

START

Do I need approval from the Infrastructure & Operations Division prior to acquiring equipment?

Yes, if the equipment:

- Requires facility renovations
- Requires fire or building code review
- Requires special utilities (hardwire electrical, chilled water, high voltage)
- Vents to the air
- Discharges to drain
- Involves hazardous materials
- Contains high pressures (over 100 psi)
- Has moving machinery (e.g. shop equipment)
- Has hydraulic reservoirs > 5 gallons
- Uses radiological materials
- Generates X-rays
- Is a Class 3B or 4 laser
- Processes risk group 2 biological materials (Risk group 3 and 4 materials not permitted on campus)
- Requires overhead hoists or cranes
- Has other unique facility requirements or hazards

No, if the equipment:

- Is a standard 120V Cord and plug device and the device is certified by a Nationally Recognized Testing Laboratory (UL, CSA, FM, MET, TUV)
- Will be used as intended
- Only non-hazardous materials are within or will be used in the equipment
- This is an exact replacement in kind of existing equipment
- The equipment presents no recognized hazard to the user or the environment