**Graduate Continuance Fellowships**

**Statement of Purpose.** Colorado School of Mines graduate students, in thesis-based degree programs, are often funded by teaching and research assistantships that include a stipend and typically cover the cost of tuition, fees and health insurance. At times, a funding source may suddenly be eliminated or prove to be insufficient to cover the student through the end of their studies. If the student or advisor have no other financial resources available, the student may not be able to continue their studies. The purpose of this grant program is to provide **last resort** assistance for graduate students in such cases.

The Office of Graduate Studies (OGS) provides “completion” support, for thesis-based students who are in their final semester. Depending on availability of funds, the continuance fellowship is designed to cover up to one semester of tuition, fees, and individual health insurance. Students who are awarded a Graduate Continuance Fellowship are not eligible to apply for the fellowship again within their current degree program. Applications for completion funding are accepted for fall, spring, and summer.

**Eligibility**. Potential applicants must be enrolled part- or full-time in a thesis-based Masters or Doctoral graduate program at the Colorado School of Mines, must be on reduced registration, and must be in “good standing” with the University. Eligible students must have received continuous funding from Colorado School of Mines, in the form of either teaching or research assistantships, for ALL academic semesters (excluding summer terms) without interruption prior to the date of application. M.S. students must have completed all required coursework (excluding research credit) for their degree and Ph.D. students must have successfully defended their Thesis Proposal; both M.S. and Ph.D. students must demonstrate that they are highly likely to graduate within 6 months of the application date.

**Application Information/Deadlines**. Applications should be addressed to the Assistant Dean of Graduate Studies and turned into the Office of Graduate Studies (**1600 Jackson St. – Suite 150**). Late applications will only be considered under extenuating circumstances. Applications will be reviewed for eligibility and completeness by the Assistant Dean. The final decision will be made by the Graduate Dean based on available funds. Advisors will be asked to cost-share if possible. Advisors who have had students who received support from this program within the past two years have lower priority, especially if the Advisors were unable to cost-share.

**Applications for Summer 2019 must be submitted on or before May 13, 2019.**

**Please Do Not Submit this Page with Application**

**Date of Submission**: Select date **Term Applying for:** Select Term

**Name**: Enter first and last **CWID**: Enter CWID

**Mines Email**: Enter email **Phone**: Enter number

**Residency**: Select Residency

**Degree-Granting Department**: Select Department

**Degree**:Select Degree

**Name of Primary Academic Advisor**: Enter Advisor

**Name of Department Head**: Enter Department Head

**First semester enrolled in graduate school at Mines**: Select Term Enter Year

**List dates of any internships taken *during* graduate program (incl. summers) and pay received for each:** Enter number of internships/dates/pay received

**Have you previously applied for, or received, this Fellowship?** Select

**Were you previously funded on an RA or TA contract?** Select

**Are you an M.S. or Ph.D. Candidate?** Select

**Have you completed all coursework (excluding research credits)?** Select

**Is a thesis defense scheduled?** Select **If yes, indicate the date**: Select Date

**Anticipated date of degree completion (i.e. check-out)**: Check-out Date

**Do you plan to suspend your Program if you do not receive this Fellowship**? Select

**Advisor certification**: I have fully reviewed this application and hereby certify the content as accurate:

Advisor name first and last Signed date

 printed name signature date

In addition to this profile, student applicant must attach the following:

* Current résumé or curriculum vitae (CV), including publications, proceedings and conference presentations
* Graduation timeline, including major milestones to be completed (1/2 a page or less)
* Copy of page 1 and 2 (only) of previous year’s United States federal tax return, clearly indicating household income (or equivalent, for international students). SSNs or TINs should be removed/obscured. *All submitted tax information will be shredded after review.*
* Copy of lending agencies’ statements showing total student debt. *All submitted loan information will be shredded after review.*
* PhD students only Statement signed by thesis committee confirming that completion of thesis proposal and that it is highly likely degree requirements will be completed within 6 months

Academic Advisor must submit, ***separately***, a letter containing the following (***same due dates apply***):

* Statement including:
	+ advisor’s recommendation for funding student
	+ other funding options that were considered and why they were not feasible
	+ anticipated research expenses incurred while student completes work and how they will be paid for
	+ ability, and to what extent, advisor can provide stipend support
* A signed Department Head statement certifying the content of the letter as accurate

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