

# Enrollment Verification

## Enrollment Verification Services for Mines Students

Colorado School of Mines has partnered with the National Student Clearinghouse ([www.enrollmentverify.org](http://www.enrollmentverify.org)) to provide online official enrollment certificates.

**Official** Enrollment Verification Certificates are available within the first week of the term.

**Unofficial** Advanced Registration Certificates are available two months before the start of the term.

Official Enrollment Certificates are often requested for:

- Insurance companies
- Credit card companies
- Parents
- Scholarships
- Employers
- Loan deferments

**Current students** can request an enrollment certificate at no cost through [My.Mines.edu](http://My.Mines.edu) by selecting the National Student Clearinghouse icon.

Third-party forms can either be submitted to the registrar's office in-person or emailed to [registrar@mines.edu](mailto:registrar@mines.edu).

**Former students, parents, and all other third-party requestors:**

- Visit My Student Center and select the appropriate link under one of the drop-down menus.

The National Student Clearinghouse can be contacted at:

703-742-4200

[www.enrollmentverify.org](http://www.enrollmentverify.org)

National Student Clearinghouse

2300 Dulles Station Boulevard, Suite 300

Herndon, VA 20171

If you run into any issues with a company or organization that will not accept this enrollment verification, please have the company contact us directly at 303-273-3200 or [registrar@mines.edu](mailto:registrar@mines.edu).

## **Transcripts & Verifications**

**Transcripts & Verifications**

**Order an Official Mines Transcript**

**Enrollment Verification**

**Diplomas**

## **Contact Us**

### **Registrar's Office**

Student Center, Suite E280

1200 16th Street

Golden, CO 80401

### **Registration or student record questions**

[registrar@mines.edu](mailto:registrar@mines.edu)

303-273-3200

FAX: 303-384-2253

### **Residency petition & COF questions**

[residency@mines.edu](mailto:residency@mines.edu)

**Transfer credit questions**

[transfer@mines.edu](mailto:transfer@mines.edu)

**Military and VA Benefit related questions**

[veterans@mines.edu](mailto:veterans@mines.edu)

**Graduation questions**

[graduation@mines.edu](mailto:graduation@mines.edu)