



## Colorado School of Mines

### Interfraternity Council (IFC) Constitution

#### Mission

We the Interfraternity Council of the Colorado school of Mines, set forth this Constitution and Bylaws to develop and maintain a culture of strong, ethical and well-rounded men of the Member Fraternities of the Colorado School of Mines, accordance with the principles of brotherhood embedded within the Fraternities of the Colorado School of Mines.

#### Article I – Name

The organization shall be known as the Interfraternity Council (IFC) at Colorado School of Mines.

#### Article II – Purpose of the IFC

The purpose of the IFC shall be to:

- A. Provide a sovereign governance structure for its Member Fraternities;
- B. Promote the interests of its Member Fraternities;
- C. Promote the interests of men's fraternities in general;
- D. Discuss questions of mutual interest and present to its Member Fraternities such recommendations as the IFC deems appropriate;
- E. Promote the interests of Colorado School of Mines;
- F. Promote mutual cooperation between its Member Fraternities;
- G. Promote cooperation between the IFC, fellow governing councils, and student organizations at Colorado School of Mines; and
- H. Promote mutual cooperation between the IFC and Colorado School of Mines, its students, faculty, staff, and local community.

#### Article III – IFC Membership

*Adopted on November 6, 2024*

## **Section I. Membership Eligibility**

Membership in the IFC is open to chapters and establishing chapters of fraternities at Colorado School of Mines, as follows:

- A. Any chapter affiliated with an inter/nationally recognized organization shall hold membership in the IFC.
- B. Any chapter or establishing chapter of an inter/national fraternity, which is not a member of the NIC (North American Interfraternity Conference), may hold membership in the IFC.

## **Section II. Membership Classifications**

The membership classification of Member Fraternities shall be as follows:

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization. Full Membership grants the Member Fraternity all rights, privileges and responsibilities under the IFC Constitution and Bylaws.
- B. Associate Member: Any establishing chapter of an inter/national organization. Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and Bylaws, except that its members cannot hold IFC Executive Board positions nor have an IFC Judicial Board Justice. Associate members hold the right to vote.

## **Section III. Mines IFC Standards**

Each Member Fraternity shall adhere to and abide by the following minimum expectations and standards to maintain IFC membership:

- A. Each Member Fraternity shall comply with all policies set forth by:
  - a. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
  - b. The rules and regulations of Colorado School of Mines as outlined by the Student Code of Conduct and all policies associated with Mines.
  - c. The general values-based conduct of fraternity men as outlined by each Member Fraternity's individual bylaws.
  - d. Each Member Fraternity shall maintain a minimum annual cumulative GPA of 2.0
  - e. Each Member Fraternity shall be current on all IFC dues owed.
  - f. Each Member Fraternity shall submit required membership rosters to the Fraternity & Sorority Life (FSL) Office.
  - g. Be a fully recognized organization by Colorado School of Mines and the Member Fraternity's national headquarters.
  - h. Each Member Fraternity shall comply with the attendance policies for the IFC General Body and the IFC Judicial Board, as outlined within this Constitution.
- B. Each Member Fraternity shall be required to meet the following to maintain IFC membership:

- a. Each Member Fraternity shall communicate to its Active Members and New Members the importance and benefits derived from continuous membership education throughout the undergraduate experience and encourage its Active Members and New Members to participate in educational programming, whether conducted by the chapter, the Interfraternity Council, Colorado School of Mines, or independent organizations covering the following topics:
  - i. Academic Achievement and Student Success
  - ii. Alcohol and Drug Use and Awareness
  - iii. Career Preparation
  - iv. Civic Engagement
  - v. Hazing Awareness
  - vi. Leadership Development
  - vii. Sexual Assault/Abuse Awareness
  - viii. Values and Ethics
- b. Ever New Member of a Member Fraternity shall be encouraged to attend Greek 101 training hosted by the FSL Office.
- c. Each Member Fraternity shall prohibit the creation of women's auxiliary groups, such as "little sisters".
- d. Each Member Fraternity shall have and follow risk management policies covering the following areas:
  - i. Alcohol and Drugs
  - ii. Hazing
  - iii. Sexual Misconduct
  - iv. Fire, Health, and Safety
- e. Each Member Fraternity shall follow all recruitment rules as outlined in Article 5 of the IFC Bylaws.
- f. Each Member Fraternity shall prohibit hazing, as defined by their inter/national organization and Colorado School of Mines within all aspects of formal and informal chapter operations. Please refer to the [Hazing Policy](#) set forth by Colorado School of Mines.
- g. A Member Fraternity which has failed to meet any of the items outlined in this Section shall be referred to the IFC Vice President of Operations for potential judicial review.

#### **Section IV. Membership Status for Member Fraternities**

The membership status of Member Fraternities are as follows:

- A. Good standing: A Member Fraternity shall be deemed to be in Good Standing if the Member Fraternity has met all minimum expectations stated in Article III, Section III.
- B. Probation: A Member Fraternity shall be placed on probation if minimum expectations are not met or if it is granted as a sanction resulting in an IFC Judicial Board hearing.

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- a. If Member Fraternity receives probation through the Dean of Students Office, the IFC Judicial Board may choose to match the probation status.
  - b. Probation statuses must have a timeline to be determined by the IFC Judicial Board but may not exceed two (2) semesters.
  - c. A Member Fraternity on probation maintains voting privileges and all rights, privileges, and responsibilities under the IFC Constitution and Bylaws unless otherwise stated in their IFC Judicial Board sanctions.
- C. Suspension: A Member Fraternity shall be placed on suspension if unsuccessful in completing their probation period, exhibits severe enough behavior to be placed on immediate suspension, or if the Dean of Students Office and FSL Office places a Member Fraternity on suspension status.
  - a. The IFC Judicial Board may choose suspension status as a sanction determined through an IFC Judicial Board hearing.
  - b. The IFC Judicial Board should make its best efforts to work with the Member Fraternity through a probation period before proceeding with suspension.
  - c. A Member Fraternity on suspension loses voting privileges and may not have individuals serve on the IFC Executive Board.

## **Article IV. IFC General Body**

### **Section I. IFC General Body**

The powers of the IFC shall be vested in the IFC General Body. The IFC General Body shall be the governing legislative body responsible for the general policies of the IFC, for electing its IFC President and Vice President, and for instructing its IFC Executive Board as to the activities and operations of the IFC. All such activities should be done in a respectful manner, concerning every individual member. The IFC General Body shall be composed of two (2) voting IFC Representatives from each Member Fraternity.

### **Section II. IFC Delegates**

Each Member Fraternity shall have at least two (2) IFC Delegates, chosen by that Member Fraternity, who serves on the IFC General Body. To serve as the IFC Delegate for a Member Fraternity, individuals must meet the following requirements:

- A. Be an Active Member, with at least one (1) full semester of active membership in a Member Fraternity.
- B. Maintain good academic standing with the Colorado School of Mines.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.

- D. Have a working knowledge of the IFC Constitution and Bylaws, Colorado School of Mines policies, and FSL Office policies.
- E. Not be a current member of the IFC Executive Board or currently serve as his Member Fraternity's IFC Judicial Board Justice.
- F. Each Member Fraternity must submit the names of their delegates to the Administrative Chair by the second General Meeting of the semester. The delegates submitted will serve as their Member Fraternity's representatives for the remainder of the semester.
- G. Each Member Fraternity is responsible for notifying the Administrative Chair should one of their delegates be replaced by a different member.

### **Section III. IFC General Body Meeting Policies**

The IFC General Body shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used as a guide to run all meetings.
- B. A majority (two-thirds, 2/3) of Member Fraternities present shall constitute a quorum in order to conduct IFC General Body business.
- C. The IFC General Body shall conduct regularly scheduled business meetings weekly during the academic year.
- D. Special meetings may be called by the IFC President at any time or at the request of two (2) Member Fraternities, with notice of the time, location, and purpose of the special meeting provided to all Member Fraternities at least twenty-four (24) hours in advance.
- E. Each Member Fraternity's IFC Representatives are required to attend all meetings of the IFC General Body. Every absent representative will result in the Member Fraternity being fined \$25 to be assigned by the IFC Vice President of Finance. A chapter can receive an excused absence with due notice to the IFC Administrative Chair at least forty-eight (48) hours prior to the IFC General Meeting.

### **Section IV. IFC General Body Voting Policies**

The IFC General Body shall operate utilizing the following voting policies:

- A. Each Member Fraternity, in good standing, shall have one (1) vote per representative.
- B. In the event of a tie, the IFC President shall cast the deciding vote.
  - a. The IFC President may not express opinions on topics that require a vote.
  - b. Individuals holding IFC Executive Board positions are not entitled to a vote.
  - c. The President may consult with the IFC Vice President of Operations on a tie breaker decision.
  - d. If the IFC President has a conflict of interest, the IFC Vice President of Operations will cast the deciding vote and has the right to consult with the Associate Director of FSL.
  - e. There shall be no secret ballot votes.

## **Article V. IFC Executive Board**

### **Section I. IFC Executive Board**

The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

### **Section II. IFC Executive Board Composition**

The IFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws:

- A. President
- B. Vice President of Operations
- C. Vice President of Diversity, Equity, Inclusion, & Access (DEIA)
- D. Vice President of Recruitment
- E. Vice President of Finance
- F. Philanthropy Chair
- G. Programming Chair
- H. Scholarship Chair
- I. Marketing Chair
- J. Administrative Chair
- K. Executive Delegate

### **Section III. IFC Executive Board Eligibility**

To be elected and serve as the IFC President or IFC Vice President of Operations, individuals must meet the following requirements:

- A. Have served a full-term on the IFC Executive Board and remained in good standing during that term.
- B. Cannot serve on their Member Fraternity's Executive Board or serve as their Member Fraternity's IFC Delegate.
- C. Have a working knowledge of the IFC Constitution and Bylaws, Colorado School of Mines policies, and FSL Office policies.
- D. Must be knowledgeable of formal judicial policies and procedures.
- E. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.

To be elected and serve as the IFC Vice President of Recruitment, individuals must meet the following requirements:

- A. Participated in their Member Fraternity's fall semester recruitment as an active member.

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- B. Cannot serve as their Member Fraternity's President, Recruitment Chair, or IFC Delegate.
- C. Have working knowledge of Mines, SAIL, and FSL Office resources to effectively promote Fraternity Life and recruitment efforts of all Member Fraternities.
- D. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- E. Have a working knowledge of the IFC Constitution and Bylaws, Colorado School of Mines policies, and FSL Office policies.
- F. Must be knowledgeable of formal judicial policies and procedures.

To be elected and serve as a member of the remaining IFC Executive Board positions, individuals must meet the following requirements:

- A. Be an Active Member, in good standing, with at least one (1) full semester of active membership in a Member Fraternity.
- B. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- C. Have a working knowledge of the IFC Constitution and Bylaws, Colorado School of Mines policies, and FSL Office policies.
- D. Not currently serve as his Member Fraternity's IFC Delegate, Alternate Delegate, or IFC Judicial Board Justice.
- E. Must be knowledgeable of formal judicial policies and procedures.

#### **Section IV. IFC Executive Board Meeting Policies**

The IFC Executive Board shall conduct its meetings according to the following requirements:

- A. A majority (two-thirds, 2/3) of IFC Executive Board members present shall constitute a quorum in order to conduct IFC Executive Board business.
- B. The IFC Executive Board shall conduct regularly scheduled weekly meetings.
- C. Special meetings may be called by the IFC President with notice of the time, location, and purpose of the special meeting provided to each IFC Executive Board member at least 24 hours in advance.
- D. Each IFC Executive Board member is required to attend all meetings of the IFC Executive Board and all meetings of the IFC General Body.

#### **Section V. IFC Executive Board Voting Policies**

The IFC Executive Board shall operate utilizing the following voting policies during IFC Executive Board meetings:

- A. The IFC Executive Board reserves the right to vote on the following list, but is not limited to:
  - a. Removal of IFC Executive Board member

- b. Reallocation budget line items within the IFC accounts
- B. Each IFC Executive Board member shall have one (1) vote.
- C. In the event of a tie, the Associate Director of FSL shall cast the deciding vote.
- D. There shall be no secret ballot votes.

## **Article VI. IFC Elections**

### **Section I. IFC Executive Board Elections Policies**

The following policies and procedures shall be utilized for the election and removal of IFC Executive Board officers.

### **Section II. Election of the IFC President and Vice President of Operations**

- A. Nominations for the position of IFC President and Vice President of Operations shall open two (2) meetings prior to the elections meeting in the fall.
- B. IFC Delegates must state their nomination in the IFC General Body meeting leading up to the elections meeting so it may be dictated in the meeting minutes.
- C. The elections meeting shall be the second IFC General Body meeting of November.
- D. Election of the IFC President shall happen first, followed by the election of the IFC Vice President of Operations. There will be a call for any last-minute nominations for IFC President at the start of the elections meeting.
- E. Candidates for IFC President must leave the room and enter one at a time to give a speech that lasts no more than five (5) minutes. There will then be two (2) minutes for questions.
- F. A period of deliberation will be granted after all speeches have been given. Attendees have two (2) minutes to speak and may not speak more than twice. Attendees cannot speak a second time until everyone else has had a chance to speak.
- G. The IFC President shall be elected by a majority vote cast by the IFC General Body as outline in Article IV Section IV.
- H. At the conclusion of the IFC President election, elections for the IFC Vice President of Operations will begin. There will be a call for any last-minute nominations for IFC Vice President of Operations.
- I. The same process as outlined in E-G will commence.
- J. The current IFC Executive Board shall not express opinions or participate in the deliberations.
- K. In case of a tie between two (2) candidates, a run-off vote shall be held between the final two (2). Should there be another tie, a tiebreaker will be used following Article IV. Section IV.

### **Section II. Election of the IFC Executive Board**

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- A. Applications for the remaining IFC Executive Board positions shall be due two (2) days after the elections meeting in the fall and must be made available two (2) meetings prior to the elections meeting.
- B. The newly elected IFC President and Vice President of Operations, with the previous IFC President and Vice President of Operations and Associate Director of FSL shall form the IFC Election Committee. This committee is tasked with developing a slate encompassing the rest of the IFC Executive Board by reviewing the applications submitted.
- C. The newly elected IFC President and Vice President of Operations and the previous IFC President and Vice President of Operations shall receive one (1) vote when electing the slate. In the event of a tie, the Associate Director of FSL shall serve as tiebreaker.
- D. The slate shall be presented to the IFC General Body one (1) week after the elections meeting. This slate must be approved by a three-fourths ( $\frac{3}{4}$ ) vote from the IFC General Body. If the slate is not approved, the specific positions of concern must be presented to the IFC Election Committee for correction. The committee must present a new slate at the next IFC General Body meeting for a vote. This process will continue until a slate is approved.
- E. If the previous IFC President or Vice President of Operations applied for new positions during this elections process, they must recuse themselves from the IFC Elections Committee during the selection process of the respective positions they applied for. The Associate Director of FSL will step in as a voting committee member. In the event of a tie, the FSL Coordinator will serve as tiebreaker.
- F. Should an IFC Executive Board position remain vacant after the selection process, the newly elected IFC President shall appoint a successor to be voted on by three-fourths ( $\frac{3}{4}$ ) by the IFC General Body. Priority shall be given to Member Fraternities that do not have representation on the newly elected IFC Executive Board.
- G. Should a vacancy occur for IFC President, a special election shall be held within two (2) meetings after the vacancy was created.

### **Section III. Removal of Office**

An officer may be removed from office for any of the following reasons:

- A. Job performance - should it be determined that a member of the IFC Executive Board is not performing their duties as stated in the IFC Constitution and Bylaws.
- B. Absences- If a member of the IFC Executive Board has two or more unexcused absences from regularly scheduled IFC meetings or regularly scheduled IFC Executive Board meetings.
- C. Behavioral – If a member of the IFC Executive Board is not upholding the values and standards of their chapter or the IFC Constitution and Bylaws.

### **Section IV. Removal of an IFC Executive Board Member**

- A. If the job performance, attendance, or behavior of an IFC Executive Board member is thought to be unsatisfactory, it must first be brought to the attention of the IFC President. The IFC President must consult with the IFC Vice President of Operations and the Associate Director of FSL to discuss further action.
- B. The removal process will follow a three-step process to allow an officer to pursue growth and support from the IFC Executive Board and the Associate Director of FSL. The three steps are as follow:
  - a. Warning – if an IFC Executive Board member is found not meeting expectations of job performance, attendance, and/or behavior, the officer will be placed on warning and given an action plan to follow.
  - b. Probation – if an IFC Executive Board member is not meeting the expectations of the action plan given to them when placed on a warning, they will then enter a probation period of two weeks. During these two weeks the officer is expected to follow their action plan and meet with the Associate Director of FSL at least twice.
  - c. Removal – if an IFC Executive Board member is still not fulfilling their duties, then they will be removed from their position.
    - i. The removal will be brought forth to the IFC Executive Board by the IFC Vice President of Operations and voted on by the IFC Executive Board.

## **Section V. Removal of the IFC President**

- A. If the job performance, attendance, or behavior of the IFC President is thought to be unsatisfactory, it must first be brought to the attention of the IFC Vice President. The IFC Vice President of Operations must consult with the Associate Director of FSL to discuss further action.
- B. The IFC President will follow the three-step process found in Section IV to pursue growth and support from the IFC Executive Board and the Associate Director of FSL.
- C. Should the IFC President be removed from office, the IFC Vice President of Operations will present the motion to the IFC Executive Board and then bring it to a vote with the IFC Judicial Board to eliminate any potential bias.

## **Section VI. Vacancies**

A position can become available by the removal of an IFC Executive Board member or if an IFC Executive Board member chooses to step down. Should a vacancy occur, the following steps shall be taken:

- A. The IFC President will fulfill job duties until the position is filled.
- B. Applications will go out at the following IFC General Body meeting and will remain open for one (1) week.
- C. The IFC Executive Board will review applications and slate a candidate to be presented at the next IFC General Body meeting. This slate must be approved by a three-fourths ( $\frac{3}{4}$ ) vote from the IFC General Body. If the slate is not approved, the IFC Executive Board

must present a new candidate at the next IFC General Body meeting for vote. This process will continue until a candidate is approved.

- D. The newly appointed IFC Executive Board member will hold the role for regular term.

## **Article VII. Constitution and Bylaws Amendments**

### **Section I. Constitution and Bylaws Amendments**

The Constitution and Bylaws may be amended by a three-fourths ( $\frac{3}{4}$ ) vote of the IFC General Body provided notice of the proposed amendment has been provided to Member Fraternities at the preceding regularly scheduled business meeting of the IFC General Body.

### **Section II. Adoption**

The approved amendments of the IFC Constitution and Bylaws shall become effective immediately and shall supersede all previous Constitutions and Bylaws of the IFC.

### **Section III. Vetos**

Should a Member Fraternity propose an amendment to the Constitution and Bylaws that disrupts the growth and operations of IFC, Colorado School of Mines, the FSL Office, or any affiliates or attempts to remove certain requirements and expectations, the IFC President and Vice President of Operations reserve the right to veto the proposed amendment. The IFC President and Vice President of Operations must consult with the Associate Director of FSL on all vetoes and a unanimous agreement between the IFC President, Vice President of Operations, and Associate Director of FSL must be made to pass.

### **Section IV. Publication and Distribution**

A current edition of the IFC Constitution and Bylaws must be kept in all areas of publishing and within Member Fraternities.

- A. The IFC Constitution and Bylaws shall be published on the Mines FSL website under the IFC page.
- B. The IFC Vice President of Operations is responsible for distributing the Constitution and Bylaws to Member Fraternities after each approved amendment.

## **Colorado School of Mines Interfraternity Council (IFC) Bylaws**

*Adopted on November 6, 2024*

## **Article I. Role of the IFC Executive Board Members**

### **Section I. President**

The duties and responsibilities of the IFC President are as follows:

- A. Provide guidance and focus on the efforts of the General Body and Executive Committee.
- B. Preside over all meetings of the General Body and Executive Committee.
- C. Cast the final vote in the event of a tie in a General Body meeting.
- D. Build rapport and establish positive working relationships between IFC and Member Fraternity leader.
- E. Serve as the official spokesperson for the fraternity community.
- F. Regularly interact with the leaders of other governing councils and campus organizations.
- G. Establish a working relationship with key college administrators.
- H. Fulfill duties and reports in the event of an IFC Executive Board member absence or vacancy.
- I. Maintain a collaborative relationship with the Panhellenic President.
- J. Meet regularly with the Associate Director of FSL
- K. Attend Presidents Meetings hosted by the FSL Coordinator to share IFC efforts
- L. Serve as programming support for IFC Executive Board

### **Section II. Vice President of Operations**

The duties and responsibilities of the IFC Vice President of Operations are as follows:

- A. Serve as chair of the IFC Judicial Board and serve as the non-voting Chief Justice of all IFC Judicial Board hearings.
- B. Investigate and refer to the IFC Judicial Board alleged violations of IFC policy, including but not limited to:
  - a. the IFC Constitution, Bylaws, and policies;
  - b. Federal, state, and local laws;
  - c. the rules and regulations of Colorado School of Mines; and
  - d. the general values-based conduct of fraternity men.
- C. Ensure proper filing and preparation for all judicial actions.
- D. Ensure compliance with all IFC judicial action imposed upon a Member Fraternity.
- E. Educate Member Fraternities and be well-versed in the IFC Constitution and Bylaws, judicial processes, and risk management policies.
- F. Assist in conflict mediation between Member Fraternities.
- G. Review all IFC governance documents, at least annually.
- H. Organize, conduct, and/or assist with a minimum of one programming session per semester. Sessions may include, but are not limited to, risk management, alcohol awareness, DEIA, etc.
- I. Assume role and responsibilities of the IFC President in their absence.

### **Section III. Vice President of DEIA**

The duties and responsibilities of the IFC Vice President of DEIA are as follows:

- A. Shall be knowledgeable about resources about mental health assistance for all members of the Interfraternity Council and all other resources offered by Colorado School of Mines.
- B. Shall host one event per semester on a topic of their choice relating to DEIA or any other topic deemed necessary.
- C. Shall promote diversity, equity, inclusion, and access and mental health on the Interfraternity Council Executive Board and provide support in regard to these topics when events are planned.
- D. Shall meet bi-weekly or as needed with each Member Fraternity's DEIA Chair.
- E. Shall be the connection between Colorado School of Mines, the Fraternity and Sorority Life Office, and the Member Fraternities regarding DEIA initiatives with the Interfraternity Council.

### **Section IV. Vice President of Recruitment**

The duties and responsibilities of the IFC Vice President of Recruitment are as follows:

- A. Serve as chair of the IFC Recruitment Committee which shall include the Recruitment Chairs of Member Fraternities. Conduct meeting with IFC Recruitment Committee deemed necessary throughout the year.
- B. Produce and distribute promotional materials of all fraternities equally to all incoming students and unaffiliated students.
- C. Develop optional recruitment workshops and programs for Member Fraternities.
- D. Uphold the IFC Recruitment Policy as outlined in Article V.
- E. Provide advice and support to Member Fraternity Recruitment Chairs.
- F. Maintain accurate records of recruitment data that includes but is not limited to potential new member attendance, bid distributions, recruitment assessments, etc.
- G. Maintain a collaborative relationship with the Panhellenic Vice President of Recruitment.

### **Section V. Vice President of Finance**

The duties and responsibilities of the IFC Vice President of Finance are as follows:

- A. Supervise the finances of the IFC.
- B. Collaborate with the Panhellenic Vice President of Finance to supervise the allocations budget.
- C. Collect IFC Member Fraternity dues or other assessments as needed.
- D. Maintain accurate records throughout the year through invoicing and receipts.
- E. Provide Member Fraternities with a detailed budget and expense report in every IFC General Body meeting.

- F. Collaborate with the Associate Director of FSL to give reimbursements to officers/ members as necessary.
- G. Must educate IFC Executive Board on proper financial policies that are applicable to Mines Fraternity and Sorority Life.
- H. Must submit purchase requests to Mines Fraternity and Sorority Life Office on behalf of all IFC Executive Board members.
- I. Responsible for attending allocations on behalf of Colorado School of Mines IFC.

## **Section VI. Administrative Chair**

The duties and responsibilities of the IFC Administrative Chair are as follows:

- A. Record accurate minutes of the IFC General Body and Executive Board meetings and distribute to Member Fraternities, IFC Executive Board, and IFC Advisor.
- B. Conduct any correspondence assigned by the IFC Executive Board or IFC Advisor.
- C. Maintain accurate list of all Member Fraternities and their executive board including names, position title, student email, and cell phone number.
- D. Notify all Member Fraternities and IFC Executive Board members of all IFC meetings at least forty-eight (48) hours in advance. Should a special meeting be called, notify all applicable parties immediately.
- E. Keep accurate records of all IFC meeting minutes and correspondence.

## **Section VII. Scholarship Chair**

The duties and responsibilities of the IFC Scholarship Chair are as follows:

- A. After distribution of academic performance rankings each semester from the FSL Office, state in next general meeting to be recorded in the meeting minutes.
- B. Collect and distribute information about campus academic services, such as tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, and library resources.
- C. Build and maintain relationships with faculty, academic offices, and academic honorary societies.
- D. Provide advice and support to Member Fraternity scholarship chairs.
- E. Maintain a collaborative relationship with the Panhellenic Scholarship Chair.

## **Section VIII. Philanthropy Chair**

The duties and responsibilities of the IFC Philanthropy Chair are as follows:

- A. Give reminders to Member Fraternities to submit Pillar Program Completion Forms regarding all philanthropy events.
- B. Create a monthly report of service hours, philanthropic dollars, etc. and report at first IFC General Body meeting of the month.

- C. Work with Associate Director of FSL to learn and understand all institutional policies and procedures for IFC planning and executing philanthropy events.
- D. Develop at least one philanthropic event per semester with Member Fraternities.
- E. Provide advice and support to Member Fraternity philanthropy officers.
- F. Maintain a collaborative relationship with the Panhellenic Philanthropy Chair and hold at least one community wide philanthropic event.

### **Section IX. Programming Chair**

The duties and responsibilities of the IFC Programming Chair are as follows:

- A. Organize, develop, and help implement social events for both the FSL community and the campus.
- B. Create at least one social function between Member Fraternities per semester that promotes inter-fraternal relationships.
- C. Serve as the IFC representative and contact for the Greek Week Committee.
- D. Maintain a collaborative relationship with the Panhellenic Programming Chair.

### **Section X. Marketing Chair**

The duties and responsibilities of the IFC Marketing Chair are as follows:

- A. Develop and execute a public relations and social media strategy.
- B. Responsible for submitting IFC information into the FSL Office for FSL Newsletters.
- C. Collect and disseminate information on the fraternity community to all campus and community media sources as necessary and with approval from the Associate Director of FSL.
- D. Be responsible for maintaining and updating the IFC website and social media sites.
- E. Maintain a collaborative relationship with the Panhellenic Marketing Chair.

### **Section XI. Executive Delegate**

The duties and responsibilities of the IFC Executive Delegate are as follows:

- A. Responsible for being the liaison between IFC and other student organizations.
- B. Attends all Undergraduate Student Government meetings and relay information to IFC and Associate Director of FSL.
- C. Attends all Panhellenic Council Executive Board and Panhellenic General meetings to report on IFC related matters.
- D. Facilitates IFC activities and representation at campus wide events such as E-Days, Homecoming, Family & Friends Weekend, Move-In Day, etc.
- E. Serve as the IFC representative and contact for the Homecoming Concert Committee.
- F. Maintain a collaborative relationship with the Panhellenic Liaison.

## **Article II. Financial Policy and Obligations**

### **Section I. Fiscal Year**

The fiscal year shall be from July 1<sup>st</sup> to June 30<sup>th</sup>.

### **Section II. IFC Annual Budget**

Annual budgets should be created in a calendar year that correlates with the term length of and IFC Executive Board position.

- A. The newly elected IFC Executive Board shall submit all budget requests for the calendar year by the annual Council Retreat to the Associate Director of FSL.
- B. The Associate Director of FSL determines appropriate use of funding for budget requests and identifies whether or not there is enough budget.
- C. Should the proposed annual budget go over what is currently in the account, the IFC Vice President of Finance will work with the IFC Executive Board to make necessary adjustments.
- D. Upon adoption of the IFC Annual Budget, the IFC Vice President of Finance will present it to the IFC General Body for ratification.

### **Section III. Appropriate Use of IFC Funds**

IFC funds are under the jurisdiction of the IFC Member Fraternities and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life.

- A. IFC funds shall not be used to purchase:
  - a. Alcoholic beverages
  - b. Illegal or inappropriate items/paraphernalia
  - c. Explosives
- B. Should the IFC Executive Board wish to utilize funds in a manner that was not previously approved in the IFC Annual Budget, the request must be brought to the IFC General Body for vote.
- C. The IFC Vice President of Finance shall approve all budgetary expenditures along with the Associate Director of FSL.

### **Section IV. Reimbursements**

Reimbursements must be turned in within one (1) month of the charge and promptly reimbursed. No reimbursements may be given for charges incurred during the semester once that semester has concluded. Approved costs incurred during winter and summer break may be reimbursed the following semester.

### **Section V. Financial Reporting**



Communication of financial movement shall be made on a regular basis.

- A. The IFC Vice President of Finance, per their job duties, shall give a complete and transparent financial report at each IFC General Body meeting.
- B. All expenses, invoices, credit card usage, check requests, check collections, or anything considered as a monetary transaction must be communicated between the Associate Director of FSL and IFC Vice President of Finance and Panhellenic Vice President of Finance when applicable.

## **Section VI. IFC Member Fraternity Dues**

IFC dues will be collected and deposited into the Interfraternity Council Index with Colorado School of Mines.

- A. Dues are to be collected each semester and the due date is to be determined by the Vice President of Finance.
- B. Dues will be \$10 per active and new member.
- C. Total dues assessed per Member Fraternity shall be based upon each Member Fraternities roster that is filed with the FSL Office at the due date given by the FSL Coordinator in relation to the Recognition Policy.

## **Section V. Delinquent Payments**

All invoices submitted to Member Fraternities shall be paid by the due date listed on the invoice.

- A. Any invoice found delinquent shall assess a five dollar (\$5) per day late fee for each day the payment is missed.
- B. Should a Member Fraternity be delinquent in payments, they are subject to the removal of their good standing status and maybe sent to the IFC Judicial Board.

# **Article III. IFC Code of Conduct**

## **Section I. Code of Conduct**

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will follow and respect the Mines Student Code of Conduct.
- D. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- E. We will protect the health and safety of all human beings.

*Adopted on November 6, 2024*

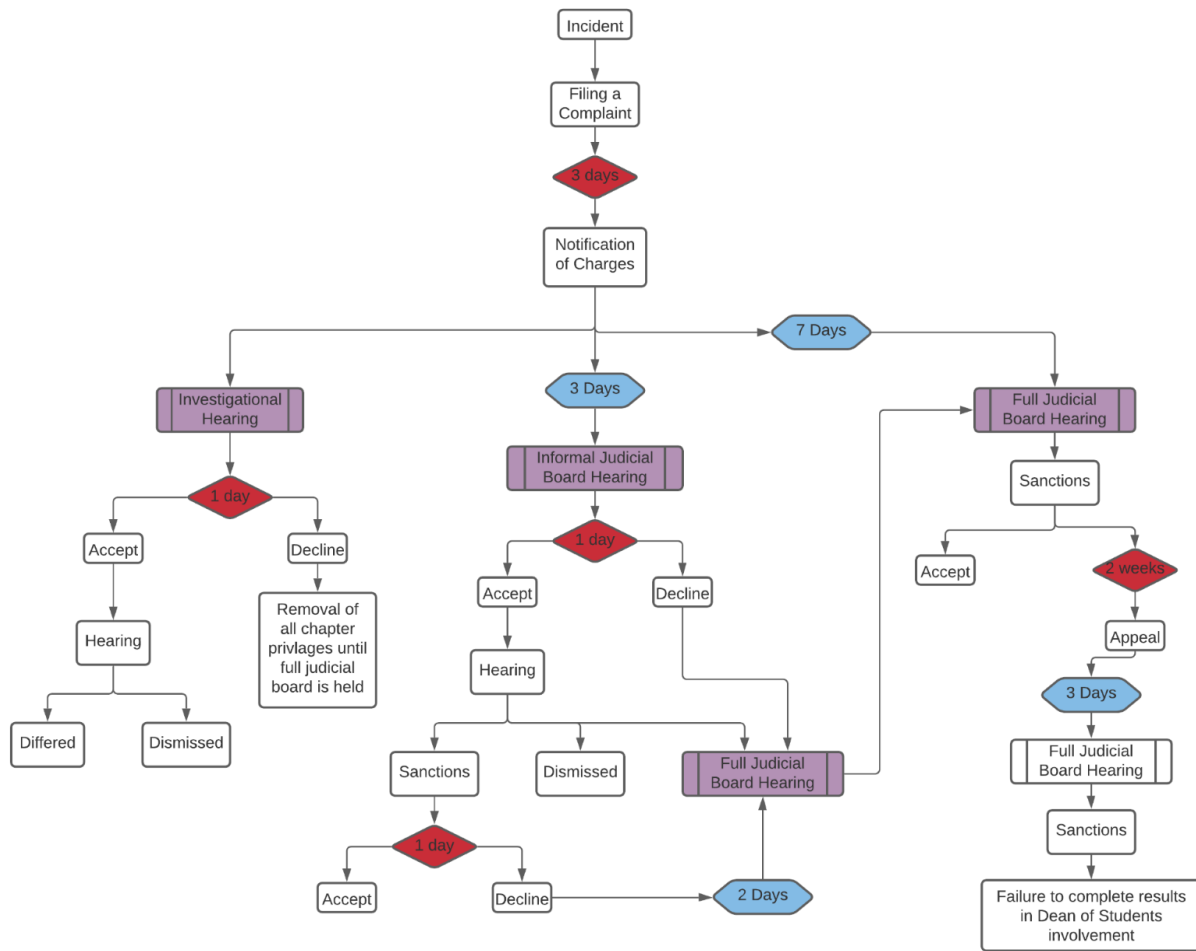
- F. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- G. We will meet our financial obligations in a timely manner.
- H. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- I. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- J. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

## **Article IV. IFC Judicial Policy**

### **Section I. Judicial Board Process Diagram**

Below is a diagram of the Judicial Board Process along with the timeline in which each process can occur. The red diamonds represent the maximum amount of time in between next steps.

The blue hexagon represents the minimum amount of time before the next step can be completed. Throughout the remainder of the article please refer to the figure for reference.



## Section II. Judicial Board Jurisdiction

The IFC shall be a self-governing organization with an independent Judicial Board who shall have jurisdiction over cases involving its Member Fraternities that potentially reach a policy violation stated within the IFC Bylaws and Constitution.

## Section III. Judicial Board Composition

The IFC Vice President of Operations shall serve as the head of the Judicial Board Committee and lead all hearings as outline below. Should a conflict of interest occur, the IFC President will fulfill the role.

- A. Investigational Hearing Composition:
  - a. IFC Vice President of Operations
  - b. Associate Director of FSL
  - c. President of Accused Member Fraternity
  - d. No more than two (2) additional representatives of Accused Member Fraternity to be chosen at the discretion of the Member Fraternity
- B. Informal Judicial Board Composition:

- a. IFC Vice President of Operations
  - b. Associate Director of FSL
  - c. President of Accused Member Fraternity
  - d. No more than three (3) additional representatives of Accused Member Fraternity to be chosen at the discretion of the Member Fraternity
  - e. Witnesses or witness written testimony
  - f. Other parties invited by the IFC Vice President of Operations
- C. Full Judicial Board Composition:
- a. IFC Vice President of Operations
  - b. Associate Director of FSL
  - c. IFC President
  - d. IFC Administrative Chair
  - e. President of Accused Member Fraternity
  - f. Remaining Member Fraternity Presidents hereafter referred to as IFC Justices
  - g. No more than three (3) additional representatives of Accused Member Fraternity to be chosen at the discretion of the Member Fraternity
  - h. Accused Member Fraternity Advisor
  - i. Witnesses or witness written testimony

Should any of the above listed be unable to participate, they must appoint a proxy and submit to the IFC Vice President of Operations for approval with at minimum twenty-four (24) hours' notice of hearing.

#### **Section IV. IFC Justice Eligibility**

The IFC Justices are composed of all Member Fraternity Presidents that are not sitting as the Accused Member Fraternity President in any hearing. Should an IFC Justice be unable to fulfill their duties, they may choose a representative of their respective Member Fraternity to step in. Representatives must meet the following requirements:

- A. Be an Active Member in good standing with their Member Fraternity they are representing on the Judicial Board.
- B. Maintain good academic standing with the institution.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, Colorado School of Mines policies, and risk management policies.
- E. Not be a current member of the IFC Executive Board

#### **Section V. Filing of Complaints**

Complaints may be filed by individuals, organizations, victims, witnesses, and others who have information on potential policy violations. Complaints must be submitted to the IFC Vice President of Operations, IFC President, Associate Director of FSL, or FSL Coordinator.

- A. The IFC Vice President of Operations will make the determination on which hearing is necessary to proceed forward with to investigate the complaint.
- B. Complaints must contain a sufficient amount of information to proceed forward:
  - a. Incident description
  - b. Date, time, location
  - c. Names of anyone involved in
- C. Should a complaint not contain enough information, the IFC Vice President of Operations will work with the Associate Director of FSL to gather more information to the best of their ability.

## **Section VI. Notification of Charges**

The Accused Member Fraternity must be provided with written notification of alleged charges at least one (1) week in advance of determined hearing. The written notification shall include:

- A. Description of incident
- B. List of potential policy violations
- C. Date, time, and location of incident
- D. List of involved members of Accused Member Fraternity, if applicable
- E. Historical context if repeat offense and was formally documented by the IFC Vice President of Operations (hearsay may not be used)
- F. Due process rights
- G. Outline of next steps

## **Section V. Due Process**

In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed “due process.” Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws.
- B. Right to present a defense, including the calling of witnesses.
- C. Right to question witnesses.
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation.
- E. Right to be notified, in writing, of all findings and sanctions imposed.
- F. Right to appeal the decision, as outlined in the Bylaws.

## **Section VI. Presentation of Evidence**

All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Full Judicial Board Hearing. All evidence shall be directly related to

the complaint(s) alleged against the Member Fraternity and shall be approved by the IFC Vice President of Operations prior to circulation.

## **Section VII. Hearings**

Hearings are to be determined by the IFC Vice President of Operations under the advisement of the Associate Director of FSL. The decision shall be made based on the severity and urgency of the complaint. All hearings will follow timelines set forth in Section I. A location and mutual meeting time shall be coordinated by the IFC Vice President of Operations.

- A. Investigational Hearing: If a complaint is filed that lacks information or evidence but still rises to the level of a potential policy violation without crossing a harmful threshold.
- B. Informal Judicial Board Hearing: Enough information and evidence has been provided where the Accused Member Fraternity is allotted time to do their own investigation of information prior to the hearing. Some harm is suspected and has minimal urgency.
- C. Full Judicial Board Hearing: Information and evidence is presented demonstrating that a policy violation may have occurred, severe harm is present, and a sense of urgency for justice is prominent. Allegation is egregious enough to warrant potential suspension or loss of IFC rights and privileges should the process find that a violation occurred.
  - a. An Accused Member Fraternity may also be sent to a Full Judicial Board Hearing if they reject the opportunity to participate in an Informal Judicial Board Hearing.

## **Section VIII. Full Judicial Board Hearing Procedure**

The IFC Vice President of Operations shall follow this section when conducting all Full Judicial Board Hearings.

- A. Introductions
  - a. The IFC Vice President of Operations shall introduce:
    - i. Himself
    - ii. Associate Director of FSL
    - iii. IFC President
    - iv. IFC Justices
    - v. Accused Member Fraternity representatives
    - vi. Witnesses, if applicable
- B. Presentation of Expectations
  - a. Confidentiality
  - b. Follow order of Section VIII
  - c. No interrupting, speak when called on by the IFC Vice President of Operations
  - d. Reminder of due process rights as outlined in Section V
  - e. Professional demeanor
- C. Presentation of Charges
  - a. The IFC Vice President of Operations shall inform the IFC Justices of the charges against the Accused Member Fraternity.

- b. The IFC Vice President of Operations shall present the evidence collected.
- D. Accused Member Fraternity Statement
  - a. The Accused Member Fraternity shall be allowed to present a statement to address the allegations made and present any additional information or evidence collected.
  - b. At conclusion of statement, IFC Justices may request clarification or ask questions regarding the Accused Member Fraternity's statement and presentation of evidence.
- E. Calling of Witnesses
  - a. The IFC Vice President of Operations shall call upon witnesses to give statements.
    - i. Should a witness not want to attend, or is unable to, a written statement may be provided to the IFC Vice President of Operations prior to the hearing to be read aloud.
    - ii. At the conclusion of the statement(s), IFC Justices and the Accused Member Fraternity may request clarification or ask questions regarding the witness's statement.
  - b. The Accused Member Fraternity shall call upon their own witnesses to give statements.
    - i. Should a witness not want to attend, or is unable to, a written statement may be provided to the Accused Member Fraternity prior to the hearing to be read aloud.
    - ii. At the conclusion of the statement(s), The IFC Vice President of Operations and IFC Justices may request clarification or ask questions regarding the witness's statement.
- F. Final Statement
  - a. The Accused member Fraternity has the opportunity to make a final statement prior to the deliberation.
- G. Deliberation
  - a. The Accused Member Fraternity representatives, witnesses, and the Administrative Chair shall leave the room.
  - b. The IFC Justices shall deliberate in a closed session to determine the findings of responsibility and any appropriate sanctions to impose.
  - c. The IFC Justices may choose to call the Accused Member Fraternity or witnesses back into the room for additional questioning or clarification.
  - d. The IFC Vice President of Operations and President may participate in the deliberation. The Associate Director of FSL may offer support when requested and serves as a mediator in the process.
- H. Decision
  - a. The IFC Justices shall choose the responsibility and appropriate sanctions by majority vote.

- b. The Associate Director of FSL may be called on by the IFC Justices for advisement on appropriate sanctions or assistance on language and logistics of the outcome.
  - c. There will be one (1) round of voting per allegation to determine responsibility.
    - i. If Accused Member Fraternity is found not guilty of an allegation, the case shall be dismissed.
    - ii. If Accused Member Fraternity is found guilty of an allegation, a separate deliberation and vote shall be held to determine appropriate sanction(s).
  - d. At no point will the number of votes be disclosed to Accused Member Fraternity and witnesses.
- I. Announcement
- a. At the conclusion of the decision, the Accused Member Fraternity, the Administrative Chair, and any witnesses will be called back to the room.
  - b. The IFC Vice President of Operations shall announce the decision made by the IFC Justices with no further discussion permitted.
  - c. The Accused Member Fraternity will be allowed two (2) weeks to appeal the decision.
  - d. A copy of the decision and any sanction(s) shall be given to all in attendance, the Dean of Students Office, and the Accused Member Fraternity's national headquarters.

## Section IX. Sanctions

The IFC Judicial Board may impose educational and corrective sanctions as listed below. Sanctions must specify the duration and deadlines to be completed. If the Charged Member Fraternity does not fulfill the requirements, the IFC Vice President of Operations shall hold another Full Judicial Board hearing to determine further action.

- A. Status Sanctions:
  - a. Probation as outlined in Article III Section IV of the IFC Constitution.
  - b. Suspension as outlined in Article III Section IV of the IFC Constitution.
  - c. Loss of IFC recognition
- B. Non-Status Sanctions:
  - a. Letter of apology
  - b. Fines
  - c. Restitution
  - d. Educational programming relevant to the violation
  - e. Community service
  - f. Meetings with campus departments
  - g. Loss of social and campus event privileges
- C. Prohibited Sanctions:
  - a. Loss of recruitment

## Section X. Appeals



Sanctions shall stand until an appeal is heard. The IFC Judicial Board's decision is subject to appeal by a Charged Member Fraternity within two (2) weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC Vice President of Operations and President and shall be made solely on the following grounds:

- A. Error in the charge and/or IFC Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

## **Section XI. Appeal Procedure**

All appeals shall be reviewed by the IFC Appeals Committee facilitated by the IFC Vice President of Operations.

- A. The IFC Appeals Committee shall consist of:
  - a. The FSL Coordinator
  - b. The Director of SAIL
  - c. The IFC Executive Delegate
  - d. A staff member from the Student Life Leadership Team
- B. The IFC Vice President of Operations will present the case to the IFC Appeals Committee including charges, decision, sanctions, and rationale. The IFC Vice President of Operations may not participate in the appeals deliberation unless called upon to for clarification or questions regarding the Full Judicial Board Hearing.
- C. The IFC Appeals Committee must come to a unanimous decision to either dismiss the charges or amend the sanctions.
- D. Once a decision has been reached, the IFC Vice President of Operations will notify the Charged Fraternity in writing of the new decision within forty-eight (48) hours of the IFC Appeals Committee meeting.
- E. The IFC Appeals Committee decision shall remain final with no other options to appeal.

## **Section XII. Judicial Records**

The IFC Vice President of Operations is responsible for maintaining an IFC Judicial Board electronic folder of all complaints and hearings. Files must be accessed by the FSL Office and kept for a minimum of five (5) years. This shall contain:

- A. A copy of the original complaint
- B. All correspondence between involved parties
- C. Dates, times, and locations of all hearings
- D. List of those in attendance and all hearings
- E. Testimonies of witnesses
- F. Evidence

- G. Letters pertaining to complaint, meetings, and decisions
- H. Meeting minutes written by the IFC Administrative Chair if applicable

## **Article V. IFC Recruitment Policy**

### **Section I. Recruitment Philosophy**

The IFC supports open recruitment and believes any male-identifying student shall be free to join a Member Fraternity at a time that is mutually beneficial to both them and the Member Fraternity. To this end, the IFC shall not establish policies that inhibit men from participating in recruitment activities and joining Member Fraternities.

### **Section II. IFC Recruitment Period**

Under the guidance of the IFC Vice President of Recruitment, the IFC will support Member Fraternities in campus-wide recruitment events through advertising, educating Potential New Members, and promoting the mission of the IFC.

- A. The fall semester recruitment period will start at 5:00 PM of the first Friday of the semester continuing until 5:00 PM the following Friday.
- B. The spring semester recruitment period will start at 5:00 PM the Friday after Martin Luther King, Jr. Day continuing until 5:00 PM the following Friday.
- C. Recruitment periods may be changed by unanimous vote by the IFC General Body.

### **Section III. Recruitment Event Standards**

Each Member Fraternity shall develop recruitment events, materials, and activities that are:

- A. Values-based
- B. Alcohol and substance free
- C. In good taste
- D. Not derogatory, degrading, or slanderous
- E. Follows the National Panhellenic Conference's Unanimous Agreement that states each College Panhellenic shall denounce the participation of Panhellenic women in men's fraternity events when or where the primary purpose is recruitment.

### **Section IV. Member Fraternity Recruitment Schedule of Events**

- A. The first round of preliminary schedules for recruitment events shall be given to the IFC Vice President of Recruitment and Associate Director of FSL no later than two (2) months prior to the beginning of the IFC Recruitment Period.
- B. The IFC Vice President of Recruitment and Associate Director of FSL will return schedules back to Member Fraternities with any edits, questions, or needs for clarification.

- C. Member Fraternities will need to make the required edits to their schedules and a second round of preliminary schedules will be due no later than three (3) weeks before the first day of class.
- D. Final recruitment schedules are due two (2) weeks prior to the beginning of the IFC Recruitment Period.
- E. A twenty-five-dollar (\$25) fine will be assessed if schedules are turned in late.
- F. Recruitment schedules must be typed on Member Fraternity letterhead paper and using the template provided by the IFC Vice President of Recruitment.
- G. Any event considered moderate to high risk determined by the Associate Director of FSL must include a safety plan written by the Member Fraternity and then approved by Mines Environmental, Health, & Safety (EHS).
- H. Member Fraternities may host recruitment events off campus. Should alcohol be served at the establishment, attendees are prohibited from consumption.
- I. A Non-Recruiting Member Fraternity may not host a recruitment event prior to or during the IFC Recruitment Period.
- J. Recruiting Member Fraternities may host one (1) event prior to the IFC Recruitment Period but must be open to all of campus. This event must be identified on the recruitment schedule for approval.

## **Section V. Member Fraternity House Inspections**

The IFC Vice President of Recruitment, IFC Vice President of Operations, and a staff member from the FSL Office shall conduct house inspections prior to the start of the IFC Recruitment Period. If the IFC Vice President of Operations cannot attend, the IFC President shall step in. Dates and times are to be coordinated by the IFC Vice President of Recruitment and each Member Fraternity Recruitment Chair.

- A. All alcohol paraphernalia such as posters, flags, stickers, etc. must be covered.
- B. All Member Fraternity houses are required to be free of any demeaning material including but not limited to material directed towards women, the LGBTQ+ community, races, and religions. Material deemed inappropriate is at the discretion of the IFC Recruitment Chair and FSL Office.
- C. House should be cleaned and presentable.
- D. Rooms that will be shown during recruitment house tours must be unlocked for inspection.
- E. If a Member Fraternity is hosting an approved event prior to the start of the IFC Recruitment Period, a house inspection must be completed prior to that event.

## **Section VI. Advertising**

Member Fraternities have access to the privileges of on campus advertising resources and may begin promotion of recruitment events starting two (2) weeks prior to the beginning of the IFC

Recruitment Period and after the IFC Vice President of Recruitment has given final approval of events. Advertising resources include:

- A. Hanging of fliers around campus – must submit digital copy to the SAIL Office to receive approval stamp
- B. Chalking – must receive approval form through SAIL Office
- C. Passing out recruitment cards
- D. Social media
  - a. Chapter accounts
  - b. IFC Instagram
  - c. SAIL Instagram – request through Associate Director of FSL
- E. FSL Office website

### **Section VII. Advertising Restrictions**

The IFC recognizes the start of the fall semester can be an overwhelming experience for new students who are adjusting to a new environment. To maintain positive relationships with campus partners, Member Fraternities may not promote their recruitment events at:

- A. Oredigger Camp
- B. M-Climb
- C. Fall Kick Off events other than the FSL Block Party
- D. Move-in Days

### **Section VIII. Bidding**

Each Member Fraternity shall reserve the right to extend or retract a bid utilizing a process as determined by that Member Fraternity. Each Potential New Member shall reserve the right to accept or decline any bid at any time without any penalty or pressure placed upon the Potential New Member.

- A. Bids may not be given out prior to the start of the IFC Recruitment Period.
  - a. For the fall semester this timeline will be defined as the start of the first Oredigger Camp continuing until the first day of the IFC Recruitment Period.
  - b. For the spring semester this timeline will be defined as that start of the first day of classes continuing until the first day of the IFC Recruitment Period.
- B. Once the IFC Recruitment Period has started, bids may not be extended to a Potential New Member until 8:00 AM the Wednesday of recruitment.
- C. Bids may not be given out by Non-Recruitment Member Fraternities prior to or during the IFC Recruitment Period.

### **Section IX. New Member Disassociation**

A New Member reserves the right to disassociate from the Member Fraternity they received a bid from at any point during the Member Fraternity New Member Process.

- A. If a New Member does not initiate into the Member Fraternity they disassociated from, they may receive a bid from another Member Fraternity at any time.
- B. Member Fraternities are prohibited from communicating to New Members outside of their organization in regard to disassociation for the purpose of getting said New Member to join their fraternity.

## **Section X. Recruitment Conduct**

Member Fraternities are expected to follow all policies as outlined in this Article and the IFC Constitution and Bylaws. A Member Fraternity found in violation will be subject to the IFC Judicial Board process as outlined in Article IV.

- A. The IFC Vice President of Recruitment and IFC President reserve the right to attend Member Fraternity recruitment events to ensure that all policies are being followed. The IFC Vice President of Recruitment and IFC President must announce themselves to the Member Fraternities Recruitment Chair and President. Any violations shall be reported to the Member Fraternity's Recruitment Chair and President then reported to the IFC Vice President of Operations.
- B. Member Fraternities may not be disruptive to campus partners during business hours as defined here from 7:30 AM – 5:30 PM. Silent time for Residence Halls must also be respected by 10:00 PM. This includes music, shouting, video games, television, etc.
- C. Music playing at recruitment events must be appropriate and prohibit vulgar, derogatory, and racially incentive language.

## **Article VI. Expansion**

### **Section I. Expansion Policy**

The IFC supports and follows the Expansion Procedure as outlined in the FSL Policy Library found in Article VII. Section II.

## **Article VII. Colorado School of Mines Policies**

### **Section I. Colorado School of Mines**

The IFC is expected to adhere to all policies and procedures as outlined by Colorado School of Mines which can be found at [www.mines.edu/policy-library](http://www.mines.edu/policy-library)

### **Section II. Mines Fraternity & Sorority Life Office**

The IFC is expected to adhere to all policies and procedures as outlined by the Colorado School of Mines Fraternity & Sorority Life Office which can be found at [www.mines.edu/greek-life/resources-forms/](http://www.mines.edu/greek-life/resources-forms/)