

## PETITION FOR COLORADO RESIDENCY FOR TUITION PURPOSES

For Use by Undergraduate Petitioners Legally Emancipated and Under 23 Years Old

Indicate the semester and year for which you are petitioning: Semester \_\_\_\_\_ Year \_\_\_\_\_

- To complete this petition, you must be an undergraduate under 23 years old and either legally emancipated (emancipated minor) before you began the 12 month domicile and intent period.
- OR an undergraduate under 23 years old and married before you began the 12 month domicile and intent period.
- If you have not started at Mines do not complete this petition. Contact the Admissions Office to complete the Tuition Classification form, [admissions@mines.edu](mailto:admissions@mines.edu).
- Military Service (Active Duty or Veteran status) or their dependents may be exempt to the one-year domicile and intent period and should not complete this petition unless they have confirmed they are non-exempt. Contact our office for more information, [registrar@mines.edu](mailto:registrar@mines.edu).
- The shaded gray boxes list documents that should be submitted with the petition to support residency.
- Main communication with petitioners is by email. Student's @mines.edu email is required for all corresponding communication.

### PART 1- PERSONAL INFORMATION

All information is required.

#### **A – Mines Emancipated Minor Petitioner Information:**

Student's Full Name \_\_\_\_\_ Mines Student Id # (CWID) \_\_\_\_\_ Mines Email Address (@mymail.mines.edu) \_\_\_\_\_

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Single/\*Married \_\_\_\_\_

**\*If married, include a copy of your marriage certificate.**

Graduated from a Colorado High School?  Yes  No

If yes, name of high school \_\_\_\_\_ Years attended \_\_\_\_\_

#### **B – Citizenship Status:**

- U.S. Citizen
- U.S. Permanent Resident: Resident Alien No. A \_\_\_\_\_ Date Issued \_\_\_\_\_
- Non U.S. Citizen: Country of Citizenship \_\_\_\_\_ Length of Time in U.S. \_\_\_\_\_
- On a Visa: Visa Type \_\_\_\_\_ Date Issued \_\_\_\_\_ Exp. Date \_\_\_\_\_
- Deferred Action for Childhood Arrivals (DACA): Date Issued \_\_\_\_\_ Exp. Date \_\_\_\_\_

**Attach copy of both sides of your U.S. Permanent Resident card, Visa, Form I-485, work authorization or other evidence indicating the date the U.S. Citizenship and Immigration Services accepted your application for adjustment status.**

**C – Student’s Current Educational Status:**

- Yes  No I currently am funded by another state based on residency in that state.
- Yes  No I currently receive loans/funds from Alaska Loan Program.
- Yes  No I am a Foreign National on an F-1 or J-1 Visa.

**D – Student’s Educational Background:**

List each college/university you have attended in the past two years. Include dates attended and your residency classification at that college/university. If you have only attended Mines please indicate as well.

College/University	Dates Attended	Resident or Nonresident

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**PART 2 – PHYSICAL PRESENCE AND INTENT TO COLORADO**

**A – Physical Presence:** Indicate the dates of your continual physical presence in Colorado. Indicate any absences of **30 days** or more and include an explanation and documentation of your absence. Twelve months of continuous physical presence is required by Colorado’s law on Tuition Classification.

Arrival in Colorado MM/DD/YYYY	Departure MM/DD/YYYY	Explanation and Documentation for Absences 30 Days or Longer

**B – Personal Statement and Significant Life Activities:** Provide a statement below, or on separate paper, demonstrating your intent to create a true and permanent home in Colorado. Include the following: reason for moving to Colorado, expected duration in Colorado, plans for employment, plans after you leave Mines, and any significant life activities that require your presence in/or outside of Colorado.

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**C – Residential Information:** Complete all sections below or indicate N/A if not applicable. Check all the criteria that apply. Residential information may include **one or more** of the following.

<u>Colorado Residential Information</u>	<u>Documentation Required</u>
<input type="checkbox"/> Rent an apartment or house. <input type="checkbox"/> Live in residence halls or university housing. <input type="checkbox"/> Live with parents or family. <input type="checkbox"/> Own residential real property in Colorado <b>Date purchased</b> _____ <input type="checkbox"/> Maintain a home or own residential property in another state or country. <b>Dates you resided in that home during 12-month domicile period</b> _____ <b>Address of home:</b> _____ <div style="margin-left: 40px;">Address</div> <div style="margin-left: 40px;">_____</div> <div style="margin-left: 40px;">City                      State                      Zip Code</div>	<p><i>Provide all documents necessary to cover the full 12-month domicile period:</i></p> <input type="checkbox"/> 12-month lease with renter’s and landlord’s signatures. <input type="checkbox"/> Month-to-month lease with renter’s and landlord’s signatures. <input type="checkbox"/> Copy of housing contract/s. <input type="checkbox"/> Signed statement from parent/homeowner. Must include dates student has been living there, address, and parent/landlord’s signature and contact information. If parent/family, include copy of photo ID. <input type="checkbox"/> Provide copy of warranty deed.

**D – Colorado Intent (Legal Ties):** Complete all sections below or indicate N/A if not applicable. Check all the criteria that apply.

<u>Intent Information</u>	<u>Documentation Required</u>
<p>1. <b>Colorado driver’s license or Colorado identification card.</b>  <input type="checkbox"/> <b>Yes.</b> Date of Issue: _____  <input type="checkbox"/> <b>No.</b> Which state is it through, and why is it still with that state? _____            _____</p> <p>2. <b>Registered to vote in Colorado?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>3. <b>Do you own or operate a motor vehicle?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>4. <b>Is the motor vehicle registered in Colorado?</b>  <input type="checkbox"/> <b>Yes,</b> provide documentation.  <input type="checkbox"/> <b>No,</b> provide the following:            Where is the vehicle registered? _____            Reason it is not registered in Colorado?            _____            _____  <input type="checkbox"/> I do not operate a vehicle in Colorado. <b>List other form(s) of transportation:</b> _____            _____</p>	<p><input type="checkbox"/> <i>If you have a Colorado driver’s license or ID card, include a copy.</i></p> <p>.....</p> <p><input type="checkbox"/> <i>If you don’t have Colorado identification, include a copy of your current out-of-state driver’s license or state identification card.</i></p> <p>.....</p> <p><input type="checkbox"/> <i>If you are registered to vote in Colorado, include a copy of your voter registration record/card from your county clerk’s office.</i></p> <p>.....</p> <p><input type="checkbox"/> <i>If your vehicle is registered in Colorado, include a copy of all Colorado vehicle registrations covering the domicile year.</i></p> <p>.....</p> <p><input type="checkbox"/> <i>If your vehicle is registered in another state, include a copy of all out-of-state vehicle registrations covering the domicile year.</i></p>

### PART 3 – EMPLOYMENT HISTORY

List all employment for the past 3 years (Colorado and non-Colorado), or indicate N/A.

From	To	Employer	City, State	Full/Part Time	<u>Documentation Required</u>
					<i>Provide employment verification for all Colorado employment.</i>  <i>Include a copy of your contract, letter from your employer, or other evidence indicating the start of this employment.</i>

Did you accept a job in Colorado prior to moving to Colorado?  Yes  No    If yes, effective date of employment \_\_\_\_\_

### PART 4 – INCOME TAX HISTORY

Check all the criteria that apply. Complete all sections below or indicate N/A if not applicable.

<u>Income Tax Return Documentation</u>	<u>Documentation Required</u>
<input type="checkbox"/> Filed federal income tax return(s) List last two years filed: _____  <input type="checkbox"/> **Have not filed federal income tax <i>Please state reason why not:</i> _____ _____  <input type="checkbox"/> Filed Colorado individual income tax return(s) List last two years filed: _____  <input type="checkbox"/> I have included a copy of my Colorado Form 104PN.  <input type="checkbox"/> If no Colorado Form 104PN, indicate why not filed/included: _____ _____  <input type="checkbox"/> Filed state income tax return(s) in other state(s). List state(s) and last two years filed: _____	<p><b><i>Include ONE of the following (only include originals you filed. Do NOT include schedules):</i></b></p> <input type="checkbox"/> Photocopy of the <u>first page</u> of your <u>most recent</u> federal 1040EZ income tax return. <input type="checkbox"/> Photocopy of the first <u>two pages</u> of your <u>most recent</u> federal 1040 income tax return. <input type="checkbox"/> <b><i>**If you filed an extension, submit the paperwork.</i></b> ..... <p><b><i>Include the following:</i></b></p> <input type="checkbox"/> Copy of your most recent Colorado Form 104 income tax return (copy if original form that you filed). <input type="checkbox"/> Copy of form 104PN, if filed as part-year resident. ..... <p><b><i>Include the following:</i></b></p> <input type="checkbox"/> Copy of your complete state tax returns from other states for the most recent tax year. <input type="checkbox"/> Copy of part-year documents if applicable. ..... <input type="checkbox"/> <i>Include copies of W-2 forms, state tax returns, or other evidence of your state of legal residence for tax purposes for each year since you last physically lived in Colorado for a continuous 12-month domicile year.</i>

## PART 5 – EMANCIPATION INFORMATION

**A – Employment History:** List all employment for the past 3 years (Colorado and non-Colorado).

From	To	Employer	City, State	Full/Part Time	<b>Documentation Required</b>
					<i>Provide employment verification for all Colorado employment.</i>  <i>Include a copy of your contract or other evidence indicating the start of this employment.</i>

Did you accept a job in Colorado prior to moving to Colorado?  Yes  No If yes, effective date of employment \_\_\_\_\_

**B – Source of Income and Support:** List all sources of income during your 12-month domicile year. Include employment, gifts, loans, financial aid, funds provided by others, tax refunds, trust funds, etc. and the date of receipt. For employment income, list total pay for 12-month period (not hourly or monthly wages). If more space needed, attach a separate page.

Source of Income	Date Received or Period of Employment	Total Amount Received for 12-Month Period	
			<b>Documentation Required</b>  <i>All income sources is required. For private loans, promissory notes with all signatures are required.</i>  Examples: 12 months of pay statements, financial aid award letter, W-2s, copies of checks.
<b>Total Income:</b>			

**C – Financial Accounts:** List all checking, savings, or other financial accounts held during the 12-month domicile year.

Bank or Institution Name	List Four Digits of Account#	Value at Beginning of Domicile Year	Current Value	Initial Source of Funds
<b>Total Resources:</b>				

**Documentation Required**

*Provide copies of all documentation, including 12 months of complete monthly account statements (NOT account summaries). Indicate initial source of funds for each account; e.g., employer name, parents, bank providing loan, etc.*

**D – Other Assets:**

Type of Asset	Date of Acquisition	Value at Beginning of Domicile Year	Initial Source of Asset

**Documentation Required**

*Provide copies of documentation for all listed assets. Note original source; e.g., inheritance, parents, other family, insurance settlements.*

**E – Expenses (bank statements and other documents will be used to verify all expenses):**

List and document all your expenses during your 12-month qualifying period, including estimated expenses for any future months. Be as accurate as possible. Use the area below to list your monthly budget; **do not attach a separate budget**. Start your budget with the first month of your 12-month domicile year.

Fall: August through July       Spring: January through December       Summer: May through April

Month & Year	Tuition & Fees (include documentation)	Campus Housing & Dining	Rent/Mortgage <sup>2</sup>	Health Insurance <sup>3</sup>	Miscellaneous: All remaining Expenses <sup>4</sup>
<b>Totals:</b>					
<b>Sum Total of all expenses for 12- month period:</b>					

**NOTES:**

- <sup>1</sup> Include billing statements and financial aid awards from any schools attended during the qualifying period.
- <sup>2</sup> Rent/Mortgage payments should clearly appear on bank statements, or include copies of canceled checks or cash receipts.
- <sup>3</sup> If not on Mines health insurance, which appears on the Mines billing statement, include documentation of health insurance and monthly cost.
- <sup>4</sup> Miscellaneous includes credit card payments, cell phone, books and supplies, food, recreation, travel, personal supplies, and other expenses not specified elsewhere in the budget. Expenses should be consistent with bank debits and withdrawals.





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## PART 5 – ACKNOWLEDGE AND SIGN

**Emancipated petitioner, check each box to acknowledge that you read and understand the following and sign.**

- This petition and all required documentation are complete and true. Incomplete or falsified petitions may automatically be closed with no option to appeal. FALSIFIED INFORMATION/SUPPORTING DOCUMENTATION MAY SUBJECT YOU TO UNIVERSITY DISCIPLINARY PROCEEDINGS. IN-STATE STATUS MAY BE RESCINDED AND NON-RESIDENT TUITION WILL BE RETROACTIVELY ASSESSED.
- I acknowledge the deadlines to petition for each semester. The Registrar's Office cannot guarantee review of petitions received after the deadline. Students who turn in a late petition must assume responsibility of tuition under their non-resident status for the applicable term.
- Official University communication is sent to the student's @mines.edu email address. Students may receive emails requesting additional information by a stated deadline. Failure to respond and meet these deadlines may result in a petition closure with no option to appeal. Final petition decisions are sent to the student's email.
- I understand it is my obligation to have in my possession a copy of this petition and all of its supporting documents, as reproductions will not be provided by the university at any future date.
- If a student is granted residency status, their tuition and financial aid will be adjusted, and they will not be eligible for scholarships based on non-resident tuition.
- Under Colorado Tuition Classification law, a person may not establish domicile in Colorado solely for the purpose of changing tuition classification to in-state. In the absence of clear and convincing evidence to the contrary, any student classified as out-of-state who seeks to establish Colorado domicile as a student is presumed under State law to do so solely for tuition purposes.
- I understand that I am financially responsible for all classes registered for, regardless of the outcome of this petition.

*By signing below, I have read and understand what is mentioned above, and I assume responsibility for the information provided on this petition.*

\_\_\_\_\_  
Printed Name Petitioner

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_  
Date