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| Administrative Professionals MeetingTuesday 5/18/2021, 2:30-3:30PMLocation: Zoom <https://mines.zoom.us/j/92993099483?pwd=dHcyN1ByTGVMaUN5UjUyUkQvQjdEdz09>Facilitators: Caroline Fuller & Natasha Alizadeh

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**Agenda** |
| * Welcome
 | 2:30-2:35PM |
| * HEERF- Higher Education Emergency Relief Fund (Derek Morgan)
 |  2:35 – 2:50PM  |
| * Tour of Self Service Banner 9 (SSB9) and Q&A (Zack Scholnick)
 | 2:50 - 3:10PM |
| * Updates
	+ MAPS Process for HEERF and honorariums (Amalia)
	+ Year End (Nicole)
 | 3:10 – 3:30PM |