
	<b>Personal Services Agreements Waivers: Appendix A4</b>	<b>Responsible Administrative Units:</b> Human Resources
	<b>Issued: May 31, 2006</b>  <b>Revised:</b>	<b>Contacts:</b> Director of Human Resources, Christine Homer (chomer@mines.edu)

#### **A4 - Architect/Engineer/Construction Services or Trade Category**

Services in this category are used for all capital construction and controlled maintenance contracts.

##### **Type of Service**

1. Construction Consultants, Surveyors: CSM has occasional need for surveyors, general contractors, construction consultants, and carpenters as well as other service providers related to the completion of actual capital construction projects. CSM does not have staff qualified to perform these specialized services or does not have the equipment necessary to perform these services.
2. Carpet Installing, Wallpapering, Upholstering, Painting and Window: CSM is able to provide these services for some projects, but not all campus projects. CSM uses these services when its current staffing is not able to provide the services due to workload and equipment limitations.
3. Building and Ground Services: Include floor finishing, roofing maintenance, welding, electrical work, concrete work, woodworking, asbestos abatement, door repair, masonry, landscaping, and tree and grounds services. These services are necessary when any of the following factors is present: construction season causes excess work that cannot be handled by current staffing, CSM does not have staff qualified to perform certain specialized services, or CSM does not have the equipment necessary to perform certain services.
4. Glass Install and Repair: Services include glass installation and repair. CSM does not have staff qualified to perform these specialized services or does not have the equipment necessary to perform these services.
5. Telecommunications Installation and Analysis Services: Include telecommunications systems analysis and installing fiber optic lines and other types of wiring for telecommunications operations. CSM does not have staff qualified to perform these specialized services, or does not have the equipment necessary to perform these services.
6. House Demolition/Relocation: Services include demolition or relocation of houses and structures owned by CSM. CSM does not have staff qualified to

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perform these specialized services, or does not have the equipment necessary to perform these services.

7. Hazardous Materials Testing, Abatement & Removal: CSM has neither the staff qualified to perform these specialized services nor does CSM have the equipment necessary to perform these services.

**The statutory citation approvable basis for this type of service can include one or more of the following:**

**Section 24-50-504(2)(d)** – The services are incidental to a contract for the purchase or lease of real or personal property.

**Section 24-50-504(2)(h)** – The services are of an urgent, temporary, or occasional nature.

**Section 24-50-513** – The services provided are for a term of six months or less and are not expected to recur on a regular basis.