

7. Senate response to procedures manual changes
8. Campus committees and regular responsibilities (depending on time and urgency)

- 8.1. Undergrad council – Jason Ganley
- 8.2. Grad council – Jürgen Brune
- 8.3. Research council – Uwe Greife
- 8.4. Faculty Handbook Committee – Graham Davis
- 8.5. President's Cabinet highlights – Dan Knauss
- 8.6. Brief report on any other committees

Next meeting September 23, 2-4 pm, Hill Hall 300