

Colorado School of Mines – FACULTY SENATE MEETING MINUTES
 February 12, 2019, 2:00 – 4:00 pm, Hill Hall 300

Attendees:

P	Tzahi Cath (CEE), Chair
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Voting Members: 12 total (7 needed for quorum). Quorum was present

A	Linda Battalora (PE)	P	John Heilbrunn (HASS)	P	Marcelo Simoes (EE)
A	Paula Farca (HASS)	P	Andy Herring (CBE)	P	Alexis Sitchler (GE)
P	Gus Greivel (AMS)	P	Jeff King (MME)	P	Angie Sower (CH)
A	Alina Handorean (EDS)	P	Lisa Nickum (LB)	P	Neal Sullivan (ME)

Other Attendees and Guests:

A	Joe Bourgeois (GSG)	A	Tricia Douthit	P	Colin Terry (Student Life)
A	Tom Boyd (AA)	P	Michaela Serpas (USG)	P	Cathy Timm (RO)

1) **Provost / Academic Affairs Update**

Tom Boyd

Boyd not able to attend.

▪ Multi Year Contract – update

Tzahi Cath

Per Cath, there has been no response from the recent Board of Trustees on multi-year contract and professional leave. First round of letters were sent in October, then a second piece of information and just two weeks ago additional information was provided. Suggestion raised that faculty submit request for a leave. Another suggestion is to work with division directors. Cath will discuss with Boyd.

2) **Registrar Update**

Tricia Douthit

Douthit not able to attend. No updates to share.

3) **Approval of Minutes – January 22, 2019**

Tzahi Cath

MOTION: To approve minutes of January 22, 2019.

Motion: Sitchler, Seconded: Cath. No abstentions. Approved.

4) **Nomination of Faculty**

Tzahi Cath

▪ Faculty Senate Nominations

Cath met with Handorean two weeks ago to discuss preparations for election for four new senators. According to the bylaws, "at least seven Senators must be tenured professors with a minimum of five years of experience as members of an academic faculty, including at least two at Mines. The remaining seats may be filled by members of the Academic Faculty with at least two years of experience at Mines". Sense is that more full professors will need to be brought on board. Plan is to run elections no later than March.

▪ Subsurface Frontiers Building Advisory Committee (SSF-BAC). Request raised for a faculty senator to sit on committee. They will review design and evaluate overall appearance of building. It is still TBD how much education will go on at the new building. Comment that master planning committee should be the ones to make decisions. Cath will check with Volpi and report back.

- Online Education Committee. Request was sent to senate to inform group of this new committee that may be proposed to the Handbook Committee. Senators suggested that someone from Trefny be a standing guest at Councils to respond to questions as the online programs evolves. Cath will talk to Spiegel.

5) **Other Committee Updates**

Tzahi Cath / Alina Handorean

- Research Committee

Tzahi Cath

Cath talked to Tompkins and she will present something later in the semester.

- Faculty Research Awards – update

No activity since last meeting. Cath will upload information to faculty senate Canvas site for a senators to evaluate. External letters are not required this year.

- Library Committee – update

Lisa Nickum

Upcoming meeting on Friday the 15th. Update at next meeting.

- Budget Models ad hoc Task Force – update

Alexis Sitchler

Committee will meet after budget completed. Sitchler will notify Cath when something to present.

- Faculty Handbook – update

Lisa Nickum

Nickum shared that they are meeting every two weeks. Looking at the Faculty Grievance committee procedure as it has never been firmly charged with specific tasks. Recommendation to reduce size of committee from 24 to 12 and looking at how appointees are made and whether or not to include department heads. This is an existing committee and language is in place; it has not been officially called on to review a grievance. Information in handbook is fairly narrow about the type of grievance that can be raised. Nickum asked for faculty senate position on whether to have department heads or not on committee. General agreement that it is not a problem to have department heads on committee.

6) **Briefings and Information Items**

- Campus Surveys – next steps

Tzahi Cath / Neal Sullivan

Sower met with Seger and others on the committee and they are making progress. Quantitative results were released, not the qualitative ones. Challenge is that the leaders did not release to all faculty. Suggestion that we hold off doing another survey if we haven't analyzed and shared past ones. Also should have standard operating procedures to publish conclusions. Suggestion is to use survey monkey to process data, then need to compare the years. There is a need to maintain questions to compare year-to-year results. Biggest issue is the time and effort to go through the data. The committee is doing a manual process to review prior answers to compile a summary document.

Concern raised that senators need to look at owning the data versus human resources putting restrictions on how to disseminate it. As well, this type of work could be outsourced that would provide tools and expertise. Cath to talk to Boyd about budget.

- Taskforce for Evaluation of Instructional Effectiveness – update

Alina Handorean

No update at this time.

New Programs – no new programs

Program Changes

8.1 Mechanical Engineering (ME)

[status: Apprv'd UGC 01/23/19]

1 program chg: BS in Mechanical Engineering

Minor changes were made to update the degree offering.

MOTION: To approve program changes as submitted.

Motion: Greivel, Seconded: Simoes. No abstentions. Approved.

9) **Miscellaneous Business**

▪ USG and GSG Representative and Bylaws

Gus Greivel

Cath suggested that there are other changes to bylaws that will be needed. Question about having a formal secretary and bylaws to be updated with role of secretary.

Question raised about teaching faculty having a three-year term. It was changed to a two-year term and it means more change and loss of momentum on the senate. Cath will reach out to Knauss and to a few people about the reason to change the term.

▪ FS Coffee Hour – next February 21, 2019

Lisa Nickum

▪ FS Lunch Hour – next March 6, 2019

▪ New Provost Participation on Faculty Senate

Alexis Sitchler

Sitchler brought up topic after recent meeting with the new Provost. Holz suggested that he'd like to be involved with Faculty Senate and asked how senators would like him to be involved. At his previous school, co-chaired their senate. In agreement that this is an opportunity for new provost to represent and advocate for faculty in administration meetings; it could cultivate and foster discussions. There exists an ability to have better communication both ways between administration and faculty. Sitchler suggested that we get on his calendar on one of his next visits. Timm to ask Kenney for calendar and look for a date that works.

Meeting adjourned at 3:40 pm.

Next Meeting: Tuesday, February 26, 2019, 2 – 4 pm, Hill Hall 300. Please send all items for agenda to Cathy Timm (cgtimm@mines.edu) one week prior to the meeting.