

Colorado School of Mines – UNDERGRADUATE COUNCIL MEETING MINUTES
April 9, 4:00 – 5:00 pm, via Zoom

Attendees:

Voting Members: 18 total (10 needed for quorum). Quorum was present.

P	Ventzi Karaivanov (chair)	P	Erik Menke (CH)	P	Adam Olsen (LB)	P	Rennie Kaunda (MN)
P	Jason Ganley (CBE)	P	Jeremy Suiter (EB)	P	Emmanuel De Moor (MME)	P	Mathias Burisch-Hassel (GE)
P	Rob Thompson (CS)	P	Ge Jin (GP)	P	Jeff Wheeler (ME)	P	Eliza Buhner (HASS)
P	Linda Battalora (PE)	P	Shiling Pei for Hongyan Liu (CEE)	P	Hisham Sager (EE)		Tom Powell (USG)
P	Jack Bringardner (EDS)	P	Gus Greivel (AMS)	p	Laith Haddad (PH)		

Other Regular Attendees and Guests

	Sam Spiegel (Mines Online)	P	Vibhuti Dave (UGS)	P	Kristeen Serracino (AA)		Paul Myskiw (RO)
P	Karla Pérez-Vélez (CASA)		Danielle Boileau (CASA)		Cheryl Medford (GE)	P	D. Scott Heath (RO)
	Katie Ludwin (CASA)		Megan Sanders (Trefny Center)		Colin Terry (SL)		
	Luke Contreras (UA)		Julia Cable (UA)				

Special Guest(s): Angel Abbud-Madrid

Welcome

Ventzi Karaivanov

Update on HASS482 – the Faculty Senate approved one additional offering of this course as a special topics course with an updated course title to what was proposed. This allows the HASS and EB departments to have additional discussion, but it will not be offered in the Fall. The Senate discussed that whatever department it ends up falling under, it would be good for it to be a mid-level CAS elective course.

Update on Capstone Design – the approval of the CAPD prefix is still with Senate as they work on drafting a course prefix policy. Once the policy is drafted, it will be shared to UGC for feedback.

Mid-level CAS elective – different departments have different ideas of what a mid-level CAS elective is. Currently, 200- and 300-level HASS courses are accepted as mid-level CAS electives due to how these credits are transferred in from other institutions. However, this could be more clearly defined in the catalog. This will be a future discussion item for UGC. Please contact V. Karaivanov with any feedback/input.

Update on EDNS220 – was this approved as a CAS elective? J. Bringardner will follow up and report back to the UGC.

There are two meetings remaining for the semester. The next meeting will be on April 30th (instead of April 23rd) due to the Faculty Awards Ceremony. The following meeting is scheduled for May 14th, which is after the semester is over. V. Karaivanov suggested moving the final meeting to May 7th.

MOTION: The motion to reschedule the final UGC meeting from May 14th to May 7th was moved by V. Karaivanov and seconded by G. Greivel. The motion to move the final UGC meeting to May 7th was unanimously approved with 15 approved, 0 opposed, and 0 abstentions.

Approval of Minutes –March 26, 2025

Ventzi Karaivanov

MOTION: The motion to approve the previous meeting minutes was moved by J. Suiter and seconded by L. Battalora. The motion to approve the previous meeting minutes was approved with 16 approved, 0 opposed, 0 abstentions.

Briefings and Information Items

Registrar's Office

D. Scott Heath for
Paul Myskiw

Registration was last week. E-days activities are scheduled for this week so remember that these are no assessment days.

- **Question:** V. Karaivanov asked, were there any major issues with registration?
- **Answer:** D. Scott Heath answered there were changes to the graduate policy that went into effect during registration week which caused a little bit of confusion. However, all details were ironed out and registration went relatively smoothly.
- **Question:** V. Karaivanov asked, for courses that run for 8 weeks, when are grades posted to transcripts? Is it May 15th or is it posted earlier?
- **Answer:** D. Scott Heath answered that the first 8-week sessions should be rolled, assuming that the grades have already been submitted and should already be posted. Some courses are linked to both sessions so it is important to get grades posted as soon as possible.

Undergraduate Studies

Vibhuti Dave

No updates at this time.

4:20-4:25 pm

1 Curriculum Item(s) for Council Vote

***Please complete Canvas voting for the following curriculum item(s) by April 9th at 3:00 pm.**

1.1

ME		Angel Abbud-Madrid
CIM 3/4		
1 program change:	API-SPSE: ASI IN SPACE AND PLANETARY SCIENCE AND ENGINEERING	
	Minor content updates; added MEGN454, MEGN452, MEGN456, and MEGN455 to approved course list.	

Canvas Voting Results:

16 approved, 0 opposed, 0 abstentions, 0 additional discussion needed

1.2

CBE		Jason Ganley
CIM 3/5		
1 course deactivation:	CBEN323: GENERAL BIOLOGY II LABORATORY	

2

	CBEN 323 is listed at the 300 level from its association with our Fundamentals of Biology II lecture course (formerly CBEN 303, presently CBEN 120). To re-align these courses at the 100 level, we seek to change the course number for CBEN 323 to CBEN 121.
1 new course:	CBEN121: GENERAL BIOLOGY II LABORATORY
	This is the second part of a course deactivation/course creation (removing CBEN 323, re-creating as CBEN 121). CBEN 323 was listed at the 300 level per its association with our Fundamentals of Biology II lecture course (formerly CBEN 303, presently CBEN 120). To re-align these courses at the 100 level, we seek to change the course number for CBEN 323 to CBEN 121.

Canvas Voting Results:

CBEN323 – 16 approved, 0 opposed, 0 abstentions, 0 additional discussion needed

CBEN121 – 16 approved, 0 opposed, 0 abstentions, 0 additional discussion needed

1.3

HASS		Eliza Buhner
CIM 3/7		
1 course change:	HASS491: ENERGY TRANSITION: POLITICS AND POLICY	
	Updated course title and course description to better reflect the course material. For the description change, to reflect some changes in the assignments and learning outcomes and so faculty with different social science backgrounds can teach the courses. Updated HASS215 co-req.	

Canvas Voting Results:

15 approved, 0 opposed, 1 abstention, 0 additional discussion needed

1.4

PH		Laith Haddad
CIM 3/10		
1 program change:	MIN-PH: MINOR IN PHYSICS	
	With CSCI128 now in the core, we no longer need to require CSCI250, which is no longer being offered.	

Canvas Voting Results:

16 approved, 0 opposed, 0 abstentions, 0 additional discussion needed

Adjourn at 3:18 pm

Ventzi Karaivanov

Next meeting: April 30th, 4:00-5:00 pm via Zoom. Please send agenda items to Ventzi Karaivanov (vkaraiva@mines.edu) and Kristeen Serracino (kristeen.serracino@mines.edu) one week prior.