

New Employee Onboarding Schedule 2024

January 8	January 22	
February 5	February 19	
March 4	March 18	
April 1	April 15	April 29
May 13		
June 3	June 17	
July 1	July 15	July 29
August 12	August 26	
September 9	September 23	
October 7	October 21	
November 4	November 18	
December 2	December 16	

Zoom Meeting Link: <https://mines.zoom.us/j/92865665921>

Agenda

9:00-9:30 a.m. - HR

- Welcome, Introductions, Mines History, Onboarding Task List

9:30-10:15 a.m. More HR

- Working at Mines, Navigating systems, Employee Handbooks, Policy Library, and more

10:15-10:30 am BREAK

10:30-11:00 a.m. COWINS Reps and HR

- COWINS agreement

11:00-11:10 a.m. – Title IX and Office of Equity Representative

- Title IX

11:10-11:20 a.m. - Natalie Vega

- Speak Up at Mines, Whistleblower

11:20-11:30 a.m. - IT

- Cyber security

11:30-11:40 a.m. - MAPS/Benefits

- Welcome, first day paperwork
- Overview of MAPS Services

11:40 a.m. - 12:00 p.m. - HR

- Q/A, wrap up