



HUMAN RESOURCES

COLORADO SCHOOL OF MINES

New Employee Onboarding Schedule 2023

January 9	January 23
February 6	February 20
March 6	March 20
April 3	April 17
May 1	May 15
June 5	June 26
July 10	July 24
August 7	August 21
September 11	September 25
October 9	October 23
November 6	November 20
December 4	December 18

Agenda

9:00-9:30 a.m. - HR

- Welcome, Introductions, Mines History, Onboarding Task List

9:30-10:15 a.m. More HR

- "Working at Mines," Navigating systems, Employee Handbooks, Policy Library, and more

10:15-10:30 am BREAK

10:30-11:00 a.m. COWINS Reps and HR

- COWINS agreement

11:00-11:10 a.m. – Title IX and Office of Equity Representative

- Title IX

11:10-11:20 a.m. - Natalie Vega

- Speak Up at Mines, Whistleblower

11:20-11:30 a.m. - IT

- Cyber security

11:30-11:40 a.m. - MAPS/Benefits

- Welcome, first day paperwork
- Overview of MAPS Services

11:40 a.m. - 12:00 p.m. - HR

- Q/A, wrap up