

PETITION FOR COLORADO RESIDENCY FOR TUITION PURPOSES

For Use by Petitioners Who Wish to Prove LEGAL EMANCIPATION (Undergraduate students under 23 years old)

Indicate the semester and year for which you are petitioning: Semester _____ Year _____

Have you petitioned for a prior semester? Yes No

- **To complete this petition, you must be an undergraduate student under 23 years old and either legally emancipated for one year prior to the semester you are petitioning for, OR married for one year prior to the semester you are petitioning for.**
- **Complete ALL APPLICABLE SECTIONS. If not applicable, indicate N/A.**
- **The shaded boxes list documents that should be submitted with the petition to support your residency.**
- **Military Service (Active Duty or Veteran status) or their dependents may qualify for exceptions to the one-year domicile period. If you believe that you may qualify, do not complete this petition. Contact our office for more information registrar@mines.edu.**

PART 1- PERSONAL INFORMATION

A- Student Information

Student Full Name

MINES Student Id Number (CWID)

Address: Street

City

State

Zip Code

Daytime Phone Number

Age

Date of Birth

Single/Married

Date of Marriage

If married, include a copy of your marriage certificate

Mines Email Address (@mymail.mines.edu) **All correspondence will be sent to the student's email address as provided here.**

Graduated from a Colorado High School? Yes No

If yes, name of Colorado high school _____ Years attended _____

Citizenship:

- U.S. Citizen
- U.S. Permanent Resident Resident Alien No. A _____ Date Issued _____
- Non U.S. Citizen Country of Citizenship _____ Length of Time in U.S. _____
- On a Visa Visa Type _____ Date Issued _____ Exp. Date _____
- Deferred Action for Childhood Arrivals (DACA) Date Issued _____ Exp. Date _____

Attach copy of both sides of your U.S. Permanent Resident card, Visa, Form I-485, work authorization or other evidence indicating the date the U.S. Citizenship and Immigration Services accepted your application for adjustment status.

B- Student's Status*

- Yes No I Currently participate in the Western Regional Graduate Program (WRGP), or am funded by another state based on residency in that state. **If Yes**, do not complete this form.
- Yes No I currently receive loans/funds from Alaska Loan Program. **If Yes**, do not complete this form.
- Yes No I am a Foreign National on an F-1 or J-1 Visa. **If Yes**, do not complete this form.

*If you answered yes to any of these, then you are not eligible for Colorado residency for tuition purposes. Contact the Registrar's Office <https://www.mines.edu/registrar/in-state-tuition/> if you have questions.

C- Students Educational Background

Have you attended any college or university (incl. Mines) during the past two years? Yes No
If yes, list each college/university, dates attended and your residency classification at that college/university.

College/University	Dates Attended	Resident or nonresident

Part 4 – Income Tax History (Student)

Check all criteria in the first column that applies, or indicate N/A.

Include required documentation as indicated.

Income Tax Return Documentation

- Filed federal income tax return(s)
List last two years filed: _____
- Have not filed federal income tax. **Please state reason why not:** _____

- Filed Colorado individual income tax return(s)
List last two years filed: _____
- I have included a copy of my Colorado Form 104PN.
- If no Colorado Form 104PN, indicate why not filed/included:

- Filed state income tax return(s) in other state(s). List state(s) and last two years filed: _____

- I have been living outside of Colorado. **Please explain:**

- Tax information for **Spring Petitioners:**
Will you file a current year Federal Income Tax Return?
 Yes No If no, explain why: _____

Will you file a current year Colorado state income tax return?
 Yes No If no, explain why not: _____

Documentation Required

Include ONE of the following (only include originals you filed. Do NOT include schedules):

- Photocopy of the first page of your most recent federal 1040EZ income tax return.
- Photocopy of the first two pages of your most recent federal 1040 income tax return.

Include the following:

- Photocopy of your most recent Colorado Form 104 income tax return (copy if original form that you filed).
- Photocopy of form 104PN, if filed as part-year resident. See resource page for more information regarding tax forms.

Include the following:

- Copy of your complete state tax returns from other states for the most recent tax year.
- Copy of part-year documents if applicable.
- Include copies of W-2 forms, state tax returns, or other evidence of your state of legal residence for tax purposes for each year since you last physically lived in Colorado for a continuous 12-month domicile year.*

See resource page for more information regarding tax forms

Information about your plans to file current year tax returns is required.

If approved for in-state tuition, you may be required to submit a copy of your current-year state and federal income tax returns. If you file an extension, you must submit the extension paperwork.

PART 5 Emancipation Information (Student)

A – Employment History List all employment for the past 3 years (Colorado and non-Colorado).

From	To	Employer	City, State	Full/Part Time	<u>Documentation Required</u>
					<i>Provide employment verification for all Colorado employment.</i> <i>Include a copy of your contract or other evidence indicating the start of this employment.</i>

Did you accept a job in Colorado prior to moving to Colorado? Yes No If yes, effective date of employment _____

B – Source of Income and Support List all sources of income during your 12-month domicile year. Include employment, gifts, loans, financial aid, funds provided by others, tax refunds, trust funds, etc. and the date of receipt. For employment income, list total pay for 12- month period (not hourly or monthly wages). If more space needed, attach a separate page.

Source of Income	Date Received or Period of Employment	Total Amount Received for 12-Month Period	
			<input type="checkbox"/> Documentation of all income sources is required. For private loans, promissory notes with all signatures are required. Examples: 12 months of pay statements, financial aid award letter, W-2s, copies of checks.
Total Income:			

C – Financial Accounts List all checking, savings or other financial accounts held during the domicile year.

Bank or Institution Name	List Four Digits of Account#	Value at Beginning of Domicile Year	Current Value	Initial Source of Funds
Total Resources:				

Provide copies of all documentation, including twelve months of complete monthly account statements (not account summaries). Indicate initial source of funds for each account; e.g., employer name, parents, bank providing loan, etc.

D – Other Assets

Type of Asset	Date of Acquisition	Value at Beginning of Domicile Year	Initial Source of Asset

Provide copies of documentation for all listed assets. Note original source; e.g., inheritance, parents, other family, insurance settlements.

E - Expenses – Bank statements and other documents will be used to verify all expenses List and document all your expenses during your 12-month qualifying period, including estimated expenses for any future months. Be as accurate as possible. Use the area below to list your monthly budget; **do not attach a separate budget**. Start your budget with the first month of your 12-month domicile year.

Fall: August through July
 Spring: January through December
 Summer: May through April

Month & Year	Tuition & Fees (include documentation)	Campus Housing & Dining	Rent/Mortgage ²	Health Insurance ³	Miscellaneous: All remaining Expenses ⁴
Totals:					
Sum Total of all expenses for 12- month period:					

NOTES:

- ¹ Include billing statements and financial aid awards from any schools attended during the qualifying period.
- ² Rent/Mortgage payments should clearly appear on bank statements, or include copies of canceled checks or cash receipts.
- ³ If not on Mines health insurance, which appears on the Mines billing statement, include documentation of health insurance and monthly cost.
- ⁴ Miscellaneous includes credit card payments, cell phone, books and supplies, food, recreation, travel, personal supplies, and other expenses not specified elsewhere in the budget. Expenses should be consistent with bank debits and withdrawals.

F - Parental Information

1. **Attach a signed copy of the first two pages of your parent/stepparent's federal income tax returns** for your period of emancipation.
2. List the last year your parents/stepparents claimed you as a dependent for tax purposes.
3. List the last date your parents/stepparents carried you on any medical or motor vehicle insurance:

Medical: Month _____ Year _____ **Motor Vehicle:** Month _____ Year _____

4. List the dates during the 12-month domicile period that you resided in your parent's/stepparent's home.

From _____ to _____, From _____ to _____, From _____ to _____

From _____ to _____, From _____ to _____, From _____ to _____

G - Future Financial Plan

Describe your anticipated sources of financial support for your college education and all other expenses through completion of your degree. List each income source and the amount expected from each. **Include any available documentation for each source, including records of savings, loan applications, financial aid award letters and any other relevant evidence.**

Part 6 – Acknowledge and Sign

Check each box to acknowledge that you have read and understand the following.

Then sign the following page.

- Include all required documentation and fill out all applicable sections. Incomplete petitions may be closed with no option for appeal.
- Petitions are due to the Registrar's Office no later than July 15 for Fall Semester or December 1 for Spring Semester. The Registrar's Office cannot guarantee review of petitions received after the deadline. Therefore, students who turn in a late petition must assume responsibility of tuition under their nonresident status for the applicable term.
- Official university communication is sent to the student's @mymail.mines.edu email address. The student may receive emails requesting additional information by a stated deadline; failure to do so may result in a petition closure with no option for appeal. Final petition decisions are sent to the student's email.
- Evaluations may not be complete prior to the bill due date. Thus, students classified as nonresident must make enrollment and financial decisions based on nonresident status unless notified otherwise. Petitions are evaluated in the order received. If you prefer an early decision, you are advised to submit your petition as early as possible before the deadline.
- If a student is granted Colorado residency, their tuition and financial aid will be adjusted, and they are not eligible for scholarships based on nonresident tuition.
- Classification as a Colorado resident for in-state tuition at another Colorado institution of higher education does not guarantee in-state tuition classification at Mines.
- ANY FALSE INFORMATION OR FALSIFIED SUPPORTING DOCUMENTATION INCLUDED IN THIS PETITION MAY SUBJECT YOU TO BOTH CRIMINAL CHARGES AND UNIVERSITY DISCIPLINARY PROCEEDINGS. IN-STATE STATUS MAY BE RESCINDED AND OUT-OF-STATE TUITION MAY BE RETROACTIVELY ASSESSED.
- Under Colorado tuition law, a person may not establish domicile in Colorado solely for the purpose of changing tuition classification to in-state. In the absence of clear and convincing evidence to the contrary, any student classified as out-of-state who seeks to establish Colorado domicile while registered is presumed under the tuition law to do so solely for tuition purposes.

I hereby swear/affirm that the answers given in this petition for in-state tuition classification are accurate and complete, and that all documents included are true and unaltered copies of the original documents requested. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the Office of the Registrar in writing within fifteen days of such change.

I understand it is my obligation to have in my possession a copy of this petition and all of its supporting documents, as reproductions will not be provided by the university at any future date.

I also understand that I am financially and academically responsible for all classes in which I am registered or will register in the future, regardless of the outcome of this petition process.

Printed Name of Petitioner

Signature of Petitioner

Date