

## PETITION FOR COLORADO RESIDENCY FOR TUITION PURPOSES

### For Use by Adult Student Petitioners Only

Indicate the semester and year for which you are petitioning: Semester \_\_\_\_\_ Year \_\_\_\_\_

Have you petitioned for a prior semester?  Yes  No

- **It is important you review the Adult Petitioner requirements on the residency website before you complete this petition.**
- **Complete ALL APPLICABLE SECTIONS. If not applicable, indicate N/A.**
- **The shaded boxes list documents that should be submitted with the petition to support your residency.**
- **Military Service (Active Duty or Veteran status) or their dependents may qualify for exceptions to the one-year domicile period. If you believe that you may qualify, do not complete this petition. Contact our office for more information [registrar@mines.edu](mailto:registrar@mines.edu).**

## PART 1- PERSONAL INFORMATION

### A- Student Information

Student Full Name \_\_\_\_\_ MINES Student Id Number (CWID) \_\_\_\_\_

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Single/Married \_\_\_\_\_ Date of Marriage \_\_\_\_\_

If married, include a copy of your marriage certificate

Mines Email Address (@mymail.mines.edu) **All correspondence will be sent to the student's email address as provided here.**

**Graduated from a Colorado High School?**  Yes  No

**If yes**, name of Colorado high school \_\_\_\_\_ Years attended \_\_\_\_\_

Citizenship:

- U.S. Citizen
- U.S. Permanent Resident    Resident Alien No. A \_\_\_\_\_ Date Issued \_\_\_\_\_
- Non U.S. Citizen    Country of Citizenship \_\_\_\_\_ Length of Time in U.S. \_\_\_\_\_
- On a Visa    Visa Type \_\_\_\_\_ Date Issued \_\_\_\_\_ Exp. Date \_\_\_\_\_
- Deferred Action for Childhood Arrivals (DACA)    Date Issued \_\_\_\_\_ Exp. Date \_\_\_\_\_

**Attach copy of both sides of your U.S. Permanent Resident card, Visa, Form I-485, work authorization or other evidence indicating the date the U.S. Citizenship and Immigration Services accepted your application for adjustment status.**

**B- Student's Status\***

- Yes  No I Currently participate in the Western Regional Graduate Program (WRGP), or am funded by another state based on residency in that state. **If Yes**, do not complete this form.
- Yes  No I currently receive loans/funds from Alaska Loan Program. **If Yes**, do not complete this form.
- Yes  No I am a Foreign National on an F-1 or J-1 Visa. **If Yes**, do not complete this form.

\*If you answered yes to any of these, then you are not eligible for Colorado residency for tuition purposes. Contact the Registrar's Office <https://www.mines.edu/registrar/in-state-tuition/> if you have questions.

**C- Students Educational Background**

Have you attended any college or university (incl. Mines) during the past two years?  Yes  No  
**If yes**, list each college/university, dates attended and your residency classification at that college/university.

College/University	Dates Attended	Resident or nonresident

## Part 2 – Physical Presence and Legal Ties to Colorado (Student)

**A- Physical Presence** Indicate the dates of your continual physical presence in Colorado. Indicate any absences of **30 days** or more and include an explanation and documentation of your absence. Twelve months of continuous physical presence is required to be considered a Colorado resident for tuition purposes.

Arrival in Colorado MM/DD/YYYY	Departure MM/DD/YYYY	Explanation and Documentation for Absences 30 Days or Longer

**B- Personal Statement and Significant Life Activities** Write a statement demonstrating intent to create a true and permanent home in Colorado. Include ALL of the following: reason for moving to Colorado, expected duration of residency in Colorado, plans of employment, plans after you leave Mines, and any significant life activities that require your presence in/or outside of Colorado.

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**C- Residential Information** Complete all sections below or indicate N/A if not applicable. **Check all the criteria that apply.** Residential information may include **one or more** of the following.

<u>Colorado Residential Information</u>	<u>Documentation Required</u>
<input type="checkbox"/> Rent an apartment or house. <input type="checkbox"/> Live in residence halls or university housing <input type="checkbox"/> Live with parents. <input type="checkbox"/> Own residential real property in Colorado <b>Date purchased</b> _____ <input type="checkbox"/> Maintain a home or own residential property in another state or country. <b>Dates you resided in that home during 12-month domicile period</b> _____ <b>Address of home:</b> _____ <div style="text-align: center; margin-left: 100px;">             Address              _____              City                      State                      Zip Code         </div>	<p><i>Provide all documents necessary to cover the full 12 month domicile period:</i></p> <input type="checkbox"/> 12-month lease – with renter’s and landlord’s signatures (addenda not needed) <input type="checkbox"/> Month-to-month lease with signed statement from landlord and/or <input type="checkbox"/> Signed statement from your landlord or homeowner <input type="checkbox"/> Provide copy of housing contract and/or copies of housing billing statements. <input type="checkbox"/> Provide copy of parent’s lease or warranty deed along with signed statement from parents. <input type="checkbox"/> Provide copy of warranty deed.

**D- Colorado Legal Ties** Complete all sections below or indicate N/A if not applicable. **Check all the criteria that apply.**

<u>Legal Ties Information</u>	<u>Documentation Required</u>
<ul style="list-style-type: none"> <li>• <b>Colorado driver’s license or Colorado Identification card</b>  <input type="checkbox"/> <b>Yes.</b> Date of Issue: _____  <input type="checkbox"/> <b>No.</b> Which state is it through, and why is it still with that state? _____</li> <li>• <b>Registered to vote in Colorado</b>    <input type="checkbox"/> <b>Yes</b>    <input type="checkbox"/> <b>No</b>              Date of Colorado voter registration: _____</li> <li>• <b>Do you own or operate a motor vehicle?</b>    <input type="checkbox"/> <b>Yes</b>    <input type="checkbox"/> <b>No</b></li> <li>• <b>Is the motor vehicle you operate registered in Colorado?</b>  <input type="checkbox"/> <b>Yes,</b> provide the following:              Date vehicle was first registered _____              Name of registered owner _____              Relationship to petitioner _____  <input type="checkbox"/> <b>No,</b> provide the following:              Where is the vehicle registered? _____              Reason it is not registered in Colorado?              _____              _____  <input type="checkbox"/> I do not operate a vehicle in Colorado. <b>List other form(s) of transportation:</b> _____              _____</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <i>If you have a Colorado driver’s license or ID card, include a copy of it.</i></li> <li><input type="checkbox"/> <i>If your license was renewed or reissued during the 12-month domicile period, also include a driver’s history, available from Colorado DMV license offices.</i></li> <li>.....</li> <li><input type="checkbox"/> <i>If you don’t have Colorado identification, include a copy of your current out-of-state driver’s license or state ID card.</i></li> <li>.....</li> <li><input type="checkbox"/> <i>If you are registered to vote in Colorado, include a copy of your voter registration record/card from your county clerk’s office. See resource page for more information.</i></li> <li>.....</li> <li><input type="checkbox"/> <i>If your vehicle is registered in Colorado, include a copy of all Colorado vehicle registrations covering the domicile year.</i></li> <li>.....</li> <li><input type="checkbox"/> <i>If your vehicle is registered in another state, Include a copy of all out-of-state vehicle registrations covering the domicile year.</i></li> </ul>

### Part 3 – Employment History (Student)

List all employment for the past 3 years (Colorado and non-Colorado), or indicate N/A.

From	To	Employer	City, State	Full/Part Time	Documentation Required
					<b>Documentation Required</b>  <i>Provide employment verification for all Colorado employment.</i>  <i>Include a copy of your contract or other evidence indicating the start of this employment.</i>

Did you accept a job in Colorado prior to moving to Colorado?  Yes  No    If yes, effective date of employment \_\_\_\_\_

## Part 4 – Income Tax History (Student)

Check all criteria in the first column that applies, or indicate N/A.

Include required documentation as indicated.

<u>Income Tax Return Documentation</u>	<u>Documentation Required</u>
<p><input type="checkbox"/> Filed federal income tax return(s) List last two years filed: _____</p> <p><input type="checkbox"/> Have not filed federal income tax. <b>Please state reason why not:</b> _____ _____</p> <p><input type="checkbox"/> Filed Colorado individual income tax return(s) List last two years filed: _____</p> <p><input type="checkbox"/> I have included a copy of my Colorado Form 104PN.</p> <p><input type="checkbox"/> If no Colorado Form 104PN, indicate why not filed/included: _____</p> <p><input type="checkbox"/> Filed state income tax return(s) in other state(s). List state(s) and last two years filed: _____ _____</p> <p><input type="checkbox"/> I have been living outside of Colorado. <b>Please explain:</b> _____ _____</p> <p><input type="checkbox"/> Tax information for <b>Spring Petitioners:</b></p> <p>Will you file a current year Federal Income Tax Return? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why: _____ _____</p> <p>Will you file a current year Colorado state income tax return? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why not: _____ _____</p>	<p><b>Include ONE of the following (only include originals you filed. Do NOT include schedules):</b></p> <p><input type="checkbox"/> Photocopy of the <u>first page</u> of your <u>most recent</u> federal 1040EZ income tax return.</p> <p><input type="checkbox"/> Photocopy of the first <u>two pages</u> of your <u>most recent</u> federal 1040 income tax return. .....</p> <p><b>Include the following:</b></p> <p><input type="checkbox"/> Photocopy of your most recent Colorado Form 104 income tax return (copy if original form that you filed).</p> <p><input type="checkbox"/> Photocopy of form 104PN, if filed as part-year resident. See resource page for more information regarding tax forms. .....</p> <p><b>Include the following:</b></p> <p><input type="checkbox"/> Copy of your complete state tax returns from other states for the most recent tax year.</p> <p><input type="checkbox"/> Copy of part-year documents if applicable. .....</p> <p><input type="checkbox"/> <i>Include copies of W-2 forms, state tax returns, or other evidence of your state of legal residence for tax purposes for each year since you last physically lived in Colorado for a continuous 12-month domicile year.</i></p> <p>See resource page for more information regarding tax forms .....</p> <p><input type="checkbox"/> <b>Information about your plans to file current year tax returns is required.</b></p> <p><input type="checkbox"/> <b>If approved for in-state tuition, you may be required to submit a copy of your current-year state and federal income tax returns. If you file an extension, you must submit the extension paperwork.</b></p>

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## Part 5 – Acknowledge and Sign

**Check each box to acknowledge that you have read and understand the following.**

**Then sign the following page.**

- Include all required documentation and fill out all applicable sections. Incomplete petitions may be closed with no option for appeal.
- Petitions are due to the Registrar's Office no later than July 15 for Fall Semester or December 1 for Spring Semester. The Registrar's Office cannot guarantee review of petitions received after the deadline. Therefore, students who turn in a late petition must assume responsibility of tuition under their nonresident status for the applicable term.
- Official university communications are sent to the student's @mymail.mines.edu email address. The student may receive emails requesting additional information by a stated deadline; failure to do so may result in a petition closure with no option for appeal. Final petition decisions are sent to the student's email.
- Evaluations may not be complete prior to the bill due date. Thus, students classified as nonresident must make enrollment and financial decisions based on nonresident status unless notified otherwise. Petitions are evaluated in the order received. If you prefer an early decision, you are advised to submit your petition as early as possible before the deadline.
- If a student is granted Colorado residency, their tuition and financial aid will be adjusted, and they are not eligible for scholarships based on nonresident tuition.
- Classification as a Colorado resident for in-state tuition at another Colorado institution of higher education does not guarantee in-state tuition classification at Mines.
- ANY FALSE INFORMATION OR FALSIFIED SUPPORTING DOCUMENTATION INCLUDED IN THIS PETITION MAY SUBJECT YOU TO BOTH CRIMINAL CHARGES AND UNIVERSITY DISCIPLINARY PROCEEDINGS. IN-STATE STATUS MAY BE RESCINDED AND OUT-OF-STATE TUITION MAY BE RETROACTIVELY ASSESSED.
- Under Colorado tuition law, a person may not establish domicile in Colorado solely for the purpose of changing tuition classification to in-state. In the absence of clear and convincing evidence to the contrary, any student classified as out-of-state who seeks to establish Colorado domicile while registered is presumed under the tuition law to do so solely for tuition purposes.

I hereby swear/affirm that the answers given in this petition for in-state tuition classification are accurate and complete, and that all documents included are true and unaltered copies of the original documents requested. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the Office of the Registrar in writing within fifteen days of such change.

**I understand it is my obligation to have in my possession a copy of this petition and all of its supporting documents, as reproductions will not be provided by the university at any future date.**

**I also understand that I am financially and academically responsible for all classes in which I am registered or will register in the future, regardless of the outcome of this petition process.**

\_\_\_\_\_  
Printed Name of Petitioner

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_  
Date