500-Level Course Registration Request – Undergraduate Students

500-Level or Above Course Registration Request – Undergraduate Students

Once Registrar's Office receives approval from the instructor and has entered the override, they will notify the student to self-register for the course. Note: Please submit one form per course.

- Student Name*
  [First Name] [Last Name]
- CWID (Campus Wide ID)*
  [CWID]
- Mines email*
  [Mines email]
- Term Taking 500-Level Course*
  [Select from drop down ▼]
- Expected Graduation Term for Undergrad Degree*
  [Select from drop down ▼]
- Cumulative GPA*
  [GPA]
- Current Senior Standing - 90 or more hours completed?*
  - ☐ Yes
Have you been admitted to a combined BS/MS or BS/PHD program?*
  - ○ Yes
  - ○ No

**Course Information**

- CRN (5 digits)*

- Subject/Course Number (Example: MATH 530)*

- Course Credit Hours*

**Instructor's Information**

- Instructor's Name*
  
  First Name  Last Name

- Instructor's Mines email*

  Email address must be for assigned course instructor ("TBA" addresses are invalid and requests to these addresses cannot be processed)

By initialing below, I certify that*

  - □ The information I have supplied on this form is complete and accurate.
  - □ This request is subject to instructor approval.
  - □ Once I am notified that the override has been entered that I will need to register myself for the course.
  - □ The Registrar's Office is NOT confirming that particular credits will be applied towards an undergraduate or graduate level degree. That is subject to academic advisor approval.

All must be checked.

- Student's Initials Acknowledges above information.*
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Submit Form

Contact

Registrar's Office
Student Center, Suite E280
1200 16th Street
Golden, CO 80401
Hours: Mon-Fri, 8 am-5 pm

Registration or student record questions
registrar@mines.edu
303-273-3200
FAX: 303-384-2253

Residency petition questions & COF stipend
residency@mines.edu

Transfer Credit
transfer@mines.edu

Scheduling
scheduling@mines.edu