

New Employee Onboarding Schedule 2025

January 6	January 21 (Tuesday 8:30 – 11:30)	
February 3	February 17	
March 3	March 17	March 31
April 14	April 28	
May 12	May 27 (Tuesday)	
June 9	June 23	
July 7	July 21	
August 4	August 18	
September 2 (Tuesday)	September 15	September 29
October 13	October 27	
November 10	November 24	
December 8	December 15	

Zoom Meeting Link: <https://mines.zoom.us/j/92865665921>

Agenda

9:00-9:30 a.m. - HR

- Welcome, Introductions, Mines History, Onboarding Task List

9:30-10:15 a.m. More HR

- Working at Mines, Navigating systems, Employee Handbooks, Policy Library, and more

10:15-10:30 am BREAK

10:30-11:00 a.m. COWINS Reps and HR

- COWINS agreement

11:00-11:10 a.m. – Title IX and Office of Equity Representative

- Title IX

11:10-11:20 a.m. - Natalie Vega

- Speak Up at Mines, Whistleblower

11:20-11:30 a.m. - IT

- Cyber security

11:30-11:40 a.m. - MAPS/Benefits

- Welcome, first day paperwork
- Overview of MAPS Services

11:40 a.m. - 12:00 p.m. - HR

- Q/A, wrap up