



FIRST-YEAR HOUSING APPLICATION TIMELINE



Academic Year 2024-2025

Phase 1:
Introduction

Phase 2:
Roommates

Phase 3:
Room Selection +
Meal Plans

Move-In!

DATE:

DESCRIPTION:

STOP!

Don't forget that Residence Life communicates with students exclusively through their Mines student email.

Check your Mines email daily!

PHASE 1: INTRODUCTION TO RESIDENCE LIFE APRIL 1 – MAY 19

April 1 – May 19

On April 1, **Phase 1** of the First-Year Housing Application begins with the Residence Halls application opening for all incoming first-year students and transfer students. The application is available in students' Trailhead accounts; look the 'Incoming Student' tile¹, select the Residence Life dropdown, and click the link titled 'Residence Life Housing Portal.' Students will log-in using their Mines credentials.

In Phase 1 of the application, student will:

- Review the housing application timeline and its phases
- Share their personal and emergency contact information
- Review information about housing accommodations through Disability Support Services (DSS)
- Review our Renter's Insurance policy
- Review a sample Housing Contract
- Become acquainted with our on-campus communities, including:
 - Meet the Residence Halls+
 - Gender Inclusive Housing
 - Signature Learning Communities (SLCs)
- Indicate their room type preferences
- Begin their Signature Learning Community application (optional) – due on May 3 @ 3:00PM!

¹ "I don't see the Incoming Student file! Help!" — Students will not have access to the Incoming Student file in their Trailhead account until they have paid their Admissions Enrollment Fee and the transaction has been processed. Please contact Admissions regarding your transaction's status!

May 1	<p>Priority deadline for students seeking housing accommodations through Disability Support Services (DSS).</p> <p>Students will indicate their intent to contact DSS in the housing application, which gives Residence Life a heads up! Accommodations are handled solely through DSS, and students are responsible for starting the process with our DSS colleagues.</p>
May 3 3:00PM MST	<p>Signature Learning Community applications are due (optional)!</p> <p>Residence Life offers a variety of theme, affinity, and living-learning communities for residents to participate in during their first year living on campus! The communities span a variety of interests, including outdoor recreation, visual/performing arts, leadership, first-generation scholars, Honors experiences, and more!</p>
May 3 – May 15	<p>WHAT'S RESIDENCE LIFE UP TO?</p> <p>While students are completing the initial phase of the housing application, Residence Life is hard at work reviewing Signature Learning Community applications and approved housing accommodations from Disability Support Services.</p> <p><i>Please be patient with us while we process these submissions and applications! You'll hear from us soon!</i></p>
May 15	<p>Signature Learning Community decisions will be sent to applicants via their Mines email. The email will outline whether the student was accepted into a Signature Learning Community. If accepted, students will have until May 19th to <u>DECLINE</u> their admission.</p>
May 15 - 19	<p>Signature Learning Community Roommate Search (Early Start!)</p> <p>Once students receive their SLC decision letter, they will be able to begin searching for roommates who have also been admitted into the same SLC.</p> <p>Students admitted to an SLC might choose to use this early start to Phase 2 to aid them in deciding whether to decline admission to their SLC. Students do not need to complete their roommate search by May 19; however, they will need to decline admission to their SLC by May 19th if they do not want to participate.</p>
May 19	<p>Deadline to decline admission to Signature Learning Community for applicants who were offered placement in an SLC. We will not accept declines after this deadline!</p> <p>NOTE: Declining your admission to SLCs directly impacts your roommate search experience in Phase 2 of the application, which is why this deadline is important! Declining the offer will allow you to find potential roommates outside of the Signature Learning Communities.</p>
May 19	<p>Deadline to begin the First-Year Housing Application.</p> <p>Application Status: Application In Progress.</p> <p><i>Phase 1 concludes.</i></p>

DATE:	DESCRIPTION:
<p align="center">PHASE 2: FIND YOUR ROOMMATE (OPTIONAL) MAY 19 – MAY 31</p>	
<p>May 19 – May 31</p>	<p>In Phase 2 of the housing application, students will have the opportunity to return to their application and begin the roommate search process. Roommate selection is optional, and students are not required to participate in this process beyond creating a roommate profile (required).</p> <p>In Phase 2 of the housing application, students will:</p> <ul style="list-style-type: none"> ▪ Create a roommate profile (required) ▪ Learn about the roommate search system ▪ Learn how to create a Roommate Group for room selection <p>Students who find roommates and create a Roommate Group will receive the same Room Selection Time Slot based on the roommate with the earliest enrollment date. Roommate Groups only receive the same Time Slot and do NOT pull each other into selected assignments together, which makes communication during the Room Selection Time Slot process essential. It is the responsibility of each individual student to select their own assignment and sign their housing contract during their designated timeslot. Creating a Roommate Group to ensure you have the same timeslot as your intended roommates(s) will close on May 31st.</p>
<p>May 31</p>	<p>Deadline to create Roommate Groups (optional) with intended roommate(s) to ensure that all members receive the same Room Selection Time Slot.</p> <p>Application Status: Application Pending.</p> <p><i>Phase 2 concludes.</i></p>

DATE:	DESCRIPTION:
<p align="center">PHASE 3: ROOM SELECTION + MEAL PLANS JUNE 1 – JUNE 30</p>	
<p>June 1 – June 7</p>	<p align="center">WHAT'S RESIDENCE LIFE UP TO?</p> <p>During the first week of Phase 3, Residence Life will begin assigning Room Selection Time Slots. All students with completed applications will be assigned a timeslot to self-select their own room assignment.</p> <p>Time slots are assigned based on the date of applicants' Admission Enrollment Dates. If students create a Roommate Group together by the May 31st deadline, all confirmed roommates will receive the same time slot based on the roommate with the earliest Admissions Enrollment Date.</p> <p>During their respective timeslots, students will return to their housing application and select their own room assignment in their preferred community.</p> <p><i>Please be patient with us while we work to assign your timeslot! You'll hear from us soon!</i></p>
<p>June 7</p>	<p>Students can expect to receive the details of their time slot via their Mines email by June 7th. If you haven't heard from us by end of business day, please reach out to us via email (housing@mines.edu).</p>
<p>June 10 – June 28</p>	<p align="center">Room Selection Time Slots begin!</p> <ul style="list-style-type: none"> ☑ ROOM SELECTION: During their respective timeslots, students will return to their housing application and select their own room assignment in their preferred² community. <p>Students will see all available room spaces across all of our first-year residence halls at the time of their timeslot. Students in Signature Learning Communities and Gender Inclusive Housing will see all available room spaces within their community's designated building and floor(s).</p> <ul style="list-style-type: none"> ☑ STORAGE LOCKERS: Students will have the opportunity to enter into the Ski/Storage/Bike Locker Lottery within their selected community (optional). Bike, storage, and ski lockers are limited and not available in all residential communities. Students will indicate their interest in the available lockers and will be notified at a later date of the locker offers. ☑ MEAL PLANS: After students select their room assignment, they will select their meal plan. Students will be able to change their meal plans during the first week of each semester. Requests to change meal plans will not be granted outside of these periods. ☑ HOUSING CONTRACT: Students' housing assignments and meal plans are not confirmed³ until students have signed the housing contract to complete their housing application. Students should review the housing contract with a trusted adult prior to signing. Once signed, the contract is legally binding, and students will be held to the terms and conditions stated therein.

² Housing preferences (e.g., specific residence hall, room type, and/or assignment with members of a Roommate Group) are **NOT** guaranteed within the self-selection process.

³ The Department of Residence Life reserves the right to adjust housing assignments after assignments have been made to accommodate the room assignments of all residence hall students.

June 28	<p>Deadline to complete the First-Year Housing Application Process. Students must self-select their room assignments and meal plans and sign their housing contract by this deadline.</p> <p>Application Status: Accepted.</p>
June 25 – June 30	<p>WHAT'S RESIDENCE LIFE UP TO?</p> <p>Housekeeping! Residence Life will use the final week of June to audit the occupancy of our buildings, consolidate assignments as needed, and follow up with students still needing to complete Phase 3.</p> <p><i>Phase 3 concludes.</i></p>
COUNTDOWN TO MOVE-IN!	
July 1 – July 31	<p>It's the official countdown to move in!</p> <p>Students should continue checking their Mines email daily for updates on the move-in process. We will share all the details on your move-in date and time, where to go, and what to bring!</p> <p>Students who opted into the Ski/Storage/Bike Locker Lottery will be notified of locker offers or their place on the waitlist.</p>
August 10 August 11	<p>Residence Halls Move-In</p> <p>Residence Hall students will move in on August 10th or 11th. Residence Life will assign move-in dates to students based on their assignments. More details coming soon! Mark your calendars for these dates now; we look forward to updating you soon!</p>