Once Registrar's Office receives approval from the instructor and has entered the override, they will notify the student to self register for the course. Note: Please submit one form per course.

- **Student Name***
  
  [ ] First Name [ ] Last Name

- **CWID (Campus Wide ID)*
  
  [ ]

- **Mines email***
  
  [ ]

- **Term Taking 500-Level Course***
  
  [Select from drop down ▼]

- **Expected Graduation Term for Undergrad Degree***
  
  [Select from drop down ▼]

- **Cumulative GPA***
  
  [ ]

- **Current Senior Standing - 90 or more hours completed***
  
  □ Yes
• ○ No
• Have you been admitted to a combined BS/MS or BS/PHD program?*
  • ○ Yes
  • ○ No

Course Information

• CRN (5 digits)*
  
• Subject/Course Number (Example: MATH 530)*
  
• Course Credit Hours*
  
Instructor's Information

• Instructor's Name*
  First Name _______ Last Name _______

• Instructor's Mines email*
  
• By initialing below, I certify that*
  □ The information I have supplied on this form is complete and accurate.
  □ This request is subject to instructor approval.
  □ Once I am notified that the override has been entered that I will need to register myself for the course.
  □ The Registrar's Office is NOT confirming that particular credits will be applied towards an undergraduate or graduate level degree. That is subject to academic advisor approval.

All must be checked.

Student's Initials Acknowledges above information.*

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Contact

Registrar's Office
Student Center, Suite E280
1200 16th Street
Golden, CO 80401
Hours: Mon-Fri, 8 am-5 pm

Registration or student record questions
registrar@mines.edu
303-273-3200
FAX: 303-384-2253

Residency petition questions or to submit a petition
residency@mines.edu

Transfer Credit
transfer@mines.edu

Scheduling
scheduling@mines.edu

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