

Colorado School of Mines – FACULTY SENATE MEETING MINUTES
 March 10, 2020, 2:00 – 4:00 pm, Hill Hall 300

Attendees:

Voting Members: 13 total (7 needed for quorum). Quorum was present

P	Marcelo Simoes (Chair)	P	Robin Bullock (EDS)	P	Brandon Dugan (GP)	A	Sebnem Duzgun (MN)
P	Gus Greivel (AMS)	P	Alina Handorean (EDS)	P	Andy Herring (CBE)	P	Yvette Kuiper (GE)
P	Jon Leydens (HASS)	P	Lisa Nickum (LB)	P	Alexis Sitchler (GE)	P	Angie Sower (CH)
P	Neal Sullivan (ME)						

Other Regular Attendees and Guests

P	Linda Battalora (Trustee)	A	Rick Holz (AA)	P	Paul Myskiw (RO)	P	Colin Terry (Student Life)
P	Cathy Timm (AA/RO)	A	Jennifer Velloff (Trefny)	P	Brock Gagna(USG)	A	Muthu Thyagarajan (GSG)
P	Gauen Alexander (GSG)	P	Sandra Woodson (HASS)	P	Stefanie Tompkins	P	Kendra Stansbury (RO)
P	Scot Allen	P	Derrick Morgan	P	Qin Zhu (HASS)		

Welcome

Marcelo Simoes

Registrar Update

Paul Myskiw

Myskiw reminded Senators that their office will do all classroom assignments for the Fall. His team is working on getting sections in line with standard meeting times to optimize space. The class meeting patterns were outlined by Myskiw; all departmental schedulers have been notified of these guidelines.

There is also a PDF in the shared drive with revised language around the grade appeal process that was brought up by King. The corrections were made to address a defunct faculty senate committee that was mentioned in the policy as well as provide consistent verbiage around the number of days to appeal a grade. The Undergrad and Grad catalogs were inconsistent; they now both reflect a 25 day process.

Approval of Minutes – February 11, 2020 and February 25, 2020

Marcelo Simoes

For the minutes of 2/11/20, Simoes and Nickum have minor adjustments to the section on the Vote for Library which will be updated.

MOTION: To approve the minutes of February 11, 2020 with corrections noted by Simoes and Nickum. By: Greivel; seconded by Nickum. No abstentions. APPROVED.

For the minutes of 2/25/20, Greivel had minor changes to the Undergraduate Council updates to incorporate into the minutes.

MOTION: To approve the minutes of February 25, 2020 with the corrections from Greivel. By: Dugan; seconded by Greivel. No abstentions. APPROVED.

Committee Updates

- **Leadership Nomination Committee** – slate for committees Alina Handorean
 Handorean shared that there are 5 vacancies on Senate for next academic year. She will send an email in the middle of March looking for nominations. Plan is to have the nomination process open until around April 5th. After a week to 10 days, will have elections which means that by end of April she should be able to validate nominations. Question raised about the makeup of the new Senators. Handorean indicated that there should be at least 7 tenure-track members in the Senate and currently there are 6 (there will be 6 tenure track professors continuing next year). The balance will be based on the definitions noted in the bylaws. As it relates to eligibility for the President of Senate, there were three remaining members of

Senate that were eligible; two were not able to stand up for election at this time. The remaining candidate, Herring, agreed to serve as President if elected. Additionally, Handorean will be asking for nominations for committees in late April and May. This timeline will allow Senate to vote at the first meeting in August to fill the seats for the new academic year.

Timm shared details about the Faculty Senate celebration planned for May 12th. It will be a celebration of the work that has been completed and will include new senators that will be voted in prior to the 12th. Consensus indicates that the lunch hour will work best with a buffet and potentially held at the Buffalo Rose.

Grad and Undergraduate Council Updates

- **Undergraduate Council Update** – UC Program Changes

Gus Greivel

Greivel shared a document with a summary of each of the programs that were presented and approved at Council. No questions or concerns were expressed. No vote was required as there was no dissent on any of these changes.

Greivel indicated that there may be some off-line business to conduct before the end of the academic year.

- **Grad Council Update** – GC Program Changes

Neal Sullivan

Sullivan talked about the changes which he considered to be modest ones. Question about the Chemical and Biological Engineering program; the 1 hour proposal preparation course was only added to the PhD program. No additional questions or concerns were expressed. No vote was required as there was no dissent on any of these changes.

- **Distinguished Lecture Committee** – update

Marcelo Simoes

Simoes shared background information and a report from the committee on the nominations for the 2021 Distinguished Lecturer. Herring has withdrawn his name from the nominations. The committee's rank order was shared and Senators were asked to do a written vote to be tabulated in confidence and shared at the April 1st event. By majority vote, Carolyn Koh was nominated as the 2021 Distinguished Lecturer.

Question raised about the 31 years that the award has been in existence and the number of women that have been awarded the distinction. It looks like there have been 4 women who have received this award yet the data on these numbers is not available. The pipeline of eligible women tapers off at the PhD ranks.

Briefings and Updates

- **Academic Misconduct**

Colin Terry, Scot Allen,
Derrick Morgan

Terry and Morgan had previously talked about these changes last year and have now incorporated feedback they received. The changes include both policy and appeal procedures; with legal updates to tighten up the language, in particular the procedural issues that have been inconsistent.

Question raised about the policy to allow 10 days to respond; Terry indicated that there will be guidance on how to manage this in the event there is no communication from student. Self-plagiarism was raised as an item that is not addressed; this is where one would use their own material for another course which is considered cheating. Another distinction is related to using various parts of one paper for another. Terry will consider including this in the document.

The committee will be expanded to include 6 faculty. Question around how many appeals are typically raised; there are 6-7 appeals in a semester which usually all happen within the same week and it takes a few hours to handle each one. There are typically 1-3 suspensions per year.

Question raised about how this will be communicated with students; negligence was discussed as not knowing about a policy, is not an excuse for misconduct. Terry will be working with Trefny and the faculty on how to publish and share with students.

Terry will ask for a vote at the next meeting and will work with Kenney on an off-cycle update to the 2020-21 catalog.

- **Ethics Across Campus**

Sandra Woodson
Stefanie Tompkins, Scot Allen

Woodson introduced herself; she teaches in HASS and has been with the school since 1999. She shared a presentation on the subject and the committee; it is currently an ad-hoc committee and they are seeking to become a University one. It was noted that all involved in research should be receiving RCR training every five years and the school is not currently in compliance with this regulation. There is a Collaborative Institutional Training Initiative (CITI) training that needs to be completed; a handout was shared with the modules required.

Question raised about notifying students and the required timelines to complete these modules which will take approximately 6-8 hours. Tompkins indicated that they will likely need to extend the deadline from the current published date of May, 2020. A communication should be distributed this week. Suggestion that there be clear communication, documentation and processes to all. The system will help track activity and direct people to the specific modules that are required.

Motion: As determined by department heads, that all research-active faculty, post-doctoral fellows, and graduate and undergraduate students engaged in research, will have taken the RCR training on the CITI module by August 31, 2020. By: Herring; seconded by Greivel. One opposed. No abstentions. APPROVED.

- **Memo Draft – Mental Health**

Neal Sullivan

Sullivan drafted a memo to all students from the Senate for consideration. He asked for input and comments via email so that it can be finalized in the next week.

Questions / Comments

Marcelo Simoes

No additional questions or comments.

Faculty Senate adjourned at 4:00 pm.

Next Meeting: April 14, 2020, 2:00 – 4:00 pm, Hill Hall 300. Please send all items for agenda to Cathy Timm (cgtimm@mines.edu) one week prior to the meeting.