

Colorado School of Mines – FACULTY SENATE MEETING MINUTES
 April 9, 2019, 2:00 – 4:00 pm, Hill Hall 300

Attendees:

P	Tzahi Cath (CEE), Chair
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Voting Members: 12 total (7 needed for quorum). Quorum was present

P	Linda Battalora (PE)	P	John Heilbrunn (HASS)	P	Marcelo Simoes (EE)
P	Paula Farca (HASS)	P	Andy Herring (CBE)	P	Alexis Sitchler (GE)
P	Gus Greivel (AMS)	P	Jeff King (MME)	P	Angie Sower (CH)
P	Alina Handorean (EDS)	P	Lisa Nickum (LB)	P	Neal Sullivan (ME)

Other Attendees and Guests:

P	Joe Bourgeois (GSG)	A	Tricia Douthit	A	Colin Terry (Student Life)
P	Tom Boyd (AA)	P	Michaela Serpas (USG)	P	Cathy Timm (RO)
P	Dustin Olson (Public Safety)	P	Jennifer Veloff (Trefny)	P	Carole Smith (LB)

1) **Provost / Academic Affairs Update**

Tom Boyd

Boyd shared that he'll be sending a communication related to moving academic faculty pay schedule from a 9-month to a 10-month pay period starting in August. For faculty taking pay over 12 months or on a summer salary, there will no change. For faculty currently on a 9 month pay period, academic pay starts in Sept and goes thru May; in August, it will move to 10 periods starting at end of August. For those taking pay over 12 months in the current year, a double payment will occur in July so the calendar year can be closed out. Contracting period would move from September to August. Boyd indicated that comments were uniformly positive about the change. Apparently, the tax rate is impacted when a double pay is calculated; Boyd will check on this issue and include information on this as part of communication.

Holz' next visit is April 29th and 30th; he'll participate in a retreat as well as faculty senate on the 29th at 2:00 pm.

Report from the board meeting on Friday. Promotion and tenure was decided and all have been notified about the outcome. Boyd will provide an aggregate of the past 3 years' action related to the topic. Sabbaticals were also approved; Kenney will be sending notifications.

Revisions to the handbook were sent out for feedback. Language for instructional development was pulled. A communication from the board is due regarding the multi-year contracts. Boyd plans to pull the committee together over the summer once decisions are made and will put the language together for the next academic year.

2) **Registrar Update**

Tom Boyd

New registrar starts full time April 22nd. Associate Registrar, Sara Bartell, from Johnson & Wales is on board. And new Associate Provost, Lori Kester, started this week.

Concern expressed that there is no final exam schedule yet. Boyd will follow up.

Question raised around final exam schedules. The calendar is changing for next year that will impact final exam scheduling. Fall semester will start Monday as usual; no classes will be cancelled for career day. Semester will run through Wednesday of what was formerly referred to as “dead week”. Thursday and Friday will now be study days with no classes or exams. Monday, Tuesday, and Wednesday will be exam days. Spring first day of classes will be Wednesday. The same end of term cycle will occur as in the Fall. Other thoughts, for future, are to have commencement on Saturday or mid-year.

Construction on campus. Work on the second floor green center is moving forward and optimistic that some people can move back in mid-August. Parking garage and wrap should have a floor available in spring with everything complete for fall 2020. Trailers that geophysics vacating will stay in place and used for various other offices. Classrooms are configured to be like CoorsTek building which are modular.

3) **Approval of Minutes** – March 12, 2019

Tzahi Cath

MOTION: To approve minutes of March 12, 2019.

Motion: Cath, Seconded: Simoes. One abstention. Approved.

4) **Nomination of Faculty**

Tzahi Cath / Alina Handorean

▪ Faculty Senate Elections – update

Emails were sent out collecting names for four vacancies with a deadline of Friday the 12th at end of day. People can volunteer or be nominated. Cath feels that there should be 2 full professors on the senate.

▪ University Committee Nominees – update

There are University and Senate committees that need volunteers. Most Senate committees have a one-year term. In first senate meeting, voting will occur.

▪ Distinguished Lecturer 2020 (potential executive session)

Tzahi Cath

Cath shared the voting results for 2020 lecturer. The winner will be announced at the faculty awards and is confidential.

5) **Other Committee Updates**

Tzahi Cath / Alina Handorean

▪ Faculty Research Awards – update

Tzahi Cath

Award winners have been selected. For the junior award, there were two nominees that were very close and determination was made, after seeking feedback from senators, to give out two awards. Concern raised about diluting the award by giving out two awards.

▪ Handbook Committee – update

Lisa Nickum

Nickum shared that the work to date has been pushed out for comments. There are a few items that Provost Boyd will finalize over the summer. Concern raised that library faculty cannot be part of promotion and tenure policy. Smith shared her comments and expressed disappointment with the decision and felt that there wasn't much that can be done; over the course of this dialogue, she has provided documentation and language to support having them included. In addition, the evergreen language on contracts will not be extended to library staff. Sense is that the school is at a competitive disadvantage with the model of how library faculty is handled differently than teaching faculty. She also indicated that this issue is an example of the limited role the senate has in shared governance in general.

6) **Briefings and Information Items**

▪ Campus Safety

Dustin Olson

Olson started law enforcement career in Las Vegas, then to Santa Barbara on different types of campuses and is excited to be at Mines. He's available to meet one on one and come to offices and do security assessments as requested. His sense is that Mines is a safe campus. Question raised about locations holding radioactive materials and access; Olson shared that at his last institution, the radioactive locations were pretty much locked down. Question about role, reporting and responding to sexual assaults and the type of coordination and relationship with Title IX he anticipates. Olson believes that preventative measures are important. There are two components to any criminal incident; first it's a criminal activity and reporting and prosecuting at the survivor's request, and then there is work with the Title IX office.

▪ Campus Surveys – next steps

Tzahi Cath / Neal Sullivan

Sullivan solicited several bids to help with survey; leadership has decided to not use an outside service. Faculty Senate, with Trefny, are charged with putting information together.

7) **Grad Council Updates**

Marcelo Simoes

Nothing to report.

8) **UnderGrad Council Updates**

Gus Greivel

Greivel shared that he has asked undergrad council to meet next week to discuss fall career day.

9) **Miscellaneous Business**

▪ Online Education Committee

Jennifer Veloff

Veloff shared details about an ad hoc committee that has been created to get faculty input on procedures and the online initiative at Mines. Committee met for the first time this week. Trefny initiated the formation of the committee and asked members of the faculty that have been working with them to date. A suggestion was raised to have a manual put together; Veloff expressed her desire to work with faculty to have this created. No students on the committee at this time; Bourgeois will ask if there are students interested in serving.

▪ Bylaw Changes

Tzahi Cath / Alina Handorean

A redlined version of the suggested changes was shared. As it relates to term of service, current bylaws have a different term for faculty with and without tenure (article II, section B.3). It was agreed that there should be no differentiation and all senators shall serve three-year staggered terms. Question raised as to whether this was a substantive change and agreement that this was not.

All agreed that the other suggested edits were not substantive. A new standing survey committee is to be established; Timm will put together draft language for Sullivan and Cath to review. All edits will be finalized by the 16th so they can be reviewed one week prior to a vote at the next faculty senate meeting.

As it relates to the research council, concern expressed that there have been no updates to the faculty senate. Cath will follow up with Tompkins to set a date. The Research Council that is a committee of the faculty senate will remain in place and no changes will be made to the bylaws.

- Research Expenditure Consideration in FDRs Tzahi Cath
 Cath shared a concern that some donations cannot be allocated to research expenditures. He suggested that there should be additional discussion on the topic.
- Student/Advisor Relationship Memo Tzahi Cath
 In prior year, there was discussion about a draft agreement that was crafted describing expectations between faculty advisor and student; Cath asked the group if anyone had a copy. Bourgeois will ask the graduate student government board if there is a document that might be available.
- Cancel May 28th FS Meeting Tzahi Cath
 All are in agreement that this meeting will be cancelled.
- FS Coffee Hour – next April 18, 2019 Lisa Nickum

▪ FS Lunch Hour – next May 1, 2019

Meeting adjourned at 3:50 pm. Senators went into executive session.

Next Meeting: Tuesday, April 23, 2019, 2 – 4 pm, Hill Hall 300. Please send all items for agenda to Cathy Timm (cgtimm@mines.edu) one week prior to the meeting.