

RECORD OF PROCEEDINGS

Golden, Colorado
February 9, 1996

The Board of Trustees met in regular session on February 9, 1996, at 9:00 a.m., in the Presidents' Room of the Ben H. Parker Student Center.

Trustees present: Messrs. Coors, Erisman, D. Miller, Parcel and Wood, and Student Trustee L. Miller

Absent: Messrs. Joseph and Stott.

Also attending the meeting were President Ansell; Interim Vice President Trefny; Vice Presidents Chevront, Moore and, Pougnet; Mr. Weiskopf, Executive Director of the CSM Foundation; other staff members and visitors.

Mr. Miller presided.

Previous Minutes. Dr. Trefny requested that the minutes of the meeting held on December 15, 1995, be amended to reflect the fact that he recommended approval of Dr. Macalady's request for an unpaid leave of absence rather than a sabbatical for the 1996 spring semester.

The minutes of the December 15, 1995, meeting were approved as amended.

Sabbatical Requests. Dr. Trefny recommended approval of the sabbatical requests for the 1996-97 academic year for the following faculty members: Dr. Robert M. Baldwin, Professor and Head, Chemical Engineering and Petroleum Refining; Dr. Donald L. Macalady, Professor, Chemistry and Geochemistry; Dr. Ronald L. Miller, Associate Professor, Chemical Engineering and Petroleum and and Director of EPICS; and Dr. Craig Van Kirk, Professor and Head, Petroleum Engineering.

The Board unanimously approved the sabbatical requests for the above-named faculty members.

Visiting Committee Members. Dr. Trefny provided a list of candidates for appointment to the Petroleum Engineering Department Visiting Committee, and recommended approval.

The Board unanimously approved the list of candidates for appointment to the Petroleum Engineering Department Visiting Committee.

Faculty Hiring Actions. Dr. Trefny furnished a list of appointments for Spring semester 1996. Trustee Wood requested that future lists of adjunct faculty reflect previous experience as adjunct at CSM. Dr. Trefny stated that he will provide this information in the future.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Spring and Fall 1996. In Dr. Kidnay's absence, President Ansell reviewed the report.

Enrollment/Admissions. Mr. Young provided the February 1, 1996, Admissions Report for Fall 1996.

Ms. Smith provided the Registrar's Report for Spring 1996.

Sponsored Projects. Dr. Kidnay provided the reports on new research award volume for December 1995 and January 1996. In Dr. Kidnay's absence, President Ansell reviewed the reports.

Monthly Financial Reports. Ms. Deits provided the monthly financial statements for the six months ending December 31, 1995, and the seven months ending January 31, 1996. She also provided the Balance Sheet for the Loan Fund, Endowment Fund and Plant fund.

Environmental Health and Safety Reports. Mr. MacPherson submitted the Environmental Health and Safety Reports for the months of December 1995 and January 1996.

Trustee Erisman mentioned the report that he received from Dr. Chevront regarding fire and safety inspections.

Institutional Advancement Reports. Mr. Pougnet reviewed the Development Report Summary through December 31, 1995. He also provided copies of the following reports: Summary of Cash for Fiscal Year through December 31, 1995; Summary of Commitments for Current Fiscal Year through December 31, 1995; and Summary of Post Campaign Commitments through December 31, 1995.

Proposed Research Integrity Policy & Complaint Resolution Procedure. Mr. Liberatore reviewed the proposed document. Extensive discussion ensued during which Trustee Erisman voiced his concerns. The proposed policy will be brought back to the Board at its March 15, 1996, meeting for further discussion and possible approval.

Sabbatical Reports. Dr. Oscar Boes and Dr. Frank Kowalski presented reports on their sabbaticals.

Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report, particularly the subject of outreach to the Board. Discussion ensued, following which Dr. McNeil stated that in his March report he will suggest some ways in which the Board could interact with faculty members without creating a perception that the Board is bypassing the administration and is getting involved in the day-to-day operations of the departments.

Legislative Report. Ms. Carr presented the Legislative Report.

1996 BOT Conference Status Report. Dr. Chevront reviewed the preliminary agenda, and the Board gave him its mandate to go forward with the planning process for the conference.

Curriculum Reform Update. Dr. Trefny presented a report on the status of the curriculum reform planning process.

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The meeting was adjourned at 11:40 a.m., and the Board commenced its executive session.

Clark E. Stacy, Jr.

February 9, 1996

RECORD OF PROCEEDINGS

Golden, Colorado
March 15, 1996

The Board of Trustees met in regular session on March 15, 1996, at 9:00 a.m.

Trustees present: Messrs. Coors, Erisman, D. Miller, Parcel, Stott and Wood.

Absent: Messrs. Joseph and L. Miller. Mr. Michael Quinn, President of Associated Students of CSM, attended the meeting in Ms. Miller's absence.

Also attending the meeting were President Ansell; Interim Vice President Trefny; Vice Presidents Moore and Pougnet; Mr. Weiskopf, Executive Director of the CSM Foundation; other staff members and visitors.

Mr. Miller presided.

Previous Minutes. Trustee Erisman requested that the minutes of the meeting of February 9, 1996, be amended with regard to the paragraph entitled Sabbatical Requests. The following sentence should be added: The question was asked, and answered, that the sabbaticals are within the statutory guidelines.

The minutes of the February 9, 1996, meeting were approved as amended.

Research Integrity Policy & Complaint Resolution Procedure. A final version of the policy will be presented at the May Board meeting.

Candidates for Emeritus Status. In accordance with the provisions of the eleventh edition of the CSM Faculty Handbook, the following faculty members have completed ten or more years of full-time service at CSM, and Dr. Trefny recommended that they be granted emeritus professor status upon their retirement: C. Richard Groves, Engineering; Abdelwahid Ibrahim, Geophysics; George H. Kennedy, Chemistry and Geochemistry; Bill J. Mitchell, Petroleum Engineering; and Arthur Y. Sakakura, Physics.

The Board unanimously approved Dr. Trefny's recommendation that the above-named faculty members be granted emeritus professor status.

Sabbatical and Leave without Pay Requests. Dr. Trefny recommended that the Board approve the sabbatical request of Dr. Karl R. Nelson, Associate Professor of Engineering, for the 1996-97 academic year.

Dr. Trefny also recommended that the Board approve the request of Dr. Miklos D.G. Salamon, Professor of Mining Engineering, for leave without pay for the 1996 fall semester. Dr. Trefny explained that leave without pay does not require any particular length of service, and that there is a practical limit to the number of faculty who can be on leave at any given time. Dr. Trefny stated that the request falls within current policy guidelines and that Dr. Rozgonyi has arranged for someone else to fulfill Dr. Salamon's duties. He also explained that interim salary savings reside within the department, and the department head has to make sure that classes are covered.

The Board unanimously approved the sabbatical request of Dr. Karl R. Nelson and the leave without pay request of Dr. Miklos D.G. Salamon, as the policy sets forth.

Faculty Hiring Actions. There are no new faculty hiring actions to report.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Fall 1996, through February 29, 1996.

Enrollment/Admissions. Mr. Young provided the March 1, 1996, Admissions Report for Fall 1996.

Sponsored Projects. Dr. Kidnay provided the reports on new research award volume for February 1996.

Monthly Financial Reports. Ms. Deits provided the monthly financial statements for the eight months ending February 29, 1996. The Trustees indicated that they would like to see more detail regarding the "big picture." At Trustee Erisman's request, Ms. Deits discussed the Publications deficit.

Environmental Health and Safety Report. Mr. MacPherson submitted the Environmental Health and Safety Report for the month of February 1996. He stated that the Envirocare lawsuit has been dismissed.

Institutional Advancement Report. Mr. Pougnet reviewed the Development Report Summary through January 31, 1996.

Program Review Policy. Dr. Trefny distributed a draft "Program Review Policy" for consideration at the May Board meeting. He said that CCHE is in the process of decentralizing the reporting process, which will decrease the number of reports that have to be submitted to CCHE. Dr. Trefny stated that in this report he made a few changes and added some words about CSM's assessment policy.

March 15, 1996

1996 Board of Trustees Conference Agenda. Trustee Erisman asked Dr. Chevront if international students will be participating in the Conference. Dr. Chevront and Mr. Young stated that several international students have been invited to the Conference and will be assimilated into the program. He said that Leslie Olsen, Assistant Director of Admissions and International Student Advisor, has also been invited. .

Preliminary 1996-97 Budget Preparation. Mr. Moore and Ms. Deits provided documents which reflect the preliminary estimates for revenues and expenditures for all fund sources that are budgeted at CSM. They also provided a Fiscal Year 1996-97 General Budget Worksheet, which they reviewed. The final budget will be submitted to the Board for consideration at its May meeting.

Proposed Schedule of Tuition, Fees and Other Charges. Ms. Deits reviewed the proposed Schedule and said that final approval will be requested at the May Board meeting. Trustee Erisman expressed concern about some of the fees and the way they are categorized. Following Mr. Moore's explanation about use of Public Safety Fee funds, Trustee Miller suggested changing the name to Campus Services Fee.

Trustee Erisman expressed concern about the Technology Fee. Mr. Quinn stated that the students believe it is needed, but feel that it is excessive.

Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report.

Legislative Report. Ms. Carr presented the Legislative Report.

The meeting was adjourned at 11:30 a.m., and the Board commenced its executive session.



March 15, 1996

RECORD OF PROCEEDINGS

Golden, Colorado
April 30, 1996

The Board of Trustees met in regular and executive sessions on April 30, 1996, at 8:00 a.m., in the Presidents' Room of the Ben H. Parker Student Center.

Those present were Ms. Ostrander-Krug, Messrs. Coors, Erisman, Joseph, D. Miller, Mooney, Parcel, Stott and Student Trustee L. Miller. In addition, President Ansell was present for a portion of the meeting.

Election of Officers. In a unanimous vote of those Trustees qualified to vote, which constituted a quorum, the following slate of officers was elected to serve until June 1997:

President: Donald Miller
Vice President: Frank Erisman
Secretary: Joe Coors, Jr.
Treasurer: Robert Moore, Vice President for Business Affairs

CSM Foundation Board. Trustees Erisman, D. Miller and Parcel were elected to continue to serve on the CSM Foundation Board during the coming year.

The meeting was adjourned at 8:30 a.m., and the Board commenced its executive session.



JJP
8/14/96

RECORD OF PROCEEDINGS

Golden, Colorado
May 2, 1996

The Board of Trustees met in regular session on May 2, 1996, at 1:30 p.m.

Trustees present: Messrs. Coors, Erisman, Joseph, Parcel, Wood, Student Trustee L. Miller and Trustee designates Karen Ostrander-Krug, Donald E. Miller and F. Steven Mooney.

Also attending the meeting were President Ansell; Interim Vice President Trefny; Vice Presidents Chevront, Moore and Pougnet; Mr. Weiskopf, Executive Director of the CSM Foundation; other staff members and visitors.

Oaths of Office. Oaths of office were administered to Trustee designates Donald E. Miller, Karen Ostrander-Krug and F. Steven Mooney, following which Mr. Wood left the meeting.

Mr. Miller presided.

Previous Minutes. The minutes of the March 15, and April 30, 1996, meetings were approved.

Candidates for Degrees. Lists of candidates for degrees recommended by the faculty were distributed to the Trustees.

Upon motion made, seconded and unanimously passed, the candidates whose names appear on the lists were approved for degrees on the dates specified, subject to the completion of all academic requirements and continued compliance with school requirements and regulations.

1996 Residence Hall Telecommunications Revenue Bond Issue. Ms. Deits reviewed for the Board the project to cable the residence halls for internet connections, phones, phone mail and cable television. She stated that the project will proceed throughout the summer months and be operational at the start of the fall semester. She said that anticipated funding for the project will be via two financial methods: revenue bonds on parity with the 1993 revenue bond issue for the Student Center and a Certificate of Participation. Her office is working with A.G. Edwards for the financing and Hogan & Hartson, who are bond counsel.

The anticipated cost of the entire project is \$2 million plus the costs of issuance. She said that her office is in the process of finalizing the numbers for all components of the project. She introduced Mr. Ronald Kaiser of A.G. Edwards, and Mr. David Scott of Hogan & Hartson, who made brief presentations.

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Trustee Erisman asked if the project could be extended to include the fraternity houses. Dr. Chevront responded that there are five fraternity houses with thirty to forty occupants in each house, and he said if they want to participate CSM would do everything possible to help them. Mr. Francisco added that the fraternities would have difficulty with the financing.

The Board unanimously approved the 1996 Residence Hall Telecommunications Revenue Bond Issue.

Request for Leave of Absence. Dr. Trefny stated that Dr. Jean Bell of the Mathematical and Computer Sciences Department has requested a leave of absence without pay for the 1996-97 academic year. Her request has been approved by the Executive Committee of the MCS Department, by the Department Head, President Ansell and himself. Her reasons for requesting the leave of absence are mostly personal, and her plans are indefinite. Trustee Erisman asked how many faculty members will be on leave during the 1996-97 academic year. Dr. Trefny replied that two faculty members will be on unpaid leave and five will be on sabbatical, four of them for one year, and one for a single semester.

The Board unanimously approved Dr. Jean Bell's request for leave of absence without pay for the 1996-97 academic year.

Faculty Hiring Actions. There are no new faculty hiring actions to report.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Fall 1996, through April 24, 1996.

Enrollment/Admissions. Mr. Young provided the May 1, 1996, Admissions Report for Fall 1996. In response to Trustee Miller's question regarding applicants for admission, Mr. Young stated that approximately sixty percent are Colorado residents and thirty to forty percent are out of state students. In response to Trustee Joseph's concern about the ability of minority students, Dr. Chevront and Mr. Young assured him that admission standards are the same for all students. President Ansell stated that the retention rate is about the same for minority students as for the rest of the student body. Trustee Joseph talked about tracking students who have been out of school for five years, ten years, etc. He suggested that conducting a survey could help in recruiting women and minorities. Trustee Krug asked how Mines compares with other schools on a percentage basis. President Ansell stated that 24% of undergraduates are women as compared to 19% for most schools.

Sponsored Projects. Dr. Kidnay provided the reports on new research award volume for March and April 1996.

Monthly Financial Reports. Ms. Deits provided the monthly financial statements for the nine months ending March 31, 1996 and for the ten months ending April 30, 1996. In response to Trustee Erisman's question regarding cost of providing health care coverage to employees, President Ansell stated that it is \$403 per month per employee.

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Environmental Health and Safety Report. Mr. MacPherson submitted the Environmental Health and Safety Reports for the months of March and April 1996. Trustee Erisman asked about the fine for violation of PCB regulations at the Table Mountain site. Mr. MacPherson responded that we self reported.

Institutional Advancement Report. Mr. Pougnet reviewed the Development Report Summary through April 23, 1996. Trustee Miller asked about the costs associated with raising money. Mr. Pougnet stated that it costs 17.5 cents on the dollar for cash funds. This does not include pledges. Trustee Krug asked if bequests are separated from other funds. Mr. Pougnet said that he will get that information for her. Mr. Pougnet stated that the fund-raising goal for next year is \$12 million.

FY 1996-97 Budget. Mr. Moore reviewed the FY 1996-97 budget narrative. Trustee Miller requested an updated peer institution salary comparison. With regard to the addition of a half time position in Dr. Kidnay's office, and the addition of two custodial positions, Trustees Miller and Erisman expressed concern, and urged caution, about adding more administrators. President Ansell responded that we have low administrative costs compared to other institutions in Colorado.

FY 1996-97 Schedule of Tuition, Fees and Other Charges. In response to Mr. Erisman's inquiry, Ms. Deits stated that, based on bond financing, housing rates will rise no more than five percent.

The Board unanimously approved the FY 1996-97 budget and the FY 1996-97 Schedule of Tuition, Fees and Other Charges.

Academic Program Review Policy. Dr. Trefny furnished a revised version of the Policy. The only change from the previous draft is on page 3 and is shown in boldface type.

The Board unanimously approved the Academic Program Review Policy.

Curriculum Reform Update. Dr. Trefny presented an update on the curriculum reform process.

1996 Board of Trustees Conference Status Report. Dr. Chevront reviewed the schedule for the Conference. He said that Dr. Michael Haviland, Executive Director of the Office of International Programs at CSM, will also be invited to attend the Conference.

Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report. Trustees Miller and Parcel talked favorably about their April 15 visit to the campus. Included were visits with several faculty members in their working environments, a variety of classroom and laboratory experiences, from lower division large lectures, small practica and upper division classes, to graduate lecture and research laboratory visits. The visit concluded with a luncheon with several faculty members.

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Dr. McNeil said that the Board is invited to visit again in the fall. Trustee Miller asked Dr. McNeil to schedule a couple of dates and the Board members will try to adjust their schedules accordingly.

Legislative Report. President Ansell reviewed the legislative report which had been furnished by Ms. Carr.

Sabbatical Report. Dr. Kent Voorhees reported on his sabbatical taken during the spring semester of the 1994-95 academic year.

The meeting was adjourned at 4:25 p.m., and the Board held a meeting of the CSM Building Corporation.

The meeting of the CSM Building Corporation adjourned at 4:35 p.m., and the Board commenced its executive session.

May 2, 1996

Secretary

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RECORD OF PROCEEDINGS

Estes Park, Colorado
June 13, 1996

The Board of Trustees met in regular session on June 13, 1996, at 7:00 p.m., at the Aspen Lodge.

Present: Trustees Coors, Erisman, Joseph, Krug, Mooney, Parcel, Student Trustee L. Miller, Trustee Emeritus Wood and Student Trustee designate Jacobsen.

Absent: Trustee D. Miller.

Also attending the meeting were President Ansell; Interim Vice President Trefny; Vice Presidents Chevront and Moore; Mr. Weiskopf, Executive Director of the CSM Foundation; other staff members and visitors.

Mr. Erisman presided.

Previous Minutes. The minutes of the May 2, 1996, meeting were approved.

Research Integrity Policy and Complaint Resolution Procedure. A draft of this policy was first presented to the Board at its February 9, 1996 meeting. Mr. Liberatore and Dr. Kidnay reviewed the amended version of the proposed policy, and Dr. Kidnay stated that the faculty has approved the amended version of the policy. He and Mr. Liberatore recommended that the Board approve the policy.

The Board unanimously approved the Research Integrity Policy and Complaint Resolution Procedure.

Security Clearance. President Ansell reviewed the proposed document. Trustee Erisman noted that inasmuch as the oath of office will not be administered to Student Trustee designate Jacobsen until September 12, 1996, his name should be removed from the list of Board members and that Student Trustee Miller's name should remain on the list.

The Security Clearance was unanimously approved as amended.

Tax Sheltered Annuity. Ms. Deits stated that American Express Financial Advisors/IDS Life Insurance Company has requested approval to offer their tax sheltered annuity products to the faculty of the school. She said that there is interest on the part of several faculty members to participate in this particular tax sheltered annuity. Ms. Deits recommended approval of the addition of American Express Financial Advisors to the list of approved vendors offering tax sheltered annuities to the faculty.

The Board unanimously approved the addition of American Express Financial Advisors to the list of approved vendors offering tax sheltered annuities to the faculty.

Faculty Hiring Actions. Dr. Trefny provided a list of faculty hiring actions. The list also included notification of retirements, resignations, pending hiring actions, and the announcement that Dr. Nigel Middleton has been appointed to the position of Associate Vice President for Academic Affairs.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Fall 1996, through May 31, 1996.

Enrollment/Admissions. Mr. Young provided the June 1, 1996, Admissions Report for Fall 1996.

Sponsored Projects. Dr. Kidnay provided the report on new research award volume for May 1996.

Monthly Financial Reports. Ms. Deits provided the monthly financial statements for the eleven months ending May 31, 1996. She stated that the school is operating within current funds available. She said that she and her staff are preparing for the financial audit for the current fiscal year, which will be conducted by Deloitte & Touche.

Series 1996 Bond Issue. Ms. Deits stated that the school is proceeding with its plan to issue the bonds for the residence hall cabling project and the certificate of participation for the campus telephone system. The third draft of the Bond Resolution and Preliminary Offering Statement is being prepared by David Scott of Hogan & Hartson and will be hand delivered to the Board on Monday, June 10. The pricing will occur on Monday, June 17. In response to Trustee Erisman's questions, Mr. Liberatore stated that the Board will have all maturity figures on Monday, June 17. Ms. Deits said that the documents will be delivered to the Board on Tuesday, June 18, and the Board agreed to take action via a conference call on Wednesday, June 19, 1996, at 11:00 a.m.

Environmental Health and Safety Report. Mr. MacPherson submitted the Environmental Health and Safety Report for the month of May 1996, and Mr. Moore reviewed the report. Trustee Joseph expressed his concerns about the issue of lead paint in the student family housing, and urged caution with regard to the results of the contractors' evaluations.

CSMRI Board of Directors. President Ansell stated that the Board of Directors of CSMRI currently are himself, Mr. Moore, Mr. MacPherson, Dr. Yarar and former CSM Trustee Wood.

Institutional Advancement Report. Mr. Pougnet provided the Development Report Summary through May 31, 1996, and an OIA Status Report, both of which were reviewed by President Ansell.

Administrative Faculty Salaries. President Ansell reviewed the administrative faculty salaries for the 1996-97 fiscal year. He stated that the increases are based on a four percent pool.

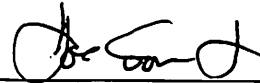
Curriculum Reform Update. Dr. Trefny presented an update on the curriculum reform process.

Assessment Report. Dr. Trefny said that HB 1219, the Higher Education Quality Assurance Act, eliminated the requirement of the assessment process on the CSM campus, and that performance measures will have to be developed for the institution. He stated that the Assessment Committee will be meeting in July. In response to Trustee Erisman's question about when the Board can expect a more detailed report, Dr. Trefny said that he will present a report at the September 12, 1996, Board meeting.

Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report.

Environmental Health and Safety Report. Trustee Joseph returned to the issue of lead paint in student family housing, and provided advice on how to deal with the situation.

The meeting was adjourned at 8:30 p.m., and the Board commenced its executive session.



Secretary

June 13, 1996

RECORD OF PROCEEDINGS

Golden, Colorado
June 19, 1996

The Board of Trustees conducted a meeting via teleconference call on Wednesday, June 19, 1996, at 11:00 a.m.

Present: Trustees Coors, Erisman, Krug, Parcel and Mooney. Also present were Ms. Deits, Director of Planning and Fiscal Services, Mr. Robert Moore, Vice President of Business Affairs, and Mr. David Scott of Hogan & Hartson, Bond Counsel.

The Authorizing Resolutions for the Lease Agreement and the Series 1996 Bond Issue were reviewed. The only change was naming the Vice President of the Board in lieu of the President to authorize transactions pursuant to the Resolutions, the Transaction documents and the foregoing resolutions. Trustees Parcel and Krug moved and seconded the motion to approve the Series 1996 Bond Issue, and the motion carried unanimously. Trustees Krug and Mooney moved and seconded the motion to approve the Lease Agreement, and the motion carried unanimously.

The meeting was adjourned.



Secretary

June 19, 1996

Minutes taken by Linda H. Deits, Director of Planning and Fiscal Services.

RECORD OF PROCEEDINGS

Golden, Colorado
September 17, 1996

The Board of Trustees met in regular session on September 17, 1996, at 9:00 a.m.

Present: Trustees Erisman, Joseph, Krug, Miller, Mooney, Parcel and Student Trustee Jacobsen.

Absent: Trustee Coors.

Also attending the meeting were President Ansell; Vice Presidents Chevront, Moore and Pougnet; Mr. Weiskopf, Executive Director of the CSM Foundation; Mr. Witkowsky, Executive Director of the Alumni Association; other staff members and visitors.

Trustee Miller presided.

Previous Minutes. The minutes of the meeting held on June 13, 1996, and the minutes of the meeting held via teleconference on June 19, 1996, were approved.

Recommendation on Emeritus Status. President Ansell recommended that the Board approve the request to grant emeritus status to Dr. William D. Copeland.

The Board unanimously approved the recommendation that emeritus status be granted to Dr. William D. Copeland.

Oath of Office. The oath of office was administered to Student Trustee David Jacobsen.

Program Discontinuance. President Ansell recommended discontinuance of two degree programs: Mine Health and Safety and Mineral Engineering. He said that neither program is currently described in the CSM Bulletin, but that both appear on CCHE lists. He stated that the Mine Health and Safety program was offered in collaboration with CSU and is recommended for discontinuance at both institutions. The Mineral Engineering program may be a remnant of earlier programs such as Mineral Engineering Mathematics or Mineral Engineering Physics, which have since been renamed.

The Board unanimously approved the recommendation that Mine Health and Safety and Mineral Engineering be discontinued as degree programs.

Faculty Hiring Actions. Dr. Trefny provided a list of faculty hiring actions, which was reviewed by President Ansell in Dr. Trefny's absence.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Fall 1996, through September 4, 1996.

Enrollment/Admissions. Ms. Smith provided the Registrar's Report for Fall 1996. Mr. Young distributed the most recent CSM Viewbook.

Sponsored Projects. Dr. Kidnay provided the reports on new research award volume for June, July and August 1996.

Monthly Financial Reports. Mr. Bridgeman provided the Balance Sheet for the years ended June 30, 1995 and 1996; the Statement in Changes in Fund Balances for the year ended June 30, 1996; and Statement of Current Fund Revenues-Expenditures and Other Changes for the years ended June 30, 1995 and 1996. He also provided financial reports for the Twelve Months Ended June 30, 1996, for One Month Ended July 31, 1996, and for Two Months Ended August 31, 1996.

Mr. Moore stated that the School is operating within current funds available.

Trustee Erisman expressed his concern about the cost of out of state tuition and how rapidly the cost is rising.

Environmental Health and Safety Report. Mr. MacPherson submitted the Environmental Health and Safety Reports for the months of June, July and August 1996, which Mr. Moore reviewed in Mr. MacPherson's absence.

Institutional Advancement Report. Mr. Pougnet provided the Development Report Summary through August 31, 1996.

Curriculum Reform Update. Dr. Middleton provided a written update on the status of the curriculum reform effort.

Academic Program Review. President Ansell reviewed the schedule of academic program review through 2002. He stated that reports are no longer required to be submitted to the CCHE. However, the CSM policy does require regular reporting to the Board. President Ansell said that written reports on the programs in the Division of Economics and Business, the Division of Engineering, and the Department of Mathematical and Computer Sciences will be submitted to the Board later this fall.

Update to Schedule of Tuition, Fees and Other Charges. Ms. Deits reviewed the changes that have occurred since the Board approved the Schedule of Tuition, Fees and Other Charges in May 1996.

Assessment Report. President Ansell stated that the CCHE has removed the requirement that an assessment report be submitted on a yearly basis. However, he said that the Assessment Committee will continue preparing this report for submission to the Board.

Responses to Visiting Committee Reports. Dr. Trefny provided proposed responses to the reports of the visiting committees for the Departments of Geology and Geological Engineering and Materials Science. Trustee Erisman expressed the hope that in the future responses to visiting committee reports will be prepared in a more timely fashion.

The Board unanimously approved the responses to the reports of the visiting committees for the Departments of Geology and Geological Engineering and Materials Science.

Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report.

Legislative Report. Ms. Carr presented the legislative report.

The meeting was adjourned at 10:20 a.m., and the Board commenced its executive session.



Secretary

September 17, 1996

RECORD OF PROCEEDINGS

Golden, Colorado
October 11, 1996

The Board of Trustees met in regular session on October 11, 1996, at 9:00 a.m.

Present: Trustees Coors, Erisman, Krug, Miller, and Student Trustee Jacobsen.

Absent: Trustees Joseph, Mooney and Parcel.

Also attending the meeting were President Ansell; Interim Vice President Trefny; Vice Presidents Chevront, Moore and Pougnet; Mr. Weiskopf, Executive Director of the CSM Foundation; Mr. Witkowsky, Executive Director of the Alumni Association; other staff members and visitors.

Trustee Miller presided.

Previous Minutes. The minutes of the September 17, 1996, meeting were approved.

Faculty Hiring Actions. There were no hiring actions to report.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Spring 1996, through September 30, 1996.

Report on Retention Project. The report was presented by Mr. Koester, who discussed the yield comparison for Fall 1995 and 1996, strategic market analysis sample results and financial aid issues; Ms. Smith, who discussed her Graduation and Persistence Report for Fall 1996, stated that this report will be presented to the Board on an annual basis; Dr. Chevront, who discussed the Student Services Retention Subcommittee Priority List; and Mr. Young, who provided a copy of his report to the Academic Culture Committee regarding the Student Satisfaction Survey.

Mr. Young stated that the Admissions Report for Spring and Fall 1997 will be presented at the December Board meeting.

Sponsored Projects. Dr. Kidnay provided the reports on new research award volume for September 1996.

Monthly Financial Reports. Mr. Bridgeman provided the following reports: Current Funds Revenues, Expenditures and Other Changes for the Three Months Ended September 30, 1996; Auxiliary and Self-Funded Activities for the Three Months Ended September 30, 1996; and Balance Sheet, Non Current Funds Only, for the Three Months Ended September 30, 1996.

Mr. Moore stated that the School is operating within current funds available.

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CSM FTE Data for the Joint Budget Committee and the Colorado Commission on Higher Education. Mr. Moore and Ms. Deits reviewed the report.

Environmental Health and Safety Report. Mr. MacPherson submitted the Environmental Health and Safety Report for the month of September 1996, which Mr. Moore reviewed in Mr. MacPherson's absence.

Institutional Advancement Report. Mr. Pougnet provided the Development Report Summary through September 30, 1996.

Curriculum Reform Update. Dr. Trefny presented an update on the status of the curriculum reform process. He stated that the Board will be asked to endorse the full plan at the December meeting.

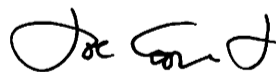
Academic Program Review. Dr. Trefny provided written reports on the degree programs in the Division of Economics and Business, the Division of Engineering, and the Department of Mathematical and Computer Sciences. The appropriate department and division heads were present to respond to questions regarding their respective reports.

Dr. Trefny stated that, previously, short reports were submitted each fall to the Colorado Commission on Higher Education according to a fixed program review schedule. The current reports are the first under a new policy according to which such program reviews remain internal to the institution. The appropriate department and division heads answered questions regarding their respective reports.

Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report.

Legislative Report. Ms. Carr presented the legislative report.

The meeting was adjourned at 11:40 a.m., and the Board commenced its executive session.



October 11, 1996

RECORD OF PROCEEDINGS

Golden, Colorado
December 10, 1996

The Board of Trustees met in regular session on December 10, 1996, at 9:00 a.m.

Present: Trustees Coors, Erisman, Joseph, Krug, Miller, Mooney and Parcel.

Absent: Student Trustee Jacobsen.

Also attending the meeting were President Ansell; Interim Vice President Trefny; Vice Presidents Chevront, Moore and Pougnet; Mr. Weiskopf, Executive Director of the CSM Foundation; Mr. Witkowsky, Executive Director of the Alumni Association; Dr. McNeil, President of the Faculty Senate; other staff members and visitors.

Trustee Miller presided.

Previous Minutes. The minutes of the October 11, 1996, meeting were approved.

Candidates for Degrees. Lists of candidates for degrees recommended by the faculty were distributed to the Trustees.

Upon motion made, seconded and unanimously passed, the candidates whose names appear on the lists were approved for degrees on the dates specified, subject to the completion of all academic requirements and continued compliance with school requirements and regulations.

Sabbatical Reports. Drs. Catherine Skokan and Wade Martin reported on their sabbaticals taken during the 1995-96 academic year.

Sabbatical Requests. Dr. Trefny provided summary information on the faculty sabbatical requests for the 1997-98 academic year, and recommended approval of the following sabbatical requests:

Dr. Carol Dahl, Professor, Economics and Business; Dr. James F. Ely, Professor, Chemical Engineering and Petroleum Refining; Dr. Gregory S. Holden, Associate Professor, Geology and Geological Engineering; Dr. Michael J. Pavelich, Professor, Chemistry and Geochemistry; Dr. John P. H. Steele, Assistant Professor, Engineering; and Dr. Robert S. Thompson, Associate Professor, Petroleum Engineering.

Discussion ensued, following which the Board unanimously approved the recommendation for approval of the sabbatical requests.

Visiting Committee Members. Dr. Trefny provided background information on the candidates for appointment to the Physics and Geophysics Visiting Committees, and recommended approval of the candidates.

The Board unanimously approved the appointment of the candidates to the Physics and Geophysics Visiting Committees.

Trustee Coors inquired about the status of the formulation of a visiting committee for the Athletic Department. Dr. Trefny responded that a committee is being formed and that a visit will occur in the Fall of 1997.

Faculty Hiring Actions. There were no hiring actions to report. However, Dr. Trefny reported on the death of Dr. Jack Cohen, Director of the Center for Wave Phenomena; on the resignation of Dr. Steve Glaser, Assistant Professor of Engineering; and on the status of the Keck Professor.

Graduate School Admissions. Dr. Kidnay provided the report on graduate admissions for Spring 1997, through November 29, 1996.

Enrollment/Admissions. Mr. Young provided the December 1, 1996, Admissions Reports for Spring and Fall 1997.

Report on Retention Project. Dr. Chevront discussed the retention/graduation goal for CSM which was approved by the Retention Management Committee. He said that Mr. Young, Chair of the Retention Management Committee, has recommended that this goal be forwarded to the President and Board of Trustees for their approval.

Extensive discussion ensued, and the following retention/graduation goal for CSM was unanimously approved:

The goal of the Colorado School of Mines will be continuous improvement of the graduation rate so that at least two out of every three students will graduate within six years from the time they enter the School. Work towards this goal will begin immediately with the students enrolling in fall 1997, with the expectation that this goal will be achieved by 2003 and maintained each year thereafter.

Sponsored Projects. Dr. Kidnay provided the reports on new research award volume for October and November 1996.

Monthly Financial Reports. Mr. Bridgeman provided the following reports: Current Funds Revenues, Expenditures and Other Changes for the Five Months Ended November 30, 1996; Auxiliary and Self-Funded Activities for the Five Months Ended November 30, 1996; and Balance Sheet, Non Current Funds Only, for the Five Months Ended November 30, 1996.

Trustee Erisman inquired about the deficit in the Athletic Department, and Messrs. Moore and Bridgeman responded that they are working on it.

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Environmental Health and Safety Report. Mr. MacPherson submitted the Environmental Health and Safety Reports for the months of October and November 1996.

Institutional Advancement Report. Mr. Pougnet provided the Development Report Summary through November 30, 1996.

Curriculum Reform Update. Dr. Trefny provided a document entitled "A Revised Undergraduate Curriculum Framework and Implementation Plan for the Colorado School of Mines." He said that the framework and principles were formally recommended for approval by the Undergraduate Council on November 13 and subsequently approved, on behalf of the faculty, by the CSM Faculty Senate.

Dr. Trefny stated that the next step is to develop detailed plans for the design and implementation of the new undergraduate curriculum. The report contains a possible implementation plan which is the subject of ongoing campus discussion.

The Trustees expressed concern about moving forward with the curriculum reform until they have a more in-depth review. President Ansell said that a special meeting will be scheduled in January 1997 so that the Board can hear from the Curriculum Reform Steering Committee.

Contract Approval and Execution Policy. The original Contract Approval and Execution Policy was promulgated by the Board on February 14, 1992. An amended version of this policy has been drafted by Mr. Liberatore and is presented to the Board for discussion. Mr. Liberatore stated that the final version of the policy will be brought to the Board for approval in February.

CSM Faculty Handbook. Mr. Liberatore stated that a revised version of the Handbook will be ready for preliminary review in January 1997. He said that a copy of the Handbook will be sent in advance for the Board to begin reviewing. Mr. Liberatore said that the Board may want to consider scheduling a special meeting to discuss the Handbook.

Visiting Committee Report Responses. Dr. Trefny reviewed the proposed visiting committee report response letters for the Petroleum Engineering Department and the Economics and Business Division.

The Board unanimously approved the proposed responses to the visiting committee reports for the Department of Petroleum Engineering and the Division of Economics and Business.

Earth Systems Engineering Proposal. Dr. Trefny presented an update on the proposed Earth Systems Engineering program.

Placement Report. Mr. Brummett presented the Placement Report.

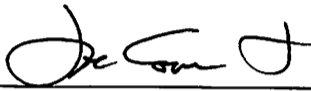
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Faculty Senate Report. Dr. McNeil presented the Faculty Senate Report.

Legislative Report. Ms. Carr presented the legislative report.

The meeting was adjourned at 11:25 a.m., and the Board commenced its executive session.



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