

	Procurement Rules	Responsible Administrative Unit Administration & Operations
	Issued: June 1, 2009 Revised: July 1, 2018	Policy Contact Risk Manager and Director, Business Operations: NMartine@mines.edu

1.0 BACKGROUND AND PURPOSE

Pursuant to Section 24-101-105 of the C.R.S., on December 2008, the Board of Trustees adopted a resolution exempting the Colorado School of Mines (“Mines” or “University”) from the State of Colorado Procurement Code and Rules to be effective December 2008.

These rules are designed to support and facilitate the educational, research, and public service missions of the University through the acquisition of *goods* and *services* by applying the best methods and *business* practices that provide for public confidence in the University. Within the context of the University environment, these rules ensure a *procurement* process of quality, integrity, broad-based competition, fair and equal treatment of the *business* community, increased economy in the *procurement* process and uniform *procurement* procedures.

For all federal grand funded procurement transactions prior to July 1, 2018, Colorado School of Mines followed federal guidance 2 CFR part 215, including without limitation paragraphs (a)(1), (2) and (3) of §215.44. Effective July 1, 2018, Colorado School of Mines will comply with Procurement Standards as defined in 2 CFR 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal Awards”, Subpart D, Sections 200.318-200.326, for all federal grant funded procurements.

2.0 AUTHORITY AND DELEGATION

The Constitution and statutes of the State of Colorado vest the supervision of the University in the Board of Trustees, which includes the authority for *procurement*. The Board of Trustees has delegated to the President the administration of the University pursuant to its policies, including the authority for *procurement* and to delegate that authority to other University officials. Upon the effective date of these Procurement Rules (“rules”), all *procurement* authority of the President of the University shall be delegated to the University’s Risk Manager and Director, Business Operations. The Risk Manager and Director, Business Operations may further delegate his/her authority to persons in University departments for the efficient operation of the University. The Risk Manager and Director, Business Operations is the only person authorized to purchase *goods* and *services* for the University, unless such specific delegation of authority is made to another employee. Since no rules can cover all eventualities, exceptional cases will be resolved as circumstances and prudent *business* practices warrant. No employee of the University is empowered to incur any obligation or make any commitment on