

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS

650	The Prophet Co.	6.40
651	Public Service Co. of Colorado	2,974.53
652	Quality Hardware, Inc.	4.60
653	Radio Corporation of America	6.00
654	Reader Microprint Corporation	130.98
655	John F. Rider Publisher, Inc.	13.05
656	Rinehart Oil News Co. of Texas	30.00
657	James G. Robinson	23.66
658	Rocky Mountain Bank Note Co.	45.31
659	Charlotte C. Rogers	6.44
660	Carl D. Routh	2.52
661	Royal McBee Corporation	54.60
662	Ryall Electric Supply Co.	300.27
663	Sanitary Specialties Co.	27.10
664	James L. Sankovitz	26.88
665	School Health Supply Company	37.03
666	Scientific Meetings	4.00
667	Francis E. Smiley, Jr.	10.22
668	Society of Petroleum Engineers of AIME	30.00
669	Sondie & Bronelle	77.87
670	Sherman W. Spear	5.46
671	John R. Stacy	96.25
672	Smith-Brooks Printing Company	121.17
673	Smith-Corona Merchant, Inc.	86.60
674	Standard Oil Company	369.77
675	State Purchasing Agent--Revolving Fund #2101	1,858.12
676	Stachert-Hafner, Inc.	246.20
677	Gurnett Steinhauer	33.28
678	Stevinson Chevrolet, Inc.	27.77
679	Vincent R. Stolpa	4.34
680	Strawn's	763.13
681	Stuart-Sauter Company	11.00
682	Sylvania Electric Products, Inc.	50.70
683	Technical Equipment Corporation	161.98
684	Telluride Iron Works Co.	93.25
685	Tenneco Oil Company	5.65
686	Tenaco, Inc.	12.21
687	Texas Instrument, Incorporated	1,261.37
688	Transport Clearings of Colorado, Inc.	43.90
689	Charles E. Tuttle Co., Inc.	5.19
690	Union Supply Company	11.95
691	United Film Industries, Inc.	500.00
692	U.S. Geological Survey	76.92
693	U.S. Welding Works Co., Inc.	130.67
694	University of Colorado--Bureau of Audio Visual Instruction	146.00
695	Vacuum-Electronics Corporation	36.60
696	Van Waters & Rogers, Inc.	241.26
697	Varityper Corporation	35.50
698	Wall Street Journal	24.00
699	Ward Lumber & Builder Supply	29.40
700	Keith Watson & Company	134.20
701	Weaver Electric Co.	50.60

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS

702	Weiner Bros. Electric Supply Co.	2,145.31	
703	West Chemical Products, Inc.	155.80	
704	Western Seed Co.	27.95	
705	Wilson Sporting Goods Co.	37.90	
706	World Oil	4.00	
707	Zep Manufacturing Corporation	75.00	
	TOTAL SUPPLY VOUCHERS - 3-7424-41		33,183.06

SPECIAL APPROPRIATION

SUPPLY VOUCHERS - CAPITAL OUTLAY

42	All-Steel Equipment Co.	332.64	
43	Friden, Inc.	2,345.00	
44	Gem Reproduction Supply Co.	415.00	
45	International Business Machines Corporation	350.75	
46	Johnson-Pegg Engineering Co.	1,155.00	
47	Keuffel & Esser Co.	164.63	
48	Standard Electric Time Co.	590.00	
49	Technical Equipment Corporation	2,270.00	
50	Van Waters & Rogers, Inc.	130.00	
51	Varian Associates	2,107.50	
	TOTAL SUPPLY VOUCHERS - 1-7413-31		9,860.52

SPECIAL APPROPRIATION

1-7413-51

52	C.S.M. Student Loan Fund	250.00	
	TOTAL C.S.M. STUDENT LOAN FUND - 1-7413-51		250.00

SPECIAL APPROPRIATION

EXPERIMENTAL PLANT FUND - 1-7413-52

53	C.S.M. Research Foundation, Inc.	633.69	
54	Colorado Surplus Property Agency	390.63	
	TOTAL EXPERIMENTAL PLANT FUND - 1-7413-52		1,024.32

HILL LEVY BUILDING FUND

1-9700

14	Barnett Company	4,389.00
15	Howard Electric Company	1,649.70
16	F. J. Kirchof Construction Co.	57,216.00
17	McCarty-Johnson, Inc.	7,110.00

TOTAL HILL LEVY BUILDING FUND - 9-9700

70,364.70

Previous Minutes. The minutes of the meeting held on October 10, 1962 were approved.

Well Sample Library. Dr. Parker stated he would appoint an ad hoc committee of five non-school people to evaluate the well sample library.

CSM Objectives - Long-Range Planning Report. President Vanderwilt reported on the meeting held on November 7 by the governing boards of state-supported institutions of higher education. The meeting was called to review and coordinate objectives of the colleges and universities.

President Vanderwilt distributed copies of a list of revisions to the "Program for the General Differentiation and Coordination of Functions Among the State-Supported Institutions of Higher Education in Colorado, 1963-1970." He stated that in order for the statement to be ready for presentation to the legislature in January, approval by the Board would have to be made at the December meeting.

Physical Fitness of Students. President Vanderwilt reviewed a memorandum from Col. Leckie regarding the performance of military students at the 1962 summer camp. Col. Leckie reported that he had the impression that our cadets were lagging at summer camp due to their physical condition. He stated he was checking this matter and was considering scheduling special physical training classes this school year.

President Vanderwilt reported that Dr. Wright was of the opinion that our students are in relatively good physical condition.

President Vanderwilt was requested to pursue this matter further and present information and recommendations at the December meeting.

Commencement Speaker. President Vanderwilt asked for suggestions for the Commencement speaker. The members of the Board expressed the opinion that because it was President Vanderwilt's last Commencement, he should be given the opportunity to pick a speaker of his preference.

Honorary Degrees. President Vanderwilt reviewed the situation with regard to the recommendation made last May by Dr. Boyd that Congressman Aspinall be given some recognition by the School for the work he has done in the interest of the mining industry. Because Representative Aspinall's contributions had not been in direct relationship to the Colorado School of Mines, it was felt that an honorary degree would not be justified. The

idea was proposed that the School create some token of recognition for contributions to the mineral industry of Colorado. No action was taken.

President Vanderwilt reported that he had received recommendations that Mr. Ray Summer, Chairman of the Development Committee of the CSM Foundation, be given an honorary degree. He stated he was presenting this recommendation for consideration at this time, but action was not necessary this early.

Degree Designations. President Vanderwilt reported that no decision had been reached on recommendations for the titles of the new degrees to be offered in chemistry, mathematics, and physics. After considerable discussion, the Board recommended that the new degrees be designated "Mineral Engineer in Chemistry," "Mineral Engineer in Physics," and "Mineral Engineer in Mathematics."

Patent Policy. President Vanderwilt reported that at the CSM Foundation meeting held the day before, the formal agreement between the Foundation and the Research Corporation covering the patent policy had been signed.

Distinguished Achievement Medals. Mr. Johnston, as chairman of the board committee for the selection of recipients, was given the authority to seek the advice of alumni and faculty in refining the list of candidates recommended.

van Diest Gold Medal. The Board suggested that the emeriti faculty be solicited, as well as the active faculty, for candidates for the van Diest Gold Medal.

Waiver of Tuition for Faculty Members - CSM, CU, CSU. President Vanderwilt reported on a recommendation from Dean Jordan that we enter into a reciprocal agreement to grant tuition waivers to members of the faculty of the University of Colorado and the Colorado State University.

The Board approved this arrangement with definite controls, i.e. not to apply to faculty on leave of absence, limit on number of hours to be obtained.

Public Service Right-of-Way - West Campus. President Vanderwilt presented for signature by the President and the Secretary of the Board a right-of-way agreement between the Public Service Company and the School providing for a 20 foot easement in which the gas main to service the leased sites on the southerly portion of the west campus will be installed.

Upon motion, seconded, and unanimously passed, the agreement was approved and the President and Secretary were authorized to sign the agreement.

Married Student Housing and College Union Project.

President Vanderwilt reported that application had been made to the State Planning Division for additional funds in the amount of \$230,000 for site preparation of the housing project.

Mr. James Sudler, architect, and two of his associates entered the meeting with Mr. Steinbauer.

Mr. Steinbauer reviewed what had transpired since the last meeting. The bids for the utilities had been opened. The lowest base bid had been \$32,000 plus an additional \$15,000 for paving, architect's fee, and contingencies. Mr. Steinbauer stated he had applied for the additional \$15,000 from the Mill Levy Fund and approval had been granted. The notice of award had been given and work had been started.

In the discussion of the married student housing, Mr. Sudler presented a proposal for a different type, high-rise, apartment house on a different location of the west campus. The Board thought every effort should be made to go ahead with the original plan and original site.

It was the consensus that because the funds reserved by HHFA would be held for us as long as plans continue active, we should first determine our chances of getting support from the Planning Division to obtain the additional money for site preparation, next attempt to get a tentative commitment from the Budget Committee at the time of our hearing prior to the beginning of the legislature. If these are favorable, we should have Mr. Sudler proceed with plans and rebid the project.

In this event, plans could be let about March 1, 1963, sixty days could be allowed for the bids, and the contract could be let May 1, 1963.

The Board instructed Mr. Sudler to proceed along these lines.

Mr. Sudler and his associates left the meeting at this time.

Monthly Reports. Mr. Steinbauer distributed copies of the newly revised monthly reports as follows: Summary of Budget Appropriation & Disbursements, as of October 31, 1962; Balance sheet, October 31, 1962; Mill Levy Building Fund, as of October 31, 1962; Experimental Plant, Summary of Budget Appropriation & Disbursements, as of October 20, 1962; College Union Fund, Summary of Budget Appropriations & Disbursements, as of October 20, 1962; Statement of Income & Expense, C.S.M. Dormitory System Revenue Fund, as of October 20, 1962; Statement of Income &

Expense, C.S.M. Self-Maintained Properties, July 1, 1962 through June 30, 1963; Budget Period, 1962-63 Health and Accident Plan, Associated Students of the Colorado School of Mines, Inc., as of October 29, 1962; and the Athletic Association, Summary of Budget Appropriations & Disbursements, as of October 20, 1962.

Financial Responsibility for Student Funds. Mr. Steinhauer reviewed for the Board some controls which were being put into effect on disbursement of student fees handled through the Business Office. These regulations were outlined in a memorandum dated October 18, 1962 from Mr. Steinhauer to President Vanderwilt. The Board approved these new regulations. ✓

Property, 1114-18 Seventeenth Street. Mr. Steinhauer reported that he had been contacted with regard to the School buying this property. The Board felt that since we do not have immediate need for this property, we should not make any effort to acquire it at this time. ✓

The Board meeting adjourned at 2:00 p.m.

Secretary

Golden, Colorado
December 13, 1962

The Board of Trustees met in special session on December 13, 1962, at 8:30 a.m., in the President's Office of the Colorado School of Mines.

Present: Messrs. Coors, Fenwick, Johnston, Parker, and Stockmar.

Dr. Parker, President of the Board, presided.

President Vandervilt attended the meeting.

Bills against the SPECIAL APPROPRIATION, SCHOOL OF MINES TAX FUND, CAPITAL CONSTRUCTION FUND, and the MILL LEVY BUILDING FUND were examined and allowed as set forth on the following pages, Nos. 2 through 16, inclusive.

December 13, 1962

SPECIAL APPROPRIATION

FACULTY PAYROLL - Voucher #55

1437	Allen, Jimmie L.	416.60
1438	Ayler, Maynard F.	435.16
1439	Babcock, Henry A.	523.25
1440	Badgley, Peter C.	574.23
1441	Baer, Charles R.	519.32
1442	Bariani, Geraldine D.	391.17
1443	Barton, Richard J.	493.96
1444	Bartunek, Paul F.	589.52
1445	Bator, George T.	602.04
1446	Bauman, Victor W.	411.31
1447	Bass, Denfield M., Jr.	829.69
1448	Bisqne, Ramon E.	459.46
1449	Bloom, Harold	433.60
1450	Brennecke, Fritz S.	706.47
1451	Bryner, Leonid	439.52
1452	Burdick, H. Dean	646.69
1453	Burger, William V.	631.04
1454	Campbell, Frank R.	542.02
1455	Carpenter, Frederick	585.01
1456	Carpenter, Robert H.	598.20
1457	Chapitis, William J.	472.43
1458	Charest, Jacques	584.39
1459	Coke, John M.	644.31
1460	Compton, W. D.	514.21
1461	Courcy, Bernetta	387.97
1462	Cook, George S.	392.95
1463	Coolbaugh, David F.	555.25
1464	Darden, James	498.81
1465	Darnell, Byron	310.66
1466	Davies, Joseph E.	531.01
1467	Dickerhoof, Dean W.	349.53
1468	Dunke, Walter H.	693.15
1469	Eng, Henry E.	445.44
1470	Epis, Rudy C.	462.73
1471	Ferrell, Edward F.	427.03
1472	Finney, Joseph J.	456.34
1473	Fisher, Edward G.	512.03
1474	Fletcher, David E.	445.06
1475	Fletcher, Hilbert E.	478.30
1476	Fox, Leland S.	399.93
1477	Fritts, Paul J.	431.47
1478	Frost, Hildreth, Jr.	511.72
1479	Frush, Charles G.	532.10
1480	Gary, James H.	811.13
1481	George, John M.	412.71
1482	Gore, Jack R.	465.00
1483	Greenwald, Robert L.	625.46
1484	Grosvonor, Niles E.	506.79
1485	Gusy, Wilbur J.	413.86
1486	Gutzman, Raymond R.	510.37
1487	Hadsell, Frank A.	513.34
1488	Hall, James L.	437.57
1489	Hancock, John W.	442.99
1490	Hartkemeier, L. W.	560.45
1491	Haun, John B.	276.74

SPECIAL APPROPRIATION

FACULTY PAYROLL - Voucher #55

1492	Hayes, John R.	643.08
1493	Hebel, Ivan L.	593.43
1494	Hiltrop, Carl L.	450.44
1495	Hollister, John C.	835.73
1496	Houghton, Augustus S.	474.92
1497	Hughes, Richard V.	724.04
1498	Hutchinson, Robert H.	606.11
1499	Jensen, R. C.	388.80
1500	Johnson, George W.	555.19
1501	Johnstone, James G.	526.20
1502	Jordan, A. Raymond	823.80
1503	Jurney, William H.	585.78
1504	Kalal, Leonard A.	416.72
1505	Kelly, T. A.	671.47
1506	Kelsey, Harry E.	463.70
1507	Kent, Harry C.	430.61
1508	Kline, John V.	563.02
1509	Klugman, Michael A.	514.05
1510	Koehler, Edward C.	192.45
1511	Kohlhaas, Charles A.	394.64
1512	Kuhn, Truman H.	985.80
1513	Laubach, Winton	317.02
1514	LeMaire, George W.	625.54
1515	Lentz, Oscar H.	436.91
1516	LeRoy, L. W.	903.38
1517	Long, V. Allan	682.79
1518	Lubahn, J. D.	753.31
1519	Lucas, George B.	546.71
1520	Macleay, Robert Q.	501.56
1521	Manfred, Ernest J.	331.53
1522	Marsh, Donald C. B.	455.78
1523	Marshall, Scott J.	438.31
1524	Mateer, W. D.	402.51
1525	Mathews, Frank S.	593.26
1526	Merideth, George T.	767.48
1527	Merrin, James	523.31
1528	Noore, Fred E.	440.82
1529	Morgan, Lyman W.	600.73
1530	Nordquist, Carl G.	510.84
1531	Ogden, Lawrence	446.69
1532	Osborn, Robert E.	514.55
1533	Pegis, Anton G.	541.14
1534	Penley, James C.	468.51
1535	Pierce, A. L.	372.12
1536	Pinnick, Harry T.	529.06
1537	Pohrte, Theodore W.	415.60
1538	Preston, Ronald D.	564.20
1539	Reed, John J.	763.60
1540	Reynolds, G. Fredric	446.78
1541	Richtmann, W. H.	548.01
1542	Robinson, James G.	661.45
1543	Rodgers, Paul A.	578.35
1544	Sankovitz, James L.	488.77
1545	Schieltz, N. Cyril	700.63
1546	Shull, Charles M., Jr.	421.00

SPECIAL APPROPRIATION

FACULTY PAYROLL - Voucher #55

1547	Sisson, George T.	365.21
1548	Smiley, Francis E., Jr.	531.32
1549	Spear, Sherman W.	591.63
1550	Starks, Charles W.	396.73
1551	Steinhauer, Gurnett	906.94
1552	Stewart, Frances L.	312.16
1553	Sutherland, Joycelyn	130.27
1554	Taylor, Robert J.	375.58
1555	Thomas, John C.	368.52
1556	Traxler, David W.	468.69
1557	Vanderwilt, John W.	1,156.73
1558	Van Felt, Chancy D.	480.26
1559	Weimer, Robert J.	560.61
1560	Wilcox, Virginia Lee	642.45
1561	Williams, Art	494.75
1562	Williams, John T.	581.65
1563	Wright, Curtis E.	444.70
1564	Wright, W. Lloyd, M.D.	465.00

TOTAL FACULTY PAYROLL

67,492.94

SPECIAL APPROPRIATION

CIVIL SERVICE PAYROLL - Voucher #56

1565	Apodaca, Richard M.	213.15
1566	Averill, Margaret S.	127.94
1567	Bain, Miriam W.	298.25
1568	Barge, Keith A.	238.54
1569	Barthel, William L.	314.90
1570	Berlin, Avis M.	164.18
1571	Billingham, Charles	293.20
1572	Blackwell, Doris E.	315.35
1573	Bliss, Mary Geneva	215.50
1574	Boehme, Jacqueline L.	11.47
1575	Braun, Frank J.	283.13
1576	Britton, Kather B.	244.71
1577	Brobeck, Harold V.	300.02
1578	Brown, In Arnold	232.09
1579	Bruce, Audrey M.	236.49
1580	Bufmak, Frank	244.42
1581	Burtlow, Cedric G.	350.61
1582	Bussert, Shirley	244.04
1583	Carper, Leorabel	211.83
1584	Carver, Walter B.	258.99
1585	Casady, Leonard D.	405.77
1586	Chambers, Paul	286.96
1587	Childers, Eagra M.	345.72
1588	Connor, Rex L.	294.88
1589	Cummins, Faith B.	213.15
1590	Danley, Clint	327.39
1591	Dickens, Earl	360.93
1592	Dillon, Ross Harold	377.25

SPECIAL APPROPRIATION

CIVIL SERVICE PAYROLL - Voucher #56

1593	Dindemeyer, Elvera B.	302.83
1594	Dolan, Francis	392.55
1595	Drake, Ollie L.	154.49
1596	Dyar, Barbara Burfitt	223.00
1597	Dygert, Harold	236.48
1598	Easley, Fred D.	393.05
1599	Eastin, Dick	248.70
1600	Farmer, Clarence J.	235.65
1601	Fortune, William E.	349.08
1602	Gallegos, Alfred J.	363.96
1603	Geary, Edwin J.	303.78
1604	Gilchrist, Clarence	233.70
1605	Godfrey, J. H.	256.25
1606	Gregory, Clyde G.	394.03
1607	Grewal, Martha H.	284.58
1608	Hansen, Ola E.	228.26
1609	Hatfield, John	316.67
1610	Helps, Diane L.	206.15
1611	Hendrickson, Vernon A.	265.78
1612	Hoffman, Helen M.	19.53
1613	Holt, June I.	217.51
1614	Hoskins, Raymond	199.69
1615	Howarter, William H.	255.80
1616	Jenson, Hendrietta O.	268.67
1617	Johnston, Helen	300.51
1618	Krattli, Tetley L.	301.32
1619	Kruger, Richard F.	256.25
1620	Kubesh, Josephine	222.15
1621	Lamb, Melanee B.	238.99
1622	Lange, Edward	387.96
1623	Leitz, Rudolph	298.57
1624	Light, Sheila M.	211.26
1625	Ljungvall, Donald	328.18
1626	Loechel, Dee Ann R.	265.15
1627	Loving, Orville	402.91
1628	Mandiloff, Dean M.	333.05
1629	Mandiloff, Vasil C.	256.25
1630	Harvin, Thomas	234.12
1631	Matthews, Arthur W.	213.15
1632	Mattson, Carl Walter	328.18
1633	Nester, Chris L.	393.55
1634	Michaelis, Harold C.	326.04
1635	Mineff, Peter	270.77
1636	Moore, Onace	274.26
1637	Mortimer, Patricia A.	202.85
1638	Nandrea, Michael, Jr.	241.25
1639	Nichols, Clarence	439.03
1640	Nobles, William	210.59
1641	Nordyke, Ina G.	234.56
1642	Obermeyer, Robert H.	258.08
1643	O'Lear, Thomas	311.95
1644	O'Neil, Milton	423.23
1645	Paddelford, Mary M.	228.55
1646	Parsens, Von E.	269.01
1647	Partridge, Jesse C.	203.57

SPECIAL APPROPRIATION

CIVIL SERVICE PAYROLL - Voucher #56

1648	Payne, Jesse E.	289.38
1649	Perot, John R.	308.55
1650	Peters, Roy V.	235.65
1651	Phillips, Helen K.	247.45
1652	Pickthall, John W.	410.27
1653	Porter, Dorothy M.	201.26
1654	Powell, Charles L.	368.47
1655	Ratcliff, John B.	383.18
1656	Reese, Sherilyn F.	201.91
1657	Rheams, Ruth Ann	321.99
1658	Rice, Irah M.	192.35
1659	Rice, Shirley A.	210.01
1660	Richards, Robert H.	357.97
1661	Robb, Donald	263.65
1662	Rogers, Charlotte C.	212.54
1663	Routh, Carl D.	346.38
1664	Rushton, John E.	247.02
1665	Sackett, Ruth W.	259.21
1666	Schader, Loretta B.	277.42
1667	Schieffelin, Eleanor	269.32
1668	Siefken, Elizabeth F.	252.38
1669	Simpson, Albert E.	318.89
1670	Simpson, Bert D.	225.76
1671	Simpson, Minnie	179.00
1672	Smith, Mildred	310.32
1673	Spencer, Robert A.	371.40
1674	Stark, Henry	283.98
1675	Steffenich, Marvyl I.	293.14
1676	Sterling, Mary Ann	317.89
1677	Stolpe, Vincent R.	423.25
1678	Tear, Lacy E.	188.17
1679	Thomas, Laverne F.	256.25
1680	Thomas, Luella F.	256.75
1681	Tiedt, John	216.25
1682	Tomsic, Frank J.	244.42
1683	Tracy, Frank	403.78
1684	Tripp, Warren	348.61
1685	Underwood, Lavern F.	268.01
1686	Underwood, William V.	280.59
1687	Valentine, Florence D.	223.44
1688	Van Bowerker, Letta M.	267.11
1689	Vaughn, Clarence	230.36
1690	Waters, Ernest E.	464.23
1691	Wendell, David L.	306.53
TOTAL CIVIL SERVICE PAYROLL		35,160.83

SPECIAL APPROPRIATION

GRADUATE FELLOWSHIP PAYROLL - Voucher #57

1692	Advincula, Guido, Jr.	90.97
1693	Bouche, Ramon	147.33

SPECIAL APPROPRIATION

GRADUATE FELLOWSHIP - Voucher #57

1694	Butler, David L.	147.33
1695	Chandra, Suresh	90.97
1696	Crews, George	90.97
1697	Dummins, William F., Jr.	147.33
1698	Diebold, Frank E.	90.97
1699	Generaso, Eustaquio	90.97
1700	Gosling, Arthur W.	158.91
1701	Han, Charles Ju Wa	90.97
1702	Hobbs, James W.	147.24
1703	Jones, Peter B.	100.00
1704	Judy, Millard M.	228.60
1705	Koch, Robert W.	90.97
1706	Leitinger, Hans	90.97
1707	Lobato, Fabiano Sayao	158.91
1708	Mehra, Ramsh	100.00
1709	Michels, Donald	158.91
1710	Fan, Poh Hsi	147.33
1711	Reynolds, Robert R.	90.97
1712	Roberts, Robert S.	147.33
1713	Sinclair, William F.	100.00
1714	Tan, Mario Y.	169.40
1715	Walton, David S.	169.40
1716	Wang, Yung Liang	158.91
1717	White, Christopher G.	169.40
1718	Wu, Ching Huang	90.97

TOTAL GRADUATE FELLOWSHIP PAYROLL

3,466.03

SPECIAL APPROPRIATION

MISCELLANEOUS PAYROLL - Voucher #57

1719	Anderson, Oscar R.	42.00
1720	Beaty, Ernest B.	209.51
1721	Bennett, Gary J.	30.00
1722	Clifton, Barbara A.	99.02
1723	Ferguson, John H.	30.00
1724	Hansen, Leonard C.	223.00
1725	Hofer, Arthur	249.00
1726	Holt, June I.	63.76
1727	Innis, Marcia L.	9.37
1728	Kenby, Joseph	42.00
1729	Kulp, Madine	196.14
1730	Malcher, Adolf	169.97
1731	Paddleford, Marney	20.90
1732	Pickthall, William R.	163.13
1733	Rown, George	142.87
1734	Ruddick, Trus S.	243.08

TOTAL MISCELLANEOUS PAYROLL

1,937.73

SPECIAL APPROPRIATION

STUDENT HELP PAYROLL - Voucher #57

1735	Adams, Gene	28.00
1736	Aibrecht, Charles	36.00
1737	Avery, Irving F.	30.00
1738	Baker, Roger	33.00
1739	Baker, Roger	19.00
1740	Baker, Roger	27.00
1741	Banfield, A. Frederick	14.00
1742	Barday, Robert J.	29.00
1743	Bendixen, Calvin H.	18.00
1744	Bennett, Gary L.	10.00
1745	Berndt, Charles F.	3.00
1746	Berndt, Charles F.	29.75
1747	Boisen, Bradford P.	11.50
1748	Bott, Kenneth W.	23.00
1749	Butura, Frank J.	30.75
1750	Carlson, William	10.00
1751	Clark, Richard L.	33.25
1752	Coale, Robert D.	12.00
1753	Coale, Robert D.	19.00
1754	Coulson, Chris	29.50
1755	DeRoss, William	7.00
1756	Dixson, Donn L.	60.00
1757	Engelhardt, Kenneth	36.00
1758	Erisman, Richard F.	25.00
1759	Erisman, Richard F.	8.00
1760	Faeth, Edward	10.00
1761	Farris, Douglas F.	26.50
1762	Feeley, John R.	4.00
1763	Fritz, Frank P. III.	12.00
1764	Gordon, John I.	15.00
1765	Gray, John H.	12.00
1766	Gray, Marshall J.	29.00
1767	Grites, Tom	12.00
1768	Grogan, Mike I.	5.00
1769	Hammill, Charles C. J.	30.00
1770	Healy, Bruce A.	27.00
1771	Heidersbach, Robert	4.75
1772	Heidersbach, Robert	6.00
1773	Heyman, Gerald E.	34.00
1774	Holst, John C.	13.00
1775	Hude, Christian G.	25.00
1776	Jaworski, John	12.00
1777	Kaiser, Robert	12.25
1778	Kappes, Daniel W.	8.00
1779	Kuhn, Martin G.	30.00
1780	Lacy, Gordon R., Jr.	42.00
1781	Lauman, Gary W.	15.00
1782	Layton, Ron	11.00
1783	Leahy, John R.	11.00
1784	Lohmiller, John	11.00
1785	Luebben, Tom	9.50
1786	Lundquist, Robert	23.50
1787	Martin, Kenneth A.	18.00
1788	Mauck, B. William	24.00
1789	Marciner, Frederick	9.50

SPECIAL APPROPRIATION

STUDENT HELP PAYROLL - Voucher #57

1790	McClure, Jerry W.	17.00
1791	McDermott, William	16.25
1792	McDonnell, William L.	14.00
1793	McKelvey, Tom	12.75
1794	McKelvey, Tom	12.00
1795	McMichael, Roy	2.00
1796	Miller, Bruce	32.00
1797	Miller, Bruce	6.00
1798	Miller, Douglas F.	12.50
1799	Miller, Marty	6.75
1800	Miller, William H.	10.00
1801	Nelson, John B.	61.50
1802	Nelson, John R.	60.50
1803	Novak, Stephen P.	6.50
1804	O'Grady, William E.	9.00
1805	Olander, Farley	30.00
1806	Oldenborg, Michael	6.50
1807	O'Neill, Mary	14.00
1808	Owan, Edwin L.	8.00
1809	Peterson, Dale W.	17.50
1810	Peterson, Dale W.	20.00
1811	Peterson, Jerry	15.00
1812	Philippus, John	33.00
1813	Pock, Sylvia L.	16.00
1814	Porter, Gary D.	38.50
1815	Prann, Neil	34.00
1816	Rohde, Peter M.	9.25
1817	Rolinger, S. J.	6.00
1818	Salverwick, Frank	24.50
1819	Sanders, Douglas V.	30.00
1820	Schilling, Glenn	27.50
1821	Schocke, John J.	30.00
1822	Schuler, M. D.	22.00
1823	Schulz, Jerry	8.75
1824	Sebastian, Gene	9.00
1825	Selwyn, Robert E., Jr.	29.00
1826	Seymour, Lee A.	10.00
1827	Sheehan, Dennis	30.00
1828	Silber, Allan	7.00
1829	Simpson, Percival A.	6.00
1830	Smith, William E.	13.50
1831	Soenke, Alan J.	40.00
1832	Sorensen, Arvid	11.00
1833	Stoney, Stephen A., Jr.	19.00
1834	Suan, Alan	7.00
1835	Tejera, Frank D.	20.00
1836	Todd, Richard	12.00
1837	Torkington, Don	36.00
1838	Townsend, Ralph E.	10.25
1839	Turley, John A.	14.00
1840	Twist, Bob	5.50
1841	VanSant, Vernon D.	24.25
1842	Welborn, Lawrence E.	34.50
1843	White, C. G.	34.50
1844	Wise, Robert	6.00

SPECIAL APPROPRIATION

STUDENT HELP PAYROLL - Voucher #57

1845	Wise, Robert	15.50	
1846	Worcester, Anthony	15.00	
1847	Wretling, Leroy E.	10.00	
1848	Greber, Clifford	7.00	
	TOTAL STUDENT HELP PAYROLL		2,181.00
	TOTAL GRADUATE FELLOWSHIPS, MISCELLANEOUS & STUDENT HELP PAYROLLS		7,584.78

SPECIAL APPROPRIATION

DEDUCTIONS ON FACULTY PAYROLL - Voucher #55

Federal Withholding Tax	12,249.01
Colorado Withholding Tax	1,798.98
Retirement	5,436.76
Equitable Life Assurance Society	1,631.06
C.S.M. Federal Credit Union	1,472.70
Mile High United Funds	198.08
Bonds	445.00
State's Share to Retirement	5,271.69
School's Share of Faculty Insurance	1,571.60

SPECIAL APPROPRIATION

DEDUCTIONS ON CIVIL SERVICE PAYROLL - Voucher #56

Federal Withholding Tax	6,623.42
Colorado Withholding Tax	822.49
Retirement	3,042.64
Blue Cross-Blue Shield	1,186.60
Colorado Employees' Association	100.66
C.S.M. Federal Credit Union	1,777.45
Colorado Employees' Credit Union	55.00
Mile High United Fund	38.82
Bonds	78.75
School's Share to Retirement	2,914.18

SPECIAL APPROPRIATION

DEDUCTIONS ON GRADUATE FELLOWSHIPS & MISCELLANEOUS PAYROLLS
Voucher #57

Federal Withholding Tax	489.30
Colorado Withholding Tax	48.25
Blue Cross--Blue Shield	20.60

SPECIAL APPROPRIATION

DEDUCTIONS ON GRADUATE FELLOWSHIPS & MISCELLANEOUS PAYROLLS
Voucher #57

Mile High United Fund	1.50	
GRAND TOTAL--PAYROLLS & DEDUCTIONS		157,513.11

SPECIAL APPROPRIATION

EXPERIMENTAL PLANT PAYROLL - Voucher #58

Crebtree, Edwin H., Jr.	330.08	
TOTAL EXPERIMENTAL PLANT PAYROLL		330.08

SPECIAL APPROPRIATION

DEDUCTIONS ON EXPERIMENTAL PLANT PAYROLL - Voucher #58

Federal Withholding Tax	81.00	
Colorado Withholding Tax	11.92	
Retirement	27.00	
State's Share to Retirement	27.00	
TOTAL DEDUCTIONS ON EXPERIMENTAL PLANT PAYROLL		146.92
GRAND TOTAL--EXPERIMENTAL PLANT PAYROLL & DEDUCTIONS		477.00

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS - 3-7424-41

708	Richard Abel & Company, Inc.	42.15
709	Ace-Kauffman Rubber Stamp & Seal Co.	21.45
710	Addressing Machines & Business Equipment Company	40.80
711	Addressograph-Multigraph Corp.	210.23
712	Allied Electronics Corporation	54.05
713	Amateur Wrestling News	4.00
714	American Library Association	5.25
715	American Linen Supply Co.	224.18
716	American Photocopy Equipment Co.	47.94
717	American School Supply Co.	283.92
718	American Smelting & Refining Co.	15.78
719	American Society for Testing and Materials	57.70
720	American Stencil Mfg. Co.	37.80
721	American Ventilating Company	58.00
722	American Caster Company	22.95
723	Assn. of College & University Housing Officers	20.00

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS - 3-7424-41

724	Maynard F. Ayler	12.32
725	Burdette Banks	137.99
726	Ramon E. Bisque	62.54
727	Braniff International Airways	119.30
728	Fritz Brennecke	22.26
729	Charles Bruning Company, Inc.	109.28
730	H. Dean Burdick	335.65
731	William V. Burger	82.40
732	Frank R. Campbell	77.82
733	Carpenter Paper Company	26.91
734	Carson Brothers	18.13
735	Central Electric Supply Co.	10.08
736	Chemical Rubber Company	44.43
737	Chicago, Burlington & Quincy R.R.	100.15
738	Collier MacMillan Library Division	30.00
739	Colorado Office Supply, Inc.	138.26
740	Colorado Pump Service, Inc.	8.84
741	G.S.M. Revolving Fund	737.09
742	Colorado Surplus Property Agency	2,073.68
743	Colorado Visual Aids Supply Co. & Camera Shops	11.93
744	Columbia Press, Inc.	2,116.00
745	Columbia Ribbon & Carbon Mfg. Co.	4.63
746	Consolidated Parts, Inc.	10.23
747	Construction Specialties Co.	127.60
748	Continental Air Lines, Inc.	92.00
749	Ben Cook Supply Co.	45.27
750	D. P. Coolbaugh	1.82
751	Cromars	25.94
752	Roy L. Daley	35.00
753	Day-Tiners, Inc.	14.75
754	Denoyer-Geppert Company	54.63
755	Denver Bookbinding Company	4.95
756	Denver Oxygen Company	6.05
757	Denver Reproductions, Inc.	14.12
758	Denver Tent & Awning Company	22.50
759	Desks, Incorporated	18.48
760	Detex Watchlock Corporation	4.00
761	A. B. Dick Company	11.25
762	Earl Dickens	16.59
763	Dictaphone Corporation	15.26
764	Dixon Paper Company	186.58
765	DoAll Denver Company	145.20
766	Donbar LFG Corporation	77.47
767	Durwall-Davison Lumber Co.	20.34
768	Fred D. Easley	4.62
769	Edgewater Typewriter Co.	26.60
770	Educational & Institutional Co- operative Service, Inc.	121.27
771	Engelhard Industries, Inc.	307.70
772	Engineering Index, Inc.	37.50
773	Fate-Root-Heath Company	14.90
774	Federal Envelope Co.	367.98
775	Filer's	130.99
776	Fisher Scientific Company	491.29

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS - 3-7424-41

777	Foss Company	198.97
778	M. L. Foss, Inc.	313.62
779	Foto Minox	28.00
780	Gart Bros. Sporting Goods Co.	79.50
781	Edwin J. Geary	6.79
782	Geier & Blum, Inc.	36.94
783	Gen Reproduction Supply Co.	49.40
784	General Precision, Inc.	96.90
785	General Radio Company	34.18
786	Genuine Parts Company	160.32
787	Geoffroy-Lane, Inc.	58.60
788	City of Golden--Water Department	5,872.09
789	Golden Alignment Service	5.80
790	Golden Laundry-Mat	281.82
791	Golden Mill	24.50
792	Robert L. Greenwald	10.50
793	Grimes Pipe & Supply Co.	9.97
794	Jack Hancock	4.76
795	Harper Electric Furnace Corp.	190.80
796	John D. Haun	75.40
797	John R. Hayes	24.50
798	Heath Company	34.70
799	Hendrie & Bolthoff Supply Co.	193.38
800	A. E. Hirschfeld Press, Inc.	2,282.37
801	Idaho Springs Lumber Co.	4.50
802	I.D.P. Forms & Equipment Co.	121.57
803	Industrial & Labor Relations Review	6.00
804	Industrial Relations Research Ass'n.	39.80
805	INSCO Company, Inc.	145.50
806	International Business Machines	1,239.83
807	Inter-State Radio & Supply Co.	149.24
808	Jackson Street Tire Shop	101.70
809	George W. Johnson	68.60
810	Walter J. Johnson, Inc.	55.36
811	Kelly's Business Furniture Co.	75.00
812	Harry E. Kelsey	244.47
813	Kendrick-Hellasy Company	46.31
814	Harry C. Kent	22.47
815	Keyless Lock Co., Inc.	60.95
816	Knoebel Mercantile Co.	52.13
817	Kohler McLister Paint Co.	48.40
818	Truman H. Kuhn	23.38
819	Edward W. Lange	5.74
820	Latimer Fuel Co.	1,928.30
821	Life World Library	7.55
822	L & I Business Machines, Inc.	66.65
823	Lloyd's School & Office Supplies	56.99
824	McMurtry Manufacturing Co.	110.67
825	Madison Chemical Corporation	235.40
826	Walter Mattson	8.33
827	Mine Safety Appliances Co.	53.35
828	Mine & Smelter Supply Co.	1,315.97
829	Mines Supply Co.	16.10
830	Mountain States Telephone & Tele- graph Co.	1,817.86

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS - 3-7424-41

831	Mutual Office Supply Co.	72.20
832	National Mine Service Co.	37.50
833	Lawrence Ogden	24.36
834	Milton P. O'Neil	1.82
835	Overgard Machine Tool Co., Inc.	53.82
836	Pacific Scientific Co.	5.30
837	Paramount Cleaners & Shirt Laundry	104.60
838	Frank Paxton Lumber Co.	42.00
839	Anton G. Pegis	11.90
840	John W. Pickthall	10.29
841	Pitney-Rowes, Inc.	30.24
842	Plateau Supply Co.	76.76
843	Prophet Company	5.15
844	Pruett Press, Incorporated	6.09
845	Public Service Co. of Colorado	2,831.74
846	Purchasing Agents Ass'n. of Denver	25.00
847	Quality Hardware, Inc.	12.60
848	John J. Reed	86.25
849	Rem-Rand Office Machines	16.69
850	Republic Flow Meters Co.	11.70
851	Richey's Refrigeration Service	21.00
852	Rockmont Envelope Co.	332.11
853	Rocky Mountain Bank Note Co.	148.27
854	Rocky Mountain Camera Repair Co.	30.94
855	Sanitary Specialties Co.	47.82
856	James L. Sankovitz	41.86
857	Schloss & Shubart, Inc.	37.95
858	Scholarly Books	229.45
859	Scientific Kit Company	40.45
860	Sinclair Refining Co.	187.05
861	Society of Exploration Geophysicists	10.00
862	Sondie & Bronelle, Inc.	20.81
863	Sherman W. Spear	14.56
864	Special Libraries Association	11.75
865	Standard Electric Time Co.	36.54
866	Standard Oil Co.	34.42
867	State Purchasing Agent--Revolving Fund #2101	2,463.69
868	Stechert-Hafner, Inc.	1,539.70
869	Gurnett Steinbauer	10.92
870	Vincent R. Stolps	5.84
871	Strawn's	116.32
872	G. H. Stuart Company	4.72
873	Technical Equipment Corporation	45.00
874	Tektronix, Inc.	13.40
875	Tenaco, Inc.	11.95
876	Transmission Gear & Joint Co.	27.92
877	Transport Clearings of Colorado, Inc.	60.29
878	D. W. Trexler	23.31
879	Twentieth Century Fund	3.14
880	Union Carbide Development Co.	124.32
881	United Air Lines--Fisher Sheridan Travel	124.50
882	United Tool & Material Co.	47.13
883	Universal Engineering Supply Co.	29.25

SCHOOL OF MINES TAX FUND

SUPPLY VOUCHERS - 3-7424-41

884	University Hill Travel Center	121.50	
885	Van Waters & Rogers, Inc.	316.70	
886	Warren Lumber & Hardware	193.40	
887	Robert J. Weiner	20.60	
888	Weiner Bros. Electric Supply Co.	14.04	
889	West Tape and Label Company	66.70	
890	Western Belting Company, Inc.	3.90	
891	Western Cine Service	250.00	
892	E. A. Wilcox Company	112.09	
893	Virginia Lee Wilcox	20.56	
894	H. W. Wilson Company	541.00	
895	XL Directory Service	20.32	
	TOTAL SUPPLY VOUCHERS - 3-7424-41		39,135.90

SPECIAL APPROPRIATION

SUPPLY VOUCHERS - CAPITAL OUTLAY - 1-7413-31

59	Alta Engineering Company	1,675.00	
60	American Instrument Co., Inc.	328.00	
61	Concor, Inc.	3,160.00	
62	Inter-State Radio & Supply Co.	145.00	
63	Menzel	179.75	
64	Ross-Martin Company	431.20	
65	Tektronix, Inc.	2,781.61	
66	Union Supply Company	163.86	
	TOTAL CAPITAL OUTLAY SUPPLY VOUCHERS - 1-7413-31		8,864.42

SPECIAL APPROPRIATION

EXPERIMENTAL PLANT FUND - 1-7413-52

67	C.S.M. Research Foundation, Inc.	1,116.29	
68	Colorado Surplus Property Agency	1,192.54	
	TOTAL EXPERIMENTAL PLANT - 1-7413-52		2,308.83

CAPITAL CONSTRUCTION FUND

8-9209-51

2	Central Bank & Trust Co.--Trustee of Marie L. Wiegman	8,500.00	
	TOTAL CAPITAL CONSTRUCTION FUND - 8-9209-51		8,500.00

MILL LEVY BUILDING FUND

9-9700

18	Howard Electric Company	5,888.50
19	F. J. Kirchhof Construction Co.	40,752.00
20	McCarty-Johnson, Inc.	6,102.00

TOTAL MILL LEVY BUILDING FUND - 9-9700 52,742.50

Previous Minutes. The minutes of the meeting held on November 9, 1962 were approved.

Well Sample Library. Dr. Parker reported that he had obtained acceptance from two competent men to serve on a committee to study the question and that he was seeking the acceptance of a man considered very capable to act as chairman of such a committee.

President Vandervilt reported he now had from Dr. LeRoy a summary of the status and use made of the library. Dr. Parker asked that this summary be made available to the committee which is being organized.

CSM Objectives - Long-Range Planning Report. There was a lengthy discussion on the report prepared by the Presidents' Association, "Program for the General Differentiation and Coordination of Functions Among the State-Supported Institutions of Higher Education in Colorado, 1963-1970." With a few minor changes, the Board approved the statement regarding the Colorado School of Mines but it was felt that some of the other statements were too broad, and the statement in general was not compatible with the defined principles.

Upon motion made, seconded, and unanimously passed, the following resolution was adopted:

RESOLVED, That the Board of Trustees of the Colorado School of Mines approves without qualification the stated objectives of the Association of State Institutions of Higher Education in Colorado to develop a general pattern of coordinated growth and development of higher education in and by the separate member institutions with full consideration of the historical development of each and with emphasis on a positive approach to differentiating the functions of each so that the major areas of educational endeavor are best served with a minimum of duplicated effort and expense.

RESOLVED further, That this Board has substantial reservations that the recommended roles for each institution, as summarized in the November, 1962 report to the Legislative Committee for Education Beyond High School, will accomplish these objectives unless there is a purposeful and coordinated reallocation of functions between the institutions of many major areas of education into which several have recently expanded and as to which there is an expressed intent to broaden further the existing programs.

Distinguished Achievement Medals. Mr. Johnston, as chairman of the Board committee to recommend candidates, reviewed

the work done by the committee. He listed the following names in the order of committee preference:

Hollister, John C. Geol.E., 1933
Fancher, George H. D.Sc., 1930
Hintze, Alma J. Geol.E., 1931
DeFord, Ronald K. E.M., 1921; M.Sc., 1922
Christy, Harold H. E.M., 1922
McCormack, Maxwell L. E.M., 1926
Ordonez, Georges E.M., 1929
Surrell, Ivan G. Geol.E., 1931
Nelson, Theodore W. P.E., 1934
Burnhart, Vincent N. E.M., 1932

Upon motion, seconded, and unanimously passed, the Board agreed that the first six persons listed should be presented Distinguished Achievement Medals at Commencement, 1963.

The need for a better method for obtaining names and personal data was again discussed. Members of the Board were of the opinion that the emeriti faculty might be good sources for names of qualified men. Dr. Parker stated he would, as President of the Board, ask an emeritus faculty member to chair a committee for this task.

Mr. Johnston was appointed permanent chairman of the Board committee to recommend to the full Board candidates for the Medal.

Physical Fitness Program for Students. President Vanderwilt reported that the matter was still under consideration and that he was not yet ready to make any recommendation. He distributed to the members of the Board copies of typical student schedule cards to explain part of the problem in requiring any more physical education participation.

Mr. Johnston left the meeting at this time.

Degree Designations. President Vanderwilt reported he had passed on to Dean Kuhn the decision of the Board that the degree designations for the new degrees to be granted in chemistry, mathematics, and physics contain the words, "Mineral Engineer in" President Vanderwilt reported that the Curriculum Committee and Dean Kuhn, after much study, had made the recommendation, in which he concurred, that the degree designations be "Bachelor of"

It was the judgment of the Board that the degree designations as recommended by the Curriculum Committee and the administration did not correctly reflect the intent of the Advisory Board or the Board of Trustees.

It was the consensus that the matter should be referred to the Advisory Board for its consideration.

New Savings Account. Upon motion, seconded, and unanimously passed, the following resolution was adopted:

RESOLVED, That Gurnett Steinhauer, Treasurer, and John W Vanderwilt, President, are hereby authorized to open a savings account for the Health & Accident Plan - Associated Students of the Colorado School of Mines, Inc. and to invest its funds from time to time with Western Federal Savings and Loan Association and that said association is hereby authorized to act without further inquiry in accordance with writings bearing the signatures of these two officers, unless and until it has been notified of any change of officers and of further authorization for other individuals to so sign, together with a specimen of the signature of each such individual.

Head of Metallurgy Department. President Vanderwilt reviewed the qualifications of Dr. Albert W. Schlechten for the position as Head of the Metallurgy Department. He stated that Dean Kuhn was not yet ready to recommend appointment but because Dr. Schlechten was interested in the position and appeared well qualified, he was presenting it for information at this time.

HHFA Project. President Vanderwilt reported that as authorized by the Board at the October meeting, Mr. Steinhauer had made application to the State Planning Division for additional funds from the Mill Levy Building Fund for site improvement of the west campus. The Advisory Board of the Planning Division did not approve this request as a first priority project.

After receiving verbal approval by the Director of the State Planning Division and written approval by the State Controller, subject to the approval of the Planning Division and the Governor, Mr. Steinhauer had prepared an application for \$50,000 from Mill Levy Building funds. The total cost of site improvement is now estimated to be \$200,000. Mr. Steinhauer proposed that the School borrow \$150,000, \$65,000 of which would be obtained next September from Mill Levy Building funds, reducing the loan to \$85,000. In this way the School could have performed the work on the site improvement under a separate contract during the winter and subsequently rebid the construction of the married student housing and college union during the spring of 1963.

Upon motion made, seconded, and unanimously passed, the Board approved the application for \$50,000 from Mill Levy Building funds for site improvement and Dr. Vanderwilt and Dr. Parker were authorized to sign the application.

Mr. Steinbauer was authorized to instruct Mr. Sudler to prepare plans and specifications for site preparation so bids could be called as soon as possible.

Tax-Sheltered Annuity. President Vanderwilt reviewed what has become known as the "tax-sheltered annuity program" authorized under Section 403 (b) of the Internal Revenue Code of 1954 as amended in 1958 and 1961. Under this program the School can enter into an arrangement with an insurance company to pay on the request of an employee the premiums, deducting them from his salary, for a retirement annuity. The employee can then deduct the premium paid for his annuity from taxable income and thus save income tax. Retirement income from the annuity would be subject to income tax by the employee the year payments are received by him. Both faculty and Civil Service personnel are eligible.

The School's responsibility includes authorizing the program, making arrangements with an insurance company, and making the premium payments for the annuity. The School may make arrangements with one or more insurance companies. The total cost to the School is bookkeeping.

Participation in such an annuity program is voluntary on the part of an employee but if he elects to participate, he must make all arrangements with the insurance company for his retirement annuity and make a written request to the School to pay the annuity premium in lieu of the portion of the salary payable to him. One employee is sufficient to put a program in operation.

President Vanderwilt stated he felt it desirable that the program be made available and announced as soon as possible to enable employees, and especially those nearing retirement, to take early advantage of the tax-sheltered annuity program if they wished to do so. In the discussion that followed it was emphasized that a number of such programs offered by different insurance companies should be compared to enable a selection of the one most favorable. President Vanderwilt and Mr. Steinbauer were authorized to select a qualified company, it being understood that the Board of Trustees will from time to time review any selection made and other programs for possible authorization of one or more other retirement annuity programs for faculty and Civil Service employees of the School.

The Board authorized inauguration at the School of a tax-sheltered annuity program as soon as practical and as provided for in Section 403 (b) of the Internal Revenue Code of 1954 as amended in 1958 and 1961.

Mr. Stockmar left the meeting at this time.

Name for New Dormitory. It was moved, seconded, and unanimously passed that the new dormitory be officially named Randall Hall.

Academic Leaves. President Vanderwilt reviewed for preliminary information requests received for academic leaves. The Board asked for full information on each, including a statement of purpose for which leave is being requested and arrangements to be made for the teaching load ordinarily handled by the applicant.

U. S. Army Request - Wild Horse Park. Mr. Steinbauer reported on a letter received from the U. S. Army asking that the permit granted for use of Wild Horse Park for army maneuvers be extended to June, 1964. It was the consensus of the Board that before extending the permission, a determination should be made of the use to which the land had been put and the damage inflicted. Mr. Steinbauer was instructed to investigate this.

Wigman Property - 909 Fifteenth Street. Mr. Steinbauer reported that the School now had possession of this property and an inspection had been made of work necessary to make the house livable. After considerable discussion, the Board authorized repairs necessary to make the house reasonably livable and rentable.

Budget Hearing. President Vanderwilt reported that the legislative Joint Budget Committee would visit the campus on December 20 for a hearing on our 1963-64 budget. He asked members of the Board to be present if possible.

Mr. Fenwick left the meeting at this time.

Monthly Reports. Mr. Steinbauer distributed copies of the monthly reports as follows: Summary of Budget Appropriation & Disbursements, as of November 30, 1962; Balance Sheet, November 30, 1962; Experimental Plant, Summary of Budget Appropriation & Disbursements, as of November 20, 1962; Mill Levy Building Fund, as of November 30, 1962; College Union Fund, Summary of Budget Appropriation & Disbursements, as of November 20, 1962; C.S.M. Dormitory System Revenue Fund, Statement of Income & Expense, as of November 20, 1962; Statement of Income & Expense, C.S.M. Self-Maintained Properties, as of November 21, 1962; Budget Period, 1962-63 Health and Accident Plan, Associated Students of the Colorado School of Mines, Inc., as of November 30, 1962; and the Athletic Association, Summary of Budget Appropriation & Disbursements, as of November 20, 1962.

The meeting adjourned at 3:00 p.m.

Secretary

December 13, 1962