Colorado School of Mines
Fleet Services

Departmental Vehicle Coordinator Designation Form

As established in CSM Vehicle Fleet Management Program, all Vehicle Custodians (department heads/directors/deans/chairpersons) are responsible for establishing a Vehicle Coordinator in their areas of responsibility. The name and contact information for the Vehicle Coordinator should be provided to CSM Fleet Services. The Vehicle Coordinator will be the main departmental contact for the CSM Fleet Services Manager.

DEPARTMENT VEHICLE COORDINATOR
Name:
Department:
Address:
Telephone:
FAX:
E-Mail Address:
Vehicle Custodian (department head/director/dean/chairperson):
Area VP (or equivalent):

Total Number of Vehicles:	
List the license plate numbers of vehicles for which ***THIS VEHICLE COORDINATOR IS RESPONSIBLE***. Use back of this page if necessary.	

Email, Fax or Campus Mail to: *CSM Facilities Management - Fleet Services*
tgarza@mines.edu
Fax: 303-384-2036

Attachment E
Fleet Program
Updated 10/2014