

# Banner Update – Banner 8 to Banner 9

## Banner Update – Banner 8 to Banner 9

## Banner 8 Retiring – Finding What You Need in Banner 9

Both Self-Service Banner 8 and Self-Service Banner 9 are currently being used simultaneously at Mines. However, SSB8 will soon be retired, making it crucial to familiarize yourself with the tools you're accustomed to in the older version of Banner Self-Service and locating them in the newer SSB9 (in case you haven't already done so).

## Banner 8 (SSB8) vs Banner 9 (SSB9)

### Are you using Banner 8 (SSB8) or Banner 9 (SSB9)?

All of the current Banner links in Trailhead and My.Mines (self-service or otherwise) are currently pointing to SSB9, but there are legacy menus and links within the framework of SSB9 that are actually still redirecting into Banner 8 (SSB8) menus—so how do you know the difference?

### Check the URL:

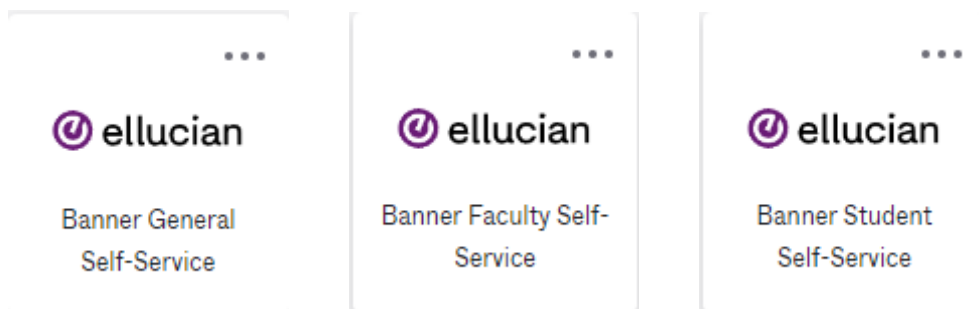
Banner 8	Banner 9
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The SSB8 URL only contains “banner” in the subdomain without a numerical signifier	The SSB9 URL explicitly contains “ssb9” in the subdomain

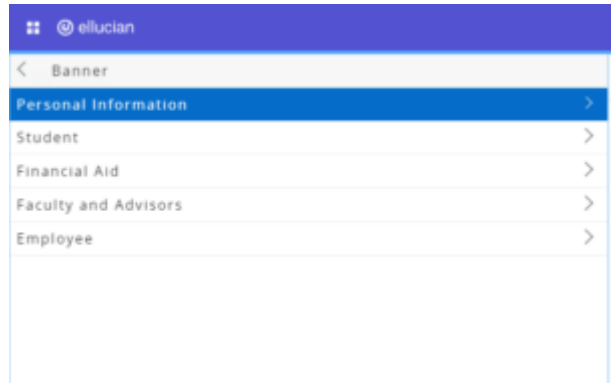
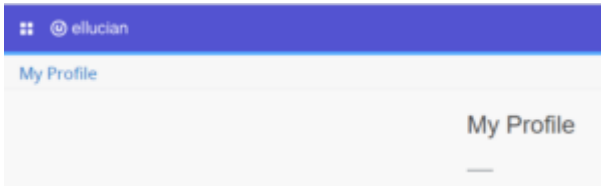
## Menu Appearance:

Banner 8	Banner 9
The older SSB8 interfaces uses a white background with horizontal tabs	The new SSB9 interface has a light grey background and links centered on the page

## How Do You End-up in Banner 8 if You've Been Using the New Links?



If you’ve been getting to Self-Service Banner through the links found on Trailhead or the buttons found on My.Mines—you are correctly being directed to Banner 9 (SSB9). When you arrive in SSB9 and click on the four-block matrix menu icon at the top left, the navigation menus that appear will actually redirect you to the legacy Banner 8 menus and services (you will realize when you find yourself on the horizontal tab screen and the URL changes):



# Finding What you Need in Banner 9

## STUDENTS

When Using Banner 8	When Using Banner 9
<p>*Please note that COF Authorization will remain active in SSB8 for the foreseeable future</p>	

Personal Information Student Financial Aid Faculty Services Employee

Search [ ] Go

## Student Records

Unofficial Academic Transcript  
Apply to Graduate  
View Application to Graduate  
Class Schedule  
Confirmation to Attend

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\*Please note that the “Applying to Graduate” link will remain active in SSB8 for the foreseeable future

The SSB9 Student Services menu will allow you to access many of the same items you’re used to finding in SSB8 and you are able to view your unofficial transcript from the Student Profile

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Student • Student Profile

Student Profile - [REDACTED]

Term: Fall 2023 Current term

Curriculum and Courses

Prior Education and Testing

Additional Links

Academic Transcript

Registration

Student Schedule

View Application to Graduate

Week at a Glance

Registration and Planning

View Grades

Bio Information

General Information

Graduation Information

Advisors

Email:

Phone:

Gender:

Date of Birth:

Ethnicity:

Race:

Citizen:

Citizenship:

Emergency Contact:

Emergency Phone:

Level:

Class:

Status:

Student Type:

Residency:

Campus:

First Term Attended:

Matriculated Term:

Last Term Attended:

Leave of Absence:

Graduation Applications:

Primary / Faculty Mentor

CASA Major Advisor

Master Non-thesis

Please note that the “Week at a Glance” menu item in SSB9 above is not functional because its referent is a disabled link from SSB8 (clicking on this link will give you a “not found” error). To see your upcoming schedule please visit the “Class Schedule” card on Trailhead:

Class Schedule

October 2023

< Today >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
8	9	10	11	12	13	14
8 AM						
9 AM						
10 AM						

Personal Information Student Financial Aid Faculty Services Employee

Search [ ] Go

## Personal Information

For payroll information, select the "Employee" tab above.

Answer a Survey  
(Students: Click on the Survey link to see if you are required to provide Selective Service registration information)  
View Addresses and Phones  
Update Addresses and Phones  
View E-mail Addresses  
Update E-mail Addresses  
Directory Profile  
View Emergency Contacts  
Update Emergency Contacts  
Name Change Information

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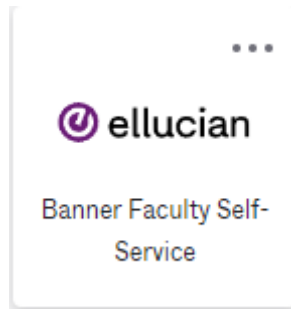
The ‘Personal Information’ section can be found in SSB9 by clicking on the “Banner General Self-Service” button on My.Mines:

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Banner General Self-Service

Personal Information  
View and update your biographical and demographic information.

## FACULTY



When Using Banner 8	When Using Banner 9
<div> <div> Personal Information Student Financial Aid Faculty Services Employee </div> <div> Search Go </div> <div> Faculty and Advisors </div> <div> Student Information Menu Term Selection CRN Selection Faculty Detail Schedule Week at a Glance Detail Class List Summary Class List Detail Wait List Summary Wait List Grading is Available on the Faculty Page in Trailhead Trailhead&gt;Faculty&gt;Faculty Self-Service&gt;Faculty Grade Entry For grading instructions: <a href="https://www.mines.edu/registrar/faculty-grading">https://www.mines.edu/registrar/faculty-grading</a> Look Up Classes for One Student or Advisee Active Assignments Assignment History Class Schedule Syllabus Information Office Hours GEODE Schedule Planner is available on Trailhead Lookup Courses (in Student SSB) (Click Faculty Services tab to return. The "Return to Menu" link will not work unless you are a student.) </div> <div> RELEASE: 8.10.1 </div> <div> © 2023 Ellucian Company L.P. and its affiliates. </div> </div>	<div> <div> @ ellucian </div> <div> Faculty Services </div> <div> Hello, L This is the entry page for Banner Faculty. From here, you can navigate to the following pages using the Banner menu on the header(Alt-M)depending on your role at the Institution: <ul style="list-style-type: none"> <li>Faculty Grade Entry</li> <li>Faculty Attendance Tracking</li> <li>Student Academic Review</li> <li>Class List</li> <li>Drop Roster</li> <li>Advising Student Profile</li> </ul> If you have any questions, please email the Registrar. </div> </div>
<p>*Please note that “Office Hours” and “Week at a Glance” functionality from SSB8 above is not currently active in SSB9</p>	<p>You will be able to navigate to almost all of the SSB9 versions of the faculty pages you are used to from the Faculty Services menu—if you encounter difficulty entering grades, check to ensure you are using SSB9 and not the legacy system.</p>
<p>The SSB8 “Student Information” menu below can be found within the “Advising Student Profile” in SSB9 (right)</p> <div> <div> Personal Information Faculty Services Employee </div> <div> Search Go </div> <div> Student Information </div> <div> Term Selection ID Selection Student Information Student Address and Phones Student E-mail Address Student Schedule Registration Overrides Academic Transcript Degree Evaluation Active Registrations Registration History Advisee Listing View Holds </div> <div> RELEASE: 8.10.1 </div> <div> © 2023 Ellucian Company L.P. and its affiliates. </div> </div>	<div> <div> @ ellucian </div> <div> Banner Faculty Self-Service </div> <div> <div> @ ellucian </div> <div> Faculty Services </div> <div> Hello, L This is the entry page for Banner Faculty. From here, you can navigate to the following pages using the Banner menu on the header(Alt-M)depending on your role at the Institution: <ul style="list-style-type: none"> <li>Faculty Grade Entry</li> <li>Faculty Attendance Tracking</li> <li>Student Academic Review</li> <li>Class List</li> <li>Drop Roster</li> <li>Advising Student Profile</li> </ul> If you have any questions, please email the Registrar. </div> </div> </div> <p>See How to Access Student Unofficial Transcripts in SSB9 See How to Access Student Courses Registered in SSB9</p>

# Self-Service Banner 9 (SSB9) Login Links:

Use your Mines username and password:

- Faculty Self-Service
- General Self-Service
- Student Registration
- Student Self-Service